



Request for Quotation (RfQ)
Baseline and Endline Survey in Nuristan province.
QUOTATION REQUEST NO: *NUR/RFS-10-15, Nov 2024.*

Terms of Reference (TOR)

Project Background

The New Consultancy and Relief Organization (NCRO) is spearheading an ambitious project titled "Resilience-Building and Food System Programmes" in the Kamdish, Waygal, Wama, and Parun districts of Nuristan province. This initiative is designed to bolster the resilience and self-sufficiency of these communities, which face significant challenges such as food insecurity, limited economic opportunities, and vulnerability to various shocks. The project encompasses a range of strategic interventions aimed at achieving its objectives. Through Food Assistance for Assets (FFA), the project provides immediate food security while developing community assets such as irrigation systems and roads, thereby enhancing infrastructure and community participation. The vocational training (FFT) component focuses on equipping individuals, especially youth and women, with marketable skills in trades like carpentry, tailoring, and masonry, which are crucial for improving employability and household incomes. Additionally, the Smallholder Agriculture Market Support (SAMS) intervention seeks to boost agricultural productivity and market access for smallholder farmers by offering training in modern farming techniques, high-quality seeds, and market linkage support. To effectively measure the project's impact and ensure accountability, NCRO requires a comprehensive Baseline and Endline Survey. These surveys will capture initial conditions and assess the changes brought about by the interventions, providing critical data to guide future programming and enhance the overall effectiveness of the project.

Objectives

The primary objective of this TOR is to outline the requirements and expectations for the service provider tasked with conducting the Baseline and Endline Surveys. These surveys will:

1. Establish baseline data before the project's commencement.
2. Measure changes and impacts at the end of the project.
3. Provide insights and recommendations for future programming.

Scope of Work

The service provider will be responsible for the following tasks:

1. Survey Design

- Develop a detailed survey methodology, including sampling design, data collection tools, and data analysis plan.
- Ensure the survey design is gender-sensitive and inclusive of all vulnerable groups (e.g., women, youth, disabled persons).



2. Data Collection

- Conduct field data collection in the four targeted districts: Kamdish, Waygal, Wama, and Parun.
- Utilize both quantitative and qualitative methods (e.g., household surveys, focus group discussions, key informant interviews).

3. Data Analysis

- Analyze the collected data to provide a comprehensive understanding of the baseline situation.
- Conduct a comparative analysis between baseline and endline data to measure project impact.

4. Reporting

- Prepare detailed baseline and endline survey reports, including executive summaries, methodology, findings, and recommendations.
- Present findings to NCRO and relevant stakeholders.

Deliverables

1. **Inception Report:** Outlining the survey methodology, sampling strategy, data collection tools, and work plan.
2. **Baseline Survey Report:** Including data analysis, findings, and recommendations.
3. **Endline Survey Report:** Including comparative analysis, impact assessment, and recommendations.
4. **Presentation of Findings:** To NCRO and key stakeholders.

Timeline

The Baseline Survey is to be conducted in the first two months of the project (August - September 2023), and the Endline Survey should be conducted in the final two months of the project (November - December 2024).

Budget

The service provider should submit a detailed budget proposal, including all costs associated with survey design, data collection, analysis, and reporting.

Qualifications

The selected service provider should possess:

- Proven experience in conducting baseline and endline surveys, particularly in resilience-building and food security projects.
- Strong knowledge of qualitative and quantitative research methods.
- Experience working in conflict-affected areas, preferably in Afghanistan.
- A team of skilled professionals, including data analysts and field enumerators.

Application Process



Interested service providers should submit the following:

- Technical proposal detailing the methodology, team composition, and timeline.
- Financial proposal including a detailed budget.
- Organizational profile and CVs of key team members.
- References from similar projects conducted in the past.

Evaluation Criteria

Proposals will be evaluated based on:

- Understanding of the TOR and proposed methodology.
- Relevant experience and qualifications of the service provider and team members.
- Cost-effectiveness of the financial proposal.
- References and past performance on similar assignments.

Submission Deadline

All proposals should be submitted by 22.11.2024 addressed to:

Submission of Offers

All offers must be received in sealed no later than **12.00 HRS**. Afghan time on, **22, Nov,2024**.

Addressed As Follows:

(ON TOP OF THE ENVELOPE)

Mr. Israrullah Maroof NCRO Procurement Manager

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Address:

New Consultancy and Relief Organization (NCRO)

West Street of Marastoon (Street # 7), House # 22, Nahya-E-3, Jalalabad City, Nangarhar Province, Afghanistan

Please direct any enquires concerning this invitation to responsible person:

Dr. Mohammad Gulab Omari RFS NCRO Project Manager Nuristan.

EMAIL: gulabomari@gmail.com

PHONE #: 0700606544 & 0730676714.

Eng. Sayed Ghufuran
Director of NCRO

