



Community-Based Agricultural Rural Development Program (CBARD)

Request for Quotation (RFQ)

RFQ-CBARD-2025-002

Provision and delivery of Fruit Saplings in Farah Province.

Issue Date: Jan 09, 2025

WARNING: Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact CBARD-procurement@rootsofpeace.org and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

Offerors submitting incomplete quotations may be disqualified.

1. Overview of the Request for Quotations

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for the Provision and delivery of Fruit Saplings in Farah Province.

Description of Goods & Related Services	Provision and delivery of Fruit Saplings in Farah Province
Technical Proposal	Refer to Annex 1
Cost Proposal	Refer to Annex 2
Delivery Schedule	Refer to Annex 3
RFQ No.	RFQ-CBARD-2025-002
RFQ Issue Date:	Jan 09, 2025
Deadline for Questions: Date & Time	Jan 15, 2025
Submission Method:	For any questions/clarifications related to this RFQ please contact via email to cbardquestions@rootsofpeace.org and mention the clarifications RFQ reference number in the subject section of your email. Please do not send your bid to the above email address. Any quotation sent to the above email address will lead to the disqualification of a quotation from evaluation.
RFQ Closing Date & Time:	Jan 19, 2025 16:00 Kabul Local Time
Submission Method:	Quotations should be submitted via email to CBARD-BIDS@rootsofpeace.org prior to the closing date and time above. Any bids sent through any links will not be considered for evaluation.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order . This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	Lowest Price Technically Acceptable (LPTA).
Delivery Terms	Delivery at Place. The province location is provided in the Technical Specification section. The exact addresses will be provided upon award.
Expected delivery date	Within 30 calendar days from the issuance of the Purchase Order (PO). The bidder shall be expected to provide a realistic delivery time. Bidders providing a realistic shorter delivery time shall be preferred for this solicitation.
Documents to be submitted	The bidder must specify all the required parameters listed in the “Technical Specifications” section. Failure to do so may disadvantage the bid during the evaluation process. Offerors should submit all documents as outlined in the quotation Checklist (Annex 7).
Payment Terms	Supplier agrees to ROP payment terms: Payment will be made to the vendor’s company account, receiving a correct invoice in response to the PO issued by the procurement department. Payment will be made in contracted currency directly to the vendor's official company account via bank-to-bank wire transfer. However, if the vendor agrees to receive their USD payment in Afghanis (AFN), ROP will be flexible and accept this arrangement. In such cases, the conversion to Afghanis will be based on the exchange rate provided by the recipient bank on the date of

	the wire transfer. According to income Tax Law, ROP-CBARD will withhold a 2% tax of the gross amount from the vendor for purposes of tax remittances.
Tax	<p>Any vendor contracted to supply Goods, Works or Services should hold an appropriate valid business license throughout implementation of a contract. Implementation meaning from the moment of the fully executed contract through to the delivery, installation, and acceptance of Goods, Works or Services. If a vendor's license expires before implementing the award, a tax withholding of 7% shall be applied for the value of the entire award irrespective of when the business license expires. If a vendor does not hold a business license, then 7% tax withholding will apply automatically.</p> <p>A vendor will be offered the opportunity to renew the appropriate business license, and, in such cases, payments shall be withheld by ROP for a period of ten working days. However, if the vendor elects not to renew a license, or a period of ten has expired, ROP shall withhold 7% for tax purposes, and make payment.</p>

2. INFORMATION TO BIDDERS

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in three high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Quotations (RFQ) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.helpline@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه گټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله گرزول وي چه آینده کې بلی پروژې ته خپل کاغذونه نشي جمع کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFQ) په اړه د غیرقانوني کړنو وړاندیز یا پیسوغوښتنه در څخه اوشوه یا کومه اندېښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او روښتیا سره سم چلند اونه کړای شي، مهرباني وکړئ د ROP دفتر سره په CBARD.helpline@rootsofpeace.org ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

2 گزارش دهی در مورد تقلب، مبارزه با فساد و سوء استفاده

هرگونه پرداخت رشوه یا بازپرداخت، از طرف موسسه بنیاد صلح (ROP) به شدت ممنوع بوده و میتواند منجر به عدم واجد شرایط بودن شما در پروژه هدا و سایر پروژه ها گردد. اگر شما توسط کسی پیشنهاد برای اقدامات غیرقانونی در رابطه به این (RFQ) را دریافت کردید یا در مورد اینکه به پیشنهاد شما با صداقت و شفافیت رفتار نمیشود، نگرانی و شک دارید، لطفا با دفتر ما از طریق این ایمیل ادرس CBARD.helpline@rootsofpeace.org

3. INSTRUCTION TO BIDDERS / Compliance Requirements

1. Submission of offers	Submit signed, dated, and stamped quotations in the format provided with your offers to the designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFQ (RFQ-CBARD-2025-002) ONLY. Failure to adhere to this instruction will lead to the disqualification of a bid from the evaluation. Any quotation sent through any links will lead to the disqualification of a quotation from evaluation.
-------------------------	--

<p>2. Geographic Code</p>	<ul style="list-style-type: none"> • ROP must verify the source, nationality, and origin, of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP. • According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of good/services from the below Chinese listed companies are prohibited. <ul style="list-style-type: none"> • Huawei Technologies Company • ZTE Corporation • Hytera Communications Corporation • Hangzhou Hikvision Digital Technology Company • Dahua Technology Company (or any subsidiary or affiliate of such entities) <p>By submitting a quotation in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
<p>3. Liquidated Damages</p>	<p>Except under the circumstances of Force Majeure, if the Contractor fails to deliver any or all the goods by the date(s) of delivery or perform the services tied to the delivery of goods within the period specified in the Contract, ROP may, without prejudice to any or all its other remedies under the Contract, deduct 15% of the total contract value which will be applied on the 41st day. Thereafter a further 15% of the total contract value to be applied on the 51st day and thereafter every seven days until the vendor completes his contractual obligations.</p>

4. EVALUATION AND AWARD

An award will be made based on the Lowest Price, Technically Acceptable source selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the acceptability requirements/technical requirements described in this RFQ. All received bids will be evaluated based on the initial minimum criteria outlined in the table below. Vendors must achieve at least 75 points to meet the minimum required criteria. Bids that do not meet this threshold will not be considered

ROP-CBARD will evaluate the following factors/rating methodology as PASS/FAIL:

- Only Offers from Farah and Herat provinces will be considered for bid review due to similar climate and crops. Offers from other provinces will not be considered for this solicitation.
- Technical specifications fully meet or exceed the requirements. (Technical Specification of saplings).
- Submission of current and valid MIOC License.
- Details of Nurseries (Annex-03).
- Contractor/ Nursery owner should provide guarantee letter of requested rootstock and variety.
- The bidder shall have ANNGO membership in Farah or Herat provinces. Membership of Farah or Herat nursery associations is also acceptable.
- Delivery time: The bidder shall be expected to provide a realistic delivery plan/schedule to show the time taken for delivery and provision of the items. Bidders providing a realistic shorter delivery time shall be preferred for this solicitation.
- At least one or two successful contracts have been completed by business in providing Saplings. It's a requirement to attach the copies of relevant past contracts as evidence.
- Banking information, the company shall provide the bank account information, USD or AFN.

Technical Proposal Evaluation Criteria:

<ul style="list-style-type: none"> Valid MOIC Business License 	5
<ul style="list-style-type: none"> ANNGO membership in Farah or Herat provinces. Membership of Farah or Herat nursery associations is also acceptable. 	25
<ul style="list-style-type: none"> Contractor/ Nursery owner should provide guarantee letter of requested rootstock and variety. 	10
<p>Past Performance.</p> <p>Company Past Experience- Previous experience in seeds and fertilizers supply. Offerors should provide previous contracts copy and fill the Annex 6 table of past performance to demonstrate their experience (which specify the work undertaken and cost). Contact details must be provided for representatives of the Buyers so that references can be obtained.</p> <p>A) Two Sapling Contracts.</p> <p>B) One Sapling Contracts.</p>	30
<p>Technical Specification:</p> <p>Do the goods offered meet or exceed the RFQ requirements? Is there sufficient information contained in the quotation with which to make a determination of the proposed goods to be delivered.</p>	15
<p>Bank information:</p> <p>Bank account, USD/AFN</p>	5
<p>Delivery Timeline:</p> <p>Please provide the delivery timeline for the provision and delivery of mentioned items in the above-mentioned province.</p>	10
TOTAL	100

Vendors who pass the initial screening based upon the criteria above means vendor who achieved 75 or above score will proceed to the Lowest Price Technically Acceptable evaluation to determine the successful offer. ROP/CBARD reserves the right to increase and or decrease the requirement during the evaluation and or award stage. The ROP/CBARD reserves the right to conduct sample check during the evaluation. All goods shall be high quality products, low quality products will not be accepted.

Annex 1: Technical Proposal:

No	Item Description	Detailed Specifications	Delivery Location	Bidder's technical specification
1	Pomegranate	Varieties/Clone:) Wonderful (7163),Subzak Rootstock: Rooted cutting Total Area/Jerib: 25	Balabuluk, Center, Bakwa, Khaki Safed, Qalakah, Pushtrood differint villages	
2	Grapes	Varieties/Clone:) Shondul Khani, Ayeeta(353), Black Kandahari (Known Tooran) Rootstock: Rooted cutting Total Area/Jerib: 125	Balabuluk, Center, Bakwa, Khaki Safed, Qalakah, Pushtrood differint villages	

Special Conditions and Saplings Specifications:

- Only Offers from Farah and Herat provinces will be considered for bid review due to similar climate and crops. Offers from other provinces will not be considered for this solicitation.
- Nurseries must have a certified sapling production registration with ANNGO, Ministry of Justice, and further to that, bidders should be local nurseries that exist within the provinces of Farah and Herat.
- Bidders should be members of Farah and Herat.Nursery Growers Association. Membership of other provinces is not acceptable.
- Saplings should be certified, healthy, true to type and free from pests and diseases.
- Individual saplings should have certification from a reliable and accredited source and the Nursery owner /supplier should provide copies of all documents required as prove of certification.
- Saplings height should be for all deciduous fruit above 80cm with an average diameter of 10-15 mm and the Grapes rooted cutting should be with well-developed root system, and height will be above 40 cm with an average diameter 8 mm to 15 mm.
- Saplings should be properly packed in appropriate packing (i.e., plastic for covering, plastic bag and/or carton boxes with sawdust -need-based).
- Number of saplings in each package should be known and labelled clearly indicating the variety, rootstock, and source of origin.
- Contractor/ Nursery owner should provide guarantee letter of requested rootstock and variety.
- Contractor/ Nursery owner should provide the required saplings as per detailed rootstock and varieties- see quality parameters.
- Please provide contact details of the organizations you worked with in the table in Annex 4.
- The contractor/ Nursery owner should deliver the saplings to the field where the orchard establishment will take place. The Delivery Schedule will be shared by the technical team after the contract signing.
- Names of nurseries, their location, complete address(s), pictures, and the number of saplings available must be provided (annex 3).
- The contractor/Nursery owner should supply 10% surplus of the saplings for the replacement of the damaged saplings during transportation.

Saplings Quality Parameters and Packing Method

Pomegranate	Grapes	مشخصات /specification
انار	انگور	
نه	بلی	پیوند شوې
Rooted Cutting	Rooted cutting	مورنی پایه Rootstock
Wonderful (7163) and Subzak	Shondul Khani, Ayeeta (353), Qandahar black (known Tooran)	ډول Variety
Above 80 Cm	Above 40 Cm	د نیالگی لوړوالی Height-
10 - 15 mm	8 - 15 mm	د پیوند له خای څخه پورته د نیالگی قطر (ملی متر) The diameter of the above the graft Saplings will be area

د هر رنگي افاتو او امراضو څخه پاک وي	د هر رنگي افاتو او امراضو څخه پاک وي	مرضونه او افتونه Pest and disease
نيالگي بايد په مناسبه توگه بسته بندي شي. 83 نيالگي بايد يو بسته وي د يو جريب لپاره دوه بسته يعني 167 نيالگي چې هره بسته بايد دري كيلو د اري بور وه لري البته دسفيدار يا دچنار وي	نيالگي بايد په مناسبه توگه بسته بندي شي. 111 نيالگي بايد يو بسته وي د يو جريب لپاره دري بسته يعني 333 نيالگي چې هره بسته بايد دري كيلو د اري بور وه لري البته دسفيدار يا دچنار وي	نيالگيو بسته بندي Packing

Annex 2: Cost Proposal:

No	Item Description	Detailed Specifications	Unit	QTY	Unit Price (USD)	Total Price (USD)	Delivery Location
1	Pomegranate	Varieties/Clone:) Wonderful (7163),Subzak Rootstock: Rooted cutting Total Area/Jerib: 25	No	4,175			Balabuluk, Center, Bakwa, Khaki Safed, Qalakah, Pushtrood differint villages
2	Grapes	Varieties/Clone:) Shondul Khani, Ayeeta(353), Black Kandahari (Known Tooran) Rootstock: Rooted cutting Total Area/Jerib: 125	No	41,625			Balabuluk, Center, Bakwa, Khaki Safed, Qalakah, Pushtrood differint villages
Total (USD)							

Please Indicate fixed costs and total costs in the categories given to the target districts of Farah province. **Please provide your financial offer on your company letterhead signed and stamped.**

Annex 3: Delivery Schedule

No	Description	Delivery Location
1	Provision and delivery of Fruit Saplings in Farah province.	Different villages of Balabuluk, Center, Bakwa, Khaki Safed, Qalakah, Pushtrood Districts of Farah province.

Delivery Conditions:

- The contractor/ Nursery owner should deliver the saplings to the locations mentioned above.
- The transportation cost of saplings will be the responsibility of the Contractor/Nursery owner.
- Contractor/Nursery owner should use appropriate transportation method and source to avoid injuries to the saplings.
- Vendors are requested to provide their realistic delivery time. Preference will be given to those vendors that can deliver the quality saplings within the shortest time possible.
- Vendors will be required to prioritize and deliver season sensitive saplings e.g Almond, Pomegranate, Fig, and Grapes **within maximum of 10 days of contract award.**
- Contractor/Nursery owner should deliver 10% extra quantity of the saplings for the replacement of the damaged saplings during transportation. There should not be extra charges for the replacement if there will be any.

Annex 4: Quotation Cover Letter

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached quotation in accordance with the RFQ-CBARD-2025-002 -Provision and delivery of Normal Saplings in Farah province.

I certify a **validity period of 90 days** for the prices provided in the attached quotation. Our quotation shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP/CBARD is not bound to accept any quotation it receives.

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
Telephone:
Email:

Company Seal/Stamp:

Annex 5: Business Information and License

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and Currency): <ul style="list-style-type: none"> a. Bank name: b. Company name: c. Account number: d. Swift Code: 	

Nurseries Details: Please provide the details of your nurseries in the table below.

#	Nursery Name	Nursery(s) address	Fruit Species	Variety	Available Quantity	Pictures
1						
2						
3						
4						
5						
6						
7						
8						

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

Annex 7: Quotation Checklist

Name of Company: _____

Does your quotation include the following?

- Cost Proposal as per Annex 2 (Attach separately)
- Provision of separate attachment Technical Specifications Annex 1, and sample pictures or other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead
- Past Performance Table and copies of contracts
- Copy of Valid business license/Association membership.
- Copy of Tazkira/passport of president and vice-president
- Detailed Equipment Specifications:
- Bidder's offered delivery time in () days.
- Ban account information, USD/AFN.