

Friends Community Development Organization د دوســتانــو ټـولنيزه پـرمـختيايـی مـــؤسسه

### **TENDER DOSSIER**

Tender for procurement of (**Post-Harvest & Embroidery Kits**) for a (**FFT**) Project in (**Paghman & Bagrami District of Kabul Province**) Location

**Publication reference:** 

FCDO/RFQ/2241/004

Issued by: Friends Community Development Organization (FCDO) Author: (Procurement Department) Publication Date: (2024/20/10)

+93 (0)789 965 327

www.fcdo.af

info@fcdo.af

0

\*

Ŷ

House #1, Silo Road, Behind Nasib Hotel, PD#3 - Afghanistan

### Contents

TENDER	DOSSIER
FCDO/RF	Q/2241/0041
	of customers in the last 24 months. Ideally NGOs and of a similar size to FCDO (attach contracts and contact details)
3.2.3	Tender Presentation4
3.2.4	Compliance4
3.2.5	Technical Offer
3.2.6	Price proposal4
4.1	Questions / Request for clarification
4.2	Clarification meeting / site visit
4.3	Alteration or withdrawal of tenders
4.4	Costs of preparing tenders
4.5	Late Proposal
4.6	Eligibility
4.7	Compliance
4.9	Power to accept part of a tender
4.11	Tender Process
4.12	Notification award and contract signature7
4.13	Ownership of tenders
4.14	Type of contract7
4.15	Cancellation of the tender procedure7
APPENDI	XES
Appe	ndix B: Tender's Declaration10
Status	of this Code of Conduct12
2. Co	re values and guiding principles13
3. Sta	aff member's commitment13

### **INSTRUCTIONS TO TENDERERS**

#### 1 PURPOSE OF THE TENDER DOSSIER

The purpose of this Tender is to obtain competitive offers for procurement of (**Post-Harvest & Embroidery Kits**) for a (**FFT**) Project in (**Paghman & Bagrami District of Kabul Province**) Location. These materials include (**Post-Harvest & Embroidery Kits**) to be provided as part of the (**FFT**) project in (**Paghman & Bagrami District of Kabul Province**) Location.

A detailed description of the assignment and services required by Friends Community Development Organization (FCDO) is contained in the technical specifications (see APPENDIX A - Technical specifications).

2 INVITATION TO TENDER TIMETABLE		
	DATE	TIME (City)
Deadline for request for any clarifications from FCDO Organization	2024/10/22	04:00 PM
Last date on which clarifications are issued by FCDO	2024/10/22	04:00 PM
Date from which tenders would be accepted by FCDO (tenders prior to this date shall not be accepted)		
Deadline for submission of tenders (receiving date, not sending date)	2024/10/24	04:00 PM
Deadline for the submission of samples as requested	2024/10/27	04:00 PM
Notification of award to the successful tenderer	2024/10/28	04:00 PM

#### **3 INSTRUCTIONS TO TENDERERS**

In submitting a tender, the tenderer accepts in full and without restriction the special and general conditions governing this contract as the sole basis of this tendering procedure, whatever their own conditions of sale may be.

Tenderers are expected to examine carefully and comply with all instructions, forms, provisions and specifications contained in this tender dossier.

Failure to submit a tender containing all the required information and documentation within the deadline specified will lead to the rejection of the tender.

The participation procedure will be carried out in two successive stages; both are to be submitted together

1. Technical Proposal

#### 2. Financial Proposal

Responses should be sent in a single envelope which will contain the following:

- APPENDIX A- Technical specification
- APPENDIX B Tenderer's Declaration
- APPENDIX C Code of Conduct policy
- APPENDIX D- Price proposal

The envelope to be marked as follows:

#### "Tender proposal "Supplier name" to FCDO tender: FCDO/RFQ/2241/004

#### Do not open before (2024/10/24)

Tenderers do not have the option of submitting their tender electronically.

Language: All documents shall be submitted in English language.

The supplier application and tender proposal shall be submitted together before the deadline for reception of applications on the (2024/10/24 - 04:00 PM).

Mr. Sajid Jobair Procurement Manager Mobile: +93 767475357

Address: Friends Community Development Organization (FCDO), House No 1. Street#1<sup>th</sup>, Behind Nasib Hotel, Silo Road, District 3. Kabul Afghanistan.

It is the responsibility of the Tenderer to ensure that their offer is complete and meets FCDO's requirements. Failure to satisfy all aspects of the tender dossier may lead to the offer being rejected without further reason being given. It is therefore essential to ensure that you read this document carefully and answer in full all questions asked.

#### Selection criteria for administrative compliance:

This part concerns the information given in the supplier questionnaire; each tenderer **SHOULD INCLUDE ALL THE DOCUMENTS BELOW:** 

- This Tender Dossier (including all annexes duly filled) signed and stamped on each page by the approved authority in the company
- Proof of Company Registration in Afghanistan.
- Details and profile of the company mentioning the general experience in the field

- <u>Tender Dossier should be submitted stamped & Sealed.</u>
- <u>2 % Cash / Bid Guarantee of total value.</u>

#### • <u>Three satisfactory references of customers for whom the same type of services were provided;</u> <u>FCDO reserves the right to contact these references, without notifying the Tenderer.</u>

#### 3.2.1 <u>Currency</u>

All prices shall be expressed in AFN currency including VAT.

#### 3.2.2 <u>Tender validity</u>

Tenders shall remain valid for a period of  $\underline{1}$  calendar months after the deadline for receipt of tenders.

#### 3.2.3 <u>Tender Presentation</u>

Tenderers must submit a tender for all of the goods and services (this includes materials plus transportation to mentioned provinces and districts with safe delivery) Delivery points are specified in Appendix A.

Prices and lead times, presented in the tender, should be firm and valid for the whole duration of the agreement from the date of its signature by both Parties. <u>The delivery time (from the date of signing the contract) should be preferably be less than 5 days.</u>

The price proposal should be submitted according to the template in APPENDIX D - Price Proposal.

#### 3.2.4 <u>Compliance</u>

Your basic offer shall be strictly in accordance with the technical specifications specified in the APPENDIX A Technical specification.

Award of the contract is based on the criteria listed at paragraph 4.11 Tender Process

#### 3.2.5 <u>Technical Offer</u>

A **technical** tender offer describing the way in which the tenderer intends to carry out the tasks as described in the contract. Respecting all the obligations imposed by the specifications, bearing in mind the principles and values of FCDO.

The tender should include:

- A technical bid consisting of a detailed description of all listed items in RFQ.
- Stock holdings (if listed materials are owned currently by the supplier and kept in the stock or they will purchase from other suppliers)

#### 3.2.6 <u>Price proposal</u>

- Clear breakdown of costs related to items and services as requested in RFQ, and
- A detailed **price list** for all the services linked to the technical requirement (e.g. equipment service)

This list forms an integral part of the contract resulting from this invitation to tender and will serve as a control instrument for our finance team during invoice verification. Any component not found in this list can be neither invoiced nor paid, therefore, it should be comprehensive. By providing this price list, tenderers agree to abide by it and its accompanying conditions in carrying out the contract.

• Additional services that the service provider would be willing to provide FCDO at no cost.

#### 4 CONDITIONS OF TENDERING

#### 4.1 Questions / Request for clarification

Any requests for clarification may be submitted by email to (procurement@fcdo.af) until the (2024/10/22 - 04:00 PM)

#### 4.2 <u>Clarification meeting / site visit</u>

A clarification meeting can be held based on request of suppliers (at least **2 days** before the deadline for submission of tenders) to answer any questions on the tender dossier which have been forwarded in writing or raised during the meeting. Minutes will be taken during the meeting and these will be communicated, together with any clarifications in response to written requests which are not addressed during the meeting, in writing to all the tenderers. No further clarification will be provided after this. All the costs of attending this meeting will be borne by the tenderers.

Visits by individual prospective tenderers, other than this meeting, cannot be permitted during the tender period.

#### 4.3 <u>Alteration or withdrawal of tenders</u>

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders referred to in Article 2. No tender may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the tender procedure.

#### 4.4 Costs of preparing tenders

All costs incurred by the tenderer in preparing and submitting the tender are not reimbursable. All such costs will be borne by the tenderer.

#### 4.5 <u>Late Proposal</u>

Tenders must be received before (2024/10/24, 04:00 PM). Tenders received after the closing date will not be considered, unless in FCDO's sole opinion there are exceptional circumstances which have caused the delay.

#### 4.6 <u>Eligibility</u>

Participation in tendering is open on equal terms to any natural and legal persons or company which is officially registered with the government of Afghanistan.

#### 4.7 <u>Compliance</u>

FCDO reserves the right to reject all bids not submitted in the format specified and any bids where any of the required forms are not completed.

#### 4.8 <u>Right to reject all tenders</u>

FCDO is under no obligation to accept any tender.

#### 4.9 <u>Power to accept part of a tender</u>

FCDO reserves the right, unless the tenderer expressly stipulates to the contrary in the tender, to award batches separately or in any combination.

#### 4.10 <u>Confidentiality</u>

Tenderers must treat the invitation to tender and all associated documentation supplied by FCDO as confidential.

#### 4.11 <u>Tender Process</u>

FCDO reserves the right to negotiate, accept or reject any or all proposals and quotations at its sole discretion and to pursue or act further on any responses it considers advantageous.

The contract will be awarded to the administratively and technically compliant tender that is the most economically advantageous, taking into account the quality of the services offered and the price of the tender. Tenders will be evaluated on the criteria listed below:

CRITERIAS	CRITERIAS Award criteria Score to		Max. Score	% of overall	
Capability / competence of					
tenderer to perform the	Experience delivering similar services to other NGOs.	10	18	18%	
CRITERIAS	Award criteria	Score up to		% of overall	
work/service required					
Quality /	Meeting technical specifications (quality, methodology, etc) OR Level of understanding of work/service required	10		32%	
Understanding of requirements	Ability to meet delivery dates OR Reliability of plan proposed	10	32		
1	Sample	12			
Prices for goods/work/ser vices	Price proposal of Goods/Services in accordance with the request (best value for money)	50 <b>50</b>		50%	
	TOTAL MAXIMUM GENERAL SCORING		100	100%	

Any attempt by a tenderer to influence the evaluation committee in the process of examination, clarification, evaluation and comparison of tenders, to obtain information on how the procedure is progressing or to influence FCDO in its decision concerning the award of the contract will result in the immediate rejection of his/her tender.

#### 4.12 <u>Notification award and contract signature</u>

The successful tenderer will be informed in writing that their tender has been chosen (notification of award). FCDO will agree with the selected tenderer on the final contract version and will send the signed documents in original copy to the successful tenderer.

Within 2 working days following the reception, the successful tenderer will sign, date and send back the contract. The selected tenderer will have to communicate the number and exact references of the bank account where the payments will be executed.

If the successful tenderer fails to sign and send back the contract within 2 working days, FCDO can consider (after notification) the award as null and void.

#### 4.13 <u>Ownership of tenders</u>

FCDO retains ownership of all tenders received under this tender process. Consequently, tenderers have no right to have their tenders returned to them.

FCDO guarantees that tender offers shall remain confidential.

#### 4.14 <u>Type of contract</u>

The contract that will be concluded between the successful tenderer and FCDO is done according to FCDO's standard contract.

#### 4.15 <u>Cancellation of the tender procedure</u>

In the event of a tender procedure's cancellation, tenderers will be notified by FCDO.

Cancellation may occur where:

- 1. The tender procedure has been unsuccessful, namely where no qualitatively or financially worthwhile tender has been received, or where there has been no response at all.
- 2. The economic or technical parameters of the project have been fundamentally altered.
- 3. Exceptional circumstances or force majeure render normal performance of the project impossible.
- 4. All technically compliant tenders exceed the financial resources available to FCDO.
- 5. There have been irregularities in the procedure, in particular where these have prevented fair competition.
- 6. If the donor of the project has not approved the budget for this project that has been considered for this procurement.

Under no circumstances will FCDO be liable for damages, whatever their nature (in particular damages for loss of profits) or relation with the cancellation of a tender, even if FCDO has been warned of the possibility of damages.

Tenderers are requested not to contact FCDO during the tender assessment period, unless through the formal questioning mechanism outlined above.

## **APPENDIXES**

<u>Appendix A</u>: Technical Specifications <u>Appendix B</u>: Tenderer´s declaration <u>Appendix C</u>: Code of Conduct policy <u>Appendix D</u>: Price proposal

### Appendix A: Technical Specifications

No	Item	Description & Use
80	Mobile Repairing & Tailoring Kits (Tools & Material) for 80 HHS	<ul> <li>Mobile Repairing Kits Include: Soldering Iron, SMD Rework station, DC power supply, Multimeter, Mechanic Box.</li> <li>Note: High Quality Tools are Needed</li> <li>Tailoring Kits Include: Needles for hand sewing, Needles for Machine, Star &amp; Mora for different design, Different types of clothes, buttons, wools and colour items, tailoring machines stands and table, Bukrom, Sewing machine for tailoring, Chalk for Clothes Cutting, Meter for tailoring, Thread white (Feta ) for design, Paper/ Flip chart for training /fram, scissor, Overlock machine Note: High Quality Tools &amp; Material are Needed</li> </ul>

DELIVERY POINTS: <u>Six Training Center of FFT Project in Paghman & Bagrami District in Kabul</u> <u>Province.</u>

### Appendix B: Tender's Declaration

We the Undersigned accept in full and without restriction the conditions governing this tender as the sole basis of this competition, whatever its own conditions of sale may be, which we hereby waive. We have examined carefully, understood and comply with all conditions, instructions, forms, provisions and specifications contained in this tender dossier including the contract template with its annexes and the FCDO's Supplier Code of Conduct. We are aware that failure to submit a tender containing all the information and documentation expressly required, within the deadline specified, may lead to the rejection of the tender at FCDO's discretion.

We hold no reservation in regard to the tender dossier; and are aware that any reservation may result in the rejection of the tender by FCDO.

We are not aware of any corruption practice in relation to this competition. Should such a situation arise, we shall immediately inform FCDO in writing.

We declare that we are affected by no potential conflict of interest, and that we and our staff have no particular link with other Tenderers or parties involved in this competition. Should such a situation arise during performance of the contract, we shall immediately inform FCDO in written.

Company name:	
Company's Representative name:	
Title of Representative in the Company:	
Representative's signature and stamp:	
Date:	
Company Email Address:	
Address:	

### Appendix C: Code of Conduct Policy

#### Introduction:

#### 1. Why a Code of Conduct?

Throughout the Code you will see examples and tips for compliance. These are included to demonstrate how the Code applies in certain situations and are not all inclusive. If you are uncertain about how the Code applies, ask for guidance from your manager, a human resources manager or legal counsel.

- 1.1.1 FCDO's capacity to ensure the protection of and assistance to IDP's, Basic Education, Child Protection, Livelihood, emergency response, and other persons of concern (hereafter "persons of concern") depends on the ability of its staff to uphold and promote the highest standards of ethical and professional conduct.
- 1.1.2 FCDO believes in ensuring higher standards including transparency, legitimacy and accountability through developing certain Codes of Conduct.
- 1.1.3 Further, it is recognized that FCDO's work often puts its staff in positions of unequal power relations towards its persons of concern.
- 1.1.4 This Code of Conduct holds the values and rules that FCDO and its staff shall act by to uphold and safe-guard the necessary standards of conduct and to avoid misconduct.

#### Who is covered?

- 1.2.1 This Code of Conduct applies to FCDO and to its entire staff in relation to program are obliged by this Code of Conduct.
- 1.2.2 FCDO and its staff are covered by other sets of rules in relation to national activities in Afghanistan. However, these sets of rules promote the same core values and obligations.
- 1.2.3 Managers at all levels have a particular responsibility to uphold these standards, to set a good example, and to create a working environment that supports and empowers staff.

#### Status of this Code of Conduct

- 1.3.1 This Code of Conduct is not only a moral code that serves as an illustrative guide for FCDO and its staff to make ethical decisions in their professional lives, and at times in their private lives.
- 1.3.2 All FCDO staff is responsible for encouraging, advocating and promoting the dissemination of the Code of Conduct. They also have a role in implementing, monitoring and enforcing its standard. Staff is also urged to encourage partners to adhere to these standards and to join FCDO staff in upholding them. Managers at all levels have a special responsibility to support and develop systems that maintain this environment.

1.3.3 All FCDO staff is obliged to report to managers or to MAIN OFFICE concerns or suspicions regarding criminal or ethical activities that are in conflict with this Code of Conduct and which may compromise FCDO.

#### 2. Core values and guiding principles

FCDO and its staff are committed to the following fundamental values and principles:

- i. The values enshrined in the Charter of the National NGOs law: respect for fundamental human rights, social justice and human dignity, and respect for the equal rights of men and women. FCDO and its staff shall actively promote adherence to the principles of international human rights law and international humanitarian law.
- ii. It is FCDO' and its staff's primary commitment to ensure the protection of and assistance to its persons of concern, in accordance with FCDO' mandate. FCDO and its staff are committed to supporting the fullest possible participation of persons of concern as individuals, families and communities in decisions that affect their lives.
- iii. FCDO and its staff will respect the dignity and worth of every individual, will promote and practice understanding, respect, compassion and tolerance, and will demonstrate discretion and maintain confidentiality as required. FCDO and its staff will aim to build constructive and respectful working relations with humanitarian partners, will continuously seek to improve performance, and will foster a climate that encourages learning, supports positive change, and applies the lessons learned from experience.
- iv. FCDO and its staff will show respect for all persons equally without distinction whatsoever of race, gender, religion, color, national or ethnic origin, language, marital status, sexual orientation, age, socioeconomic status, disability, political conviction, or any other distinguishing feature. FCDO and its staff will strive to remove all barriers to equality.
- v. FCDO and its staff will respect cultures, customs and traditions of all peoples, and will strive to avoid behaving in ways that are not acceptable in a particular cultural context. However, when the tradition or practice is considered to be directly contrary to an international human rights instrument or standard, FCDO and its staff will be guided by the applicable human rights instrument or standard.
- vi. FCDO and its staff will not tolerate any form of sexual exploitation or abuse and are aware that misconduct is ground for disciplinary measures including summary dismissal.

#### 3. Staff member's commitment

As a FCDO staff member I commit myself to the following:

#### 3.1 To treat all persons of concern fairly, and with respect and dignity

- 3.1.1 I will always seek to understand the difficult experiences that persons of concern to FCDO have faced and survived, as well as the disadvantaged position in which they – particularly on the basis of gender, age or disability – may find themselves in relation to those who hold power or influence over aspects of their lives.
- 3.1.2 I will always seek to care for and protect the rights of children, and act in a manner that ensures that their best interests shall be the paramount consideration.
- 3.1.3 If my job involves direct work with persons of concern, I will meet with them regularly, in order to fully understand their experiences and needs, and to explain the role of FCDO and the scope of its work.
- 3.1.4 I will keep myself informed about FCDO's policies, objectives and activities and about people in need concerns, and will do my utmost to support the FCDO's protection and assistance work.

## 3.2 To uphold the integrity of FCDO, by ensuring that my personal and professional conduct is, and is seen to be, of the highest standard

- 3.2.1 I will demonstrate integrity, truthfulness, dedication and honesty in my actions.
- 3.2.2 I will be patient, respectful and courteous to all persons with whom I deal in an official capacity, including persons of concern, representatives of operational and implementing partners, governments and donors.
- 3.2.3 I will observe local laws, will meet all my private legal and financial obligations, and will not seek to take personal advantage of any privileges that have been conferred on me in the interest of FCDO.
- 3.2.4 I will do my utmost to ensure that the conduct of members of my household does not reflect unfavorably on the integrity of FCDO.

# 3.3 To perform my official duties and conduct my private affairs in a manner that avoids conflicts of interest, thereby preserving and enhancing public confidence in FCDO.

- 3.3.1 My actions will be free of any consideration of personal gain, and I will resist any undue political pressure in decision-making.
- 3.3.2 I will neither seek nor accept instructions regarding the performance of my duties from any government authorities, or from any authority external to FCDO.
- 3.3.3 I will neither give nor accept any honor, decoration, favor gift, remuneration, or bribe, to / from any government; nor will I give nor accept such to / from any other source external to FCDO without prior authorization. It is, however, allowed to give or accept small tokens of appreciation that are exchanged in accordance with local practice provided that it cannot compromise the integrity of FCDO.

- 3.3.4 I will not engage in any outside occupation or employment without prior authorization.
- 3.3.5 I will not accept supplementary payments or subsidies from a government or any other source, or participate in certain political activities such as standing for or holding public office without prior authorization.
- 3.3.6 I will avoid assisting private persons or companies in their undertakings with FCDO where this might lead to actual or perceived preferential treatment.
- 3.3.7 I will never participate in activities related to procurement of goods or services, or in human resource activities, where a conflict of interests may arise.
- 3.4 To contribute to building a harmonious workplace based on team spirit, mutual respect and understanding
- 3.4.1 I will show respect to all colleagues, regardless of status or position, and will allow all colleagues the opportunity to have their views heard, and to contribute from their knowledge and experience to team efforts.
- 3.4.2 I will communicate openly and share relevant information (subject to confidentiality requirements) with other colleagues, and will endeavor to respond in a timely manner to queries.
- 3.4.3 I will respect my colleagues' privacy, and avoid misinformation.
- 3.4.4 I will seek to resolve differences and solve problems when they arise, and will contribute to building constructive dialogue, guided by mutual respect and an open, positive approach, between management and staff representatives.
- 3.4.5 As a manager I will be open to the views of all team members. I will provide timely feedback on the performance of each team member through guidance, motivation and full recognition of their merits.

# 3.5 To promote the safety, health and welfare of all FCDO staff as a necessary condition for effective and consistent performance

- 3.5.1 I will remain aware of and comply with all instructions designed to protect my health, welfare and safety.
- 3.5.2 I will always consider the safety of staff in operational decisions.
- 3.5.3 If I have doubts regarding an instruction that I consider threatening to my safety or the safety of other persons, I will bring this immediately to the attention of my manager.

3.5.4 As a manager, I will endeavor to ensure that the health and well-being of staff and their families are not subjected to undue risk. I will promote a healthy work-life balance for staff, and will respect staff entitlements.

# 3.6 To safeguard and make responsible use of the information and resources to which I have access by reason of my employment with FCDO

- 3.6.1 I will exercise due care in all matters of official work, and not divulge any confidential information about persons of concern, colleagues and other work-related matters in accordance with the terms of employment and current guidelines.
- 3.6.2 I will protect, manage and utilize FCDO human, financial and material resources efficiently and effectively, bearing in mind that these resources have been placed at FCDO's disposal for the benefit of the persons of concern.

#### 3.7 To prevent, oppose and combat all exploitation and abuse of persons of concern

- 3.7.2 I will never request any service or favor from persons of concern in return for protection or assistance.
- 3.7.3 I will never engage in any exploitative relationships, emotional, financial or employment-related with persons of concern. I will act responsibly when hiring or otherwise engaging persons of concern for private services. I will report in writing on the nature and conditions of this employment to my manager.
- 3.7.4 I will not engage in sexual activity with children under the age of 18. Mistaken belief in the age of the child does not constitute a defense.
- 3.7.5 I will not engage in sexual exploitation or abuse of persons of concern, and I have a particular duty of care towards women and children.
- 3.7.6 I will neither solicit nor engage in commercial exchange of sexual services as such relationships may undermine the credibility and the image of the Humanitarian Sector and of FCDO.
- 3.7.7 I am aware that FCDO strongly discourages sexual relationships between its staff members and persons of concern, although these relations are not exploitative or abusive. Such relationships may undermine the credibility and the integrity of FCDO and of the staff members involved. Should I find myself in such a relationship with a person of concern that I consider non-exploitative and consensual, I will report this to my manager for appropriate guidance in the knowledge that this matter will be treated with due discretion.

# 3.8 To refrain from any involvement in criminal or unethical activities, activities that contravene human rights, or activities that compromise the image and interests of FCDO

3.8.1 I will neither support nor take part in any form of illegal, exploitative or abusive activities, including, for example, child labor, and trafficking of human beings and commodities.

# 3.9 To refrain from any form of harassment, discrimination, physical or verbal abuse, intimidation or favoritism in the workplace

- 3.9.1 I will not engage in or tolerate any form of harassment in the workplace, including sexual harassment and abuse of power.
- 3.9.2 As a manager, I will not solicit favors, loans or gifts from staff, nor will I accept unsolicited ones that are of more than token value.

3.9.3 I recognize that there is an inherent conflict of interest and potential abuse of power in having intimate and sexual relations with staff under my supervision. I am aware that FCDO strongly discourages such relations. Should I find myself in such a relationship, I will resolve this conflict of interest without delay.

## Appendix D: Price proposal

## Friends Community Development Organization (FCDO) Quotation Form 1

No	Item	Description	Amount	Unit	Unit Price AF	Tax	Total AF
1		Good quality Gas stove	1	No.			
2		Good quality Gas balloon 10 kg with Regulator and 2 meter pipes	1	No.			
3		Good quality Medium size stainlless spoon	4	No.			
4		Good quality Caldron (Big size Aluminum 55cm) for boiling vegetables	1	No.			
5		Plastic pan Good quality	1	No.			
4		Good quality Plastic bucket with 25 liter capacity	1	No.			
7		Good quality Big size knife	1	No.			
8	Kit	Good quality Juicer Multi purpose	1	No.			
9	Post-Harvest Kit	Table cloth size 1.5m*1m Good quality	1	Pc.			
10	Harv	Plastic hopper medium size Good quality	2	No.			
11	st-H	Stainlless peeler	2	No.			
12	$\mathbf{P}_{\mathbf{O}}$	Good quality Plastic salad machine	1	No.			
13		Good quality plastic bottle with capacity 1-Kg	30	No.			
14		Good quality plastic bottle with capacity 0.5- Kg	30	No.			
15		Good quality Plastic barrel with 20 liter capacity	2	No.			
16		Working cloth water resistance	1	Set			
17		Packaging carton for 12 bottles of 0.5 kg capacity with color label.	20	No.			
18		Packaging carton for 12 bottles of 1 kg capacity with color label.	20	No.			

Sub Total (without Tax)	Kit				
Withholding	Withheld 2% Tax	Kit			
Tax	Willindia 270 Tax	<b>i X</b> it			
Total					
Including	Kit				
Tax					
	Total of 200 Kits				
Delivery Time	Delivery Time to Target:				
Supplier Signature & Stamp:					

Delivery Point: <u>Three Training Center of FFT Project in Paghman (Chiltan) & Bagrami (Sahak) Districts in Kabul Province.</u>

## Friends Community Development Organization (FCDO) Quotation Form 2

No	Item	Description	Amount	Unit	Unit Price AF	Tax	Total AF
1	4	Sewing machine	1	Unit			
2	namak Kits	Cuttting table	1	Unit			
3	Khamak Kits	Ironing table	1	Unit			
4		Hand scissors	1	Unit			
Sub Total (without Tax)		Kit Price					
Withholding Tax		Withheld 2% Tax	Kit				
Total Including Tax		Kit Cost	n				
	Total of 80 Kits						
Delivery Time to Target:							
Supplier Signature & Stamp:							

Delivery Point: <u>Three Training Center of FFT Project in Paghman (Dara Pashayee) & Bagrami (Qalam Musm & Boot Khak) Districts in Kabul Province.</u>