

TENDER NOTICE

EA/02-02-2025

For Supply of Cartridges/Toners for Etisalat Printers and Copiers

1. Sealed Bids are invited from well-reputed companies for the Supply of Cartridges/Toners for Printers and Copiers for Etisalat Afghanistan. The hard bid Documents are also available at Etisalat head office and can be obtained from the procurement department or can download from the Etisalat Afghanistan website (www.etisalat.af, Tenders).

2. Bidders are requested to send the proposals/offers via email to snabizada@etisalat.af by **19-January-2025**.

Note: If you submit your commercial part of proposal by email, please provide it in password protected document/format. We will request the password once here the concerned committee started the bid's commercial evaluation.

3. Bid received after the above deadline shall not be accepted.

4. Bidders should be registered with Etisalat Afghanistan in Vendor Registration List. If any interested bidder is not registered, first they should register their company before the tender deadline and submission of the bid.

Bidders' offers will not be considered without a registration process.

5. Etisalat Afghanistan reserves the right to accept or reject any or all bids and to annul the bidding process at any time, without thereby incurring any liability to the affected bidder(s) or any obligations to inform the affected bidder(s) of the grounds for Etisalat Afghanistan action.

6. All correspondence on the subject may address to Shoaib Nabizada, Sr. Analyst Procurement & Contracts, and Etisalat Afghanistan. Email snabizada@etisalat.af and Phone No. +93781 204113.

Ihsanullah Zirak

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Request for Proposal (RFP)

For

**For Supply of Cartridges/Toners for Etisalat
Printers and Copiers**



1. DEFINITIONS

In this document, the following terms and meanings shall be interpreted as indicated:

1.1 Terms.

"Acceptance Test(s)" means the test(s) specified in the Technical Specifications to be carried out to ascertain whether the Goods, Equipment, System, Material, Items or a specified part thereof is able to attain the Performance Level specified in the Technical Specifications in accordance with the provisions of the Contract.

"Acceptance Test Procedures" means test procedures specified in the technical specifications and/or by the supplier and approved by EA as it is or with modifications.

"Approved" or "approval" means approved in writing.

"BoQ " stands for Bill of Quantities of each job/work as mentioned in this contract and its annexes according to which the contractor shall supply equipment & services and subject to change by agreement of both parties.

"Bidding" means a formal procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Bid/Tender Document" means the Bid/Tender documents issued by EA for invitation of Bids/Offer along with subsequent amendments and clarifications.

"Competent Authority" means the staff or functionary authorized by EA to deal finally with the matter in issue.

"Completion Date" means the date by which the Contractor is required to complete the Contract.

"Country of Origin" means the countries and territories eligible under the rules elaborated in the "Instruction to Bidders".

"Contract" means the Contract between Etisalat Afghanistan (EA) and the Contractor and comprising documents enumerated therein, such as the Conditions of Contract, the Deliverables, the Specifications, and the Contractor's offer and correspondence relating thereto, the Bill of Quantities with unit prices to be provided by the Contractor after completion of the detailed design work, (where applicable) or as approved by EA based on the accepted bid with agreed to adjustments Appendices and Addenda as well as any amendments made to any such documents in accordance with the Contract.

“Contractor” means the individual or firm(s) ultimately responsible for supplying all the Goods/Equipment/Systems/Material/Items on time and to cost under this contract to EA.

“Contractor’s Representative” means the person nominated by the contractor and named as such in the contract and approved by EA in the manner provided in the contract.

“Contract Documents” means the documents listed in Article (Contract Documents) of the Form of Contract (including any amendments thereto) or in any other article in this contract.

“Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

“Day” means calendar day of the Gregorian calendar.

“Delivery charges” means local transportation, handling, insurance, and other charges incidental to the delivery of goods to their destination.

“D.D.P” means Delivered Duty Paid as defined in the Incoterms 2010 including the unloading responsibility of bidder/seller.

For the purpose of clarification, D.D.P Price here means that all costs, expenses, duties, and taxes, incurred or payable on Goods by the contractor up to the point the Goods are handed over to the consignee/ultimate consignee, are included in the price of the Goods.

“Documentation” means documentation specified in the relevant Article(s).

“Drawings” means the drawings referred to in the Contract documents and any modification of such drawings approved in writing by EA and such other drawings as may from time to time be furnished or approved in writing by EA.

“Effective Date” means the date the Contract shall take effect as mentioned in the Contract.

“Etisalat Afghanistan (EA)” means the company registered under the Laws of the Islamic Republic of Afghanistan and has an office at Ihsan Plaza Charahi Shaheed Kabul in person or any person duly authorized by it for the specific purpose for the specific task within the Contract and notified to a contractor in writing.

“Final Acceptance Certificate” means the certificate issued by EA after successful completion of warranty and removal of defects as intimated by EA.

“Force Majeure” means Acts of God, Government restrictions, financial hardships, war and hostilities, invasion, act of foreign enemies, rebellion, revolution, riot, industrial disputes, commotion, natural disasters, and other similar risks that are outside of the Contractor's and

EA's control.

"Goods" means raw materials, products, equipment, systems, spares, and commodities in solid, liquid, or gaseous form, and electricity, incidental services, transport, maintenance, and similar obligations related to the supply of goods if the value of those services does not exceed the value of the Goods themselves. The Goods include all of the equipment, machinery, and/or other materials which the Contractor is required to supply to EA under the Contract as per EA Technical Specifications.

"Goods Receipt Certificate" means a certificate issued by the consignee certifying receipt of Goods in good order and condition.

"Liquidated Damages" mean the monetary damages imposed upon the contractor and the money payable to EA by the contractor on account of late delivery of the whole or part of the Goods.

"L.o.A" means Letter of Award issued by EA to the successful bidder with regard to the award of the tender.

"Month" means calendar month of the Gregorian calendar.

"Offer" means the quotation/bid and all subsequent clarifications submitted by the Bidder and accepted by EA in response to and in relation to the Bid Documents.

"Origin" means the place where the Goods are mined, grown, or produced from which the ancillary services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembling of components, a commercially recognized product results that are substantially different in basic characteristics or in purpose or utility from its components.

"Prime Contractor" means the individual or firm ultimately responsible for supplying all the Goods on time and to cost under this Contract to EA.

"EA's Representative" shall mean the representative to be appointed by EA to act for and on behalf of EA with respect to this Contract.

"Specifications" means the specifications, provided in the Contract and its annexure and in EA Tender Specifications and where the Contract is silent and in cases of conflicting specifications appearing in the documents, based on the latest version of ITU-T recommendations.

“**Site**” means the land or locations, buildings, and other places including containers shells wherein and upon which the Goods are to be supplied/delivered, and such other land or places as may be specified in the Contract as forming part of the site.

“**Supplier/Vendor**” (used interchangeably) means the individual or firm ultimately responsible for supplying all the Goods on time and to cost under this Contract acting individually alone or as a “prime contractor” for a consortium.

“**Supplier's Representative**” means the person nominated by the Contractor and named as such in the Contract and approved by EA in the manner provided in the Contract.

“**Warranty Period**” shall mean the period of 3 months or any extended period starting from the acceptance of the delivered goods in good order and conditions at the consignee's warehouse or site certified by EA authorized representative (s).

2. Instruction to Work.

2.1 Contractor shall supply cartridges and toners for Etisalat Printers and copiers as per Annexure-A, on DDP Kabul basis as per Etisalat Afghanistan specification and Requirements.

2.2 The award of the tender will be based on the best technical complied bid and price-wise lowest offer.

2.3 Contractor shall supply the original cartridges/toners for Etisalat printers and copiers at agreed prices as per Annexure-A.

2.4 If any cartridges/toners supplied by Contractor are found damaged, sub-standard or not meeting Etisalat specifications, Contractor shall immediately replace the cartridges/toners and the delivery transportation expenses shall be the responsibility of the contractor.

2.5 If any cartridges/toners supplied by the Contractor are proved to be non-original, used, expired, and are not acceptable to Etisalat, the Contractor shall replace them immediately and bear any cost thereof, Etisalat shall have the right to terminate the contract if such breach is repeated by Contractor.

2.6 Etisalat shall inform the Contractor two (2) weeks in advance of the supply of cartridges/toners required by Etisalat. Etisalat may inform the Contractor of its requirement of cartridges/toners via email or phone.

2.7 Etisalat shall issue a purchase order (PO) to the Contractor for the supply of specified cartridges/toners and the quantity required. The contractor shall deliver the requested cartridges/toners within a maximum of three (days) upon receipt of PO.

2.8 Bill of Quantity (BOQ) and specification is as per Annexure-a of Tender.

2.9 Duration of this contract will be for one or two years as per EA requirements.

3. Validity of Offers

The Tenders must be valid for a minimum of 90 days from the Tender closing date, or as may be specified by the Purchaser in the Tender documents.

4. Price

4.1 Price shall be quoted on Unit Rate basis in Afghanis. Prices quoted in other currencies will cause rejection of your bid.

4.2 The price shall be inclusive of all taxes applicable as per Afghanistan Government Tax Laws on Services including Withholding Tax.

5. Payment Terms.

5.1 Payment shall be made to Contractor on monthly basis as per contracted price at the end of the calendar month for which items are provided and verified by an authorized EA representative.

5.2 Payment shall be made against invoice to be submitted by Contractor within thirty (30) days of submission of invoice.

5.3 No advance payment will be made to the contractor.

6. Penalty:

6.1 If the contractor fails to supply the said items on or before the Completion Date, the Contractor shall pay to the Purchaser as and by way of Penalty resulting from the delay, the aggregate sum of one percent (1%) of the Total PO price of the delayed PO for each week and pro-rata for parts of the week, for delay beyond the specified date, subject to a maximum of ten percent (10%) of the Total PO Price. If the delay is

only in respect of small items which do not affect the effective utilization of the system, the penalty shall be chargeable only on the value of such delayed items.

6.2 Any penalty chargeable to the Contractor shall be deducted from the invoice amounts submitted by the Contractor for payment, without prejudice to the Purchaser's rights

7. Construction of Contract:

The Contract shall be deemed to have been concluded in the Islamic Republic of Afghanistan and shall be governed by and construed in accordance with the Islamic Republic of Afghanistan Law.

8. Termination of the Contract:

8.1 Etisalat has the right in the event of earlier termination of the contract. Etisalat may serve thirty (30) days prior notice in writing to the Contractor.

8.2 Also if the Contractor fails to deliver any or all of the deliverables within the time period specified in the contract or any extension thereof granted by ETISALAT.

9. Local Taxes, Dues, and Levies:

9.1 The Contractor shall be responsible for all government-related taxes, dues, and levies, including personal income tax, which may be payable in Afghanistan or elsewhere.

9.2 The amount of withholding Tax(s) is 2% of all project costs for local/registered companies who have Afghanistan Government Official Work License and 7% for International/ non-registered companies.

Annexure –A

Bill of Quantity (BoQ):

S. No	Item Name	UOM	QTY
1	HP design jet 510 (Cartridge 82) ink	One Set	1
2	HP Office jet Pro 6960 (Cartridge 903) ink	One Set	1
3	HP Office jet 7612 (Cartridge 933/932 or 933/932XL) ink	One Set	1
4	HP Office jet Pro 8710 All-in-One (Cartridge 953) ink	One Set	1
5	HP Desk jet 2130 All-in-One Printer (Cartridge 123) ink	One Set	1
6	HP Office jet 4580/4500 (Cartridge 901) ink	One Set	1
7	HP Desk jet 2050 printer (Cartridge 61XL) ink	One Set	1
8	HP Laser jet 4250 printer (Cartridge 42A)	One	1
9	HP Laser jet 4015 Printer (Cartridge 64A)	One	1
10	HP Laser jet 2055 printer (Cartridge 05A)	One	1
11	HP Laser jet 1320 printer (Cartridge 49A)	One	1
12	HP Laser jet P 1005 printer (Cartridge 35A)	One	1
13	HP Laser jet Pro 100 printer (Cartridge 126A)	One Set	1
14	HP Color Laser jet CP1515 printer (Cartridge 125A)	One Set	1
15	HP Color Laser jet 2600 printer (Cartridge 124A)	One Set	1
16	HP CP Laser jet 1525n color printer (Cartridge 128A)	One Set	1
17	HP Laser jet 600/602 (Cartridge 90A)	One	1
18	HP LaserJet M254n (Cartridge 203A)	One Set	1
19	HP Laser jet M252n (Cartridge 201A)	One Set	1
20	HP Laser jet M14-M17 (Cartridge 48A)	One	1
21	HP Laser jet Pro MFP M428fdw (Cartridge 59A/76A)	One	1
22	HP Color Laser jet Pro MFP M479fdn (Cartridge 415A)	One Set	1
23	HP Laser jet Pro CM 2320 nf MFP (Cartridge 304A)	One Set	1
24	HP Laser jet Pro M15a (Cartridge 44A)	One	1
25	HP Laser jet Enterprise M607dn Printer (Cartridge 37A)	One	1
26	HP Laser jet Enterprise M6011dn Printer (Cartridge 147A)	One	1
27	HP Laser jet 2015d Printer (Cartridge 53A)	One	1
28	HP Laser jet Pro M1132 Printer (Cartridge 85A)	One	1
29	Canon IR C2020 Color copier (CEXV34 or GPR36)	One	1
30	Canon IR 2016 copier NPG28 Toner or CEXV14	One	1
31	Canon IR 2520 / 2525 / 2535 copier Toner NPG51 or CEXV33	One	1
32	Canon Advance IR 2425i (Toner C-EXV60)	One	1
33	Brother H110 Label printer (12 mm 0.47 white)	One	1
34	Brother QL-720 Label printer (DK-11201 29mm x 90mm)	One	1
35	Brother PT-2710 Label printer (TZ 12 mm & TZ 9 mm)	One	1
36	Brother PT-1290 Label printer (TZ 12 mm & TZ 9 mm)	One	1
37	Brother PT-90 Label printer (MK 9 mm)	One	1
38	ID Card printer Zebra Ribbon ZC300	One	1

39	ID Data Card S75 card printer (Color Ribbon Kit: YMCKT)	One	1
40	ID Zebra P430i Ribbon (STK-RBN, ISERIES, YMCKO 200)	One	1
41	ID Data card SD360 Ribbon	One	1
42	ID CARD PRINTER AVANSIA DUPLEX EXPERT USB & ETHERNET Ribbon: RT4F010SAA Lamination: RTCL009NAA	One Set	1
43	Cartridge 151A - HP LaserJet MFP 4103 dw	One	1
44	ID Card Printer Evolis Primacy 2 (PM2-0025) Evolis Primacy 2 YMCKO color Ribbon (R5F208M100) Evolis Primacy 2 Lamination Clear Patch 1.0mil 600 print/roll (LPS028NAA)	One Set	1

Note: Only HP Brand Cartridge is required

*****End of Dec.*****