



د افغانستان لپاره د بیا ودانولو او پرمختیا اداره
اداره انکشاف و بازسازی برای افغانستان
Agency for Rehabilitation Assistance & Development
of Afghanistan (ARADA)

Request for Quotation (RFQ)

To:	Eligible Vendors/ Local Companies
Project Title:	EM-Provision of Winterization Kits (Winter Clothes) – Kapisa Province
Project Reference #:	AR-AF-KAP-24-01201
Issue Date:	12-December-2024
Closing Date:	17-December-2024

The **Agency for Rehabilitation Assistance & Development of Afghanistan (ARADA)**, established in 1992, is a non-governmental organization dedicated to promoting sustainable development, humanitarian assistance, and community empowerment across Afghanistan. With a focus on education, healthcare, livelihood development, and infrastructure rehabilitation, ARADA works to uplift vulnerable populations, including women and displaced persons, through culturally sensitive and impactful initiatives. By partnering with international donors, local governments, and communities, ARADA emphasizes transparency, accountability, and sustainability in its efforts to foster resilience and contribute to Afghanistan's development.

Through this RFQ, ARADA invites qualified vendors to submit their quotations for the provision of **Winterization Kits (Winter Clothes)** for 200 vulnerable and women-headed families in **Kapisa Province**.

1. Project Overview

ARADA is aiming to provide winterization kits to communities in **Kapisa Province** as part of its ongoing humanitarian efforts to support displaced and vulnerable populations during the winter season.

- **Project Name:** EM-Provision of Winterization Kits (Winter Clothes) – Kapisa Province
- **Description:** The kit contents are indicated in below – Section 2. Scope of Work / Deliverables
- **Location:** Kapisa Province, Afghanistan
- **Timeline:** Expected Delivery Date is from 21-Dec-2024 to 25-Dec-2024 (Delivery of kits must be completed within one (1) week of contract award)
- **Kits Quantity:** Two Hundred Kits (200)

2. Scope of Work / Deliverables

The selected vendor will be required to supply and deliver the following winterization items to designated distribution points in **Kapisa Province**:



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Items Required:

Winter Clothing Kit						
No.	Item Description	Specifications	UoM	QTY	Unit Price	Total Price
1	Children Sweater	Woolen, crew neck, five different sizes, 2 for boys (Size A- 2 to 5 years, Size B – 6 to 9 years)and 2 for girls (Size A- 2 to 5 years, Size B – 6 to 9 years), 1 for girl (Size: < 10 years)	Pcs	5		-
2	Adult Sweater	Woolen, Adult size, one for female crew neck, cardigan with buttons up the front (Large Size) and one for male crew neck (Large Size)	Pcs	2		-
3	Woman's Winter Shawl	Woolen made for women, 200cmx100cm	Pcs	1		-
4	Male winter wrap, Patto	Woolen made for men	Pcs	1		-
5	Winter Shoes for adults	Adult winter shoes, water proof, made of rubber, synthetic materials, leather, or a combination of materials one for female (Size-36 to 47) and one for male (Size-39 to 45. 2)	Pair	2		-
6	Boots for children	Children winter shoes, water proof, made of rubber, synthetic materials, leather, or a combination of materials four different sizes (Size A- 3 to 5 years, Size B – 5 to 9 years, Size C- 9 to 11 years, Size D – 11 to 14 years)	Pair	4		-
7	Socks (pairs)	Warm winter socks, 4 adult size and 8 children size	Pair	12		-
8	Children Woolen winter Gloves	4 Different sizes woolen winter/warm gloves (two for girls and two for boys)	Pair	4		-
9	Warm Winter Woolen Children Caps	4 Different size, good woolen winter/warm caps (two for girls and two for boys)	Pcs	4		-
10	Packing Bag	Terylene or nylon material with handles strongly stitched and one zip that are strongly stitched at both ends, size that accommodate all the above items, adjusting kits contents.	Pcs	1		-
Total Price for Winter Clothing Modules in USD						-



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Quality Requirements:

- All items must be new, durable, and able to withstand extreme cold conditions typical of Kapisa Province winters.
- Materials should be of suitable quality to ensure warmth and comfort.

Delivery Requirements:

- The winterization kits should be delivered to designated locations within Kapisa Province. The exact delivery points will be shared upon the contract award.
- Delivery must be completed no later than the specified timeline in Section 1.
- Packaging must be secure to avoid damage during transportation.

3. Submission Requirements

To ensure your quotation is fully considered, please include the following documents:

- **Business License:** Valid Business Registration Certificate / License with active validity.
- **Company Profile:** A brief company background, including years of experience in supplying humanitarian goods.
- **Detailed Quotation:** A breakdown of pricing for each item, including unit price and total cost. Include any discounts for bulk orders, if applicable.
- **Delivery Timeline:** Proposed delivery schedule with expected lead times.
- **Terms and Conditions:** Payment terms, warranty, and any other relevant terms.
- **References:** At least two references or past contracts related to the supply of similar goods for humanitarian organizations, if applicable.
- **Certifications/Accreditations:** Any relevant certifications for the items (e.g., safety standards, compliance with humanitarian standards).

4. Evaluation Criteria

Quotations will be evaluated based on the following criteria:

- **Pricing:** Total cost of the winterization kits, including unit prices and shipping.
- **Experience and Capability:** Demonstrated experience in delivering goods of similar nature and scale.
- **Quality and Suitability:** Adherence to the quality standards and durability requirements.
- **Delivery Timeline:** Ability to meet the delivery deadline.
- **References:** Proven track record of supplying humanitarian organizations.

5. Submission Deadline

Please submit your quotation no later than **17-Dec-2024**, via email to committee.arada@gmail.com.

Late submissions will not be considered.