***DRAFT OF LETTER OF INTENT TO PARTICIPATE***

[Your Company Name]

[Your Company Address]

[Email Address]

[Phone Number]

[Date]

Dear Supply Chain Team, World Vision International-Afghanistan Office

**Subject: Letter of Intent to Participate in the Electronic Supplier Prequalification Process**

We, [***Your Company Name***], hereby express our intent to participate in the Electronic Supplier Prequalification Process for the provision of goods/services in response to the invitation issued by [Organization Name]. We understand the importance of this process and are eager to submit all required documentation in accordance with your guidelines.

We kindly request that our company be added to the WV Provision Platform to facilitate the submission of our prequalification documents. We are committed to complying with all instructions and deadlines set forth by your organization and look forward to the opportunity to work together.

Should you require any further information or clarification, please do not hesitate to contact us at [**Phone Number**] or via email at [**Email Address**].

Thank you for considering our application. We look forward to a positive response.

Sincerely,

**[Your Name]**

**[Your Title]**

**[Your Company Name]**