

Request for Quotation

Date:

Supplier Name:

Supplier Address:

Supplier Contact:

Supplier License:

Please Attach at least Two Relevant contracts

Subject: Request for Quotation of Internet Facility for Main office.

Union Aid invites sealed quotations from potential suppliers for the supply of the Internet.

The technical specification is as follow:

15Mbps Down/ 15Mbps Up,10% Extra Bandwidth, Unlimited Download & Upload, Ratio 1:1 Dedicated, 100% CIR Full Duplex, 99% SLA + 100% Multi Routes Backup Last Mile Connectivity Microwave Fiber Optic Backbone 24/7 Customer Support Frequency Licensed VSAT Satellite Backup, Free installation & configuration.

You are therefore requested to dispatch sealed Quotations along with your business registration to our Union Aid, **H. No. 01 Street #02 Dan Nal, Bagh-e-Balah Kabul, Afghanistan**. With the best possible rates for the supply of the items stated above by **23 December 2024 Before COB**.

Terms of Quotation:

- 1: A sealed quotation must be submitted showing **UA-INT-AFV-Health-Kabul** on the envelope.
- 2: Quotations must cover all the above aspects on the company letterhead with the address phone/fax number and submit the following address:
Union Aid, H. No. 01 Street #02 Dan Nal, Bagh-e-Balah Kabul, Afghanistan, The cost must be given in **AFN** including all applicable taxes.
- 3: Payment details of the supplier must be clearly stated e.g., Bank Details or to whom the cheque should be addressed and if necessary.
- 4: All vendors doing business with Union Aid should maintain high standards on ethical issues, respect and apply basic human & social rights, ensure the non-exploitation of child labor, give fair working conditions to their staff, and meet minimum environmental impact standards.
- 5: Delivery is to be made at the above address.
- 6: Payment will be made within 10 days of the satisfaction of the Invoice for the attached Service at our premises.
- 7: Union Aid reserves the right to reject any or all quotations without assigning any reason. Incomplete quotations which do not comply with Union Aid conditions will not be considered.
- 8: Lowest price will not be the sole criteria; quality, previous experience, and timely delivery will be considered. If applicable.
- 9: Incomplete quotation which does not comply with Union Aid conditions will not be considered.

10: All values in the unit price column should be entered carefully. In case there is any discrepancy between the unit price and the total amount, the value put in the unit price column will govern.

11: An agreement will be signed with a successful supplier for the timely supply of appropriate quality Services. Failure to meet the condition of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.

12: This RFQ document does not constitute any commitment on the part of this organization unless a written agreement is signed by both parties.

13: In case of any query, please contact at email logistics@unionaid.org

Best Regards,
Logistic Officer
Union Aid