

REQUEST FOR QUOTATIONS RFQ#(RE-DCA-EU-2024-054)

RFQ Number: **Re-DCA-EU-2024-054.**

Date of Issue: **October 1, 2024**

Pre-bid meeting date: **October 8,2024**

Deadline for Offers: **October 13, 2024 (10:00 am. Kabul local time)**

Description: **Procurement for Rural Dairy Processing Plants (RDPP).**

For: **Dutch Committee for Afghanistan (DCA)**

Point of Contact: Sayed Sarwar Maudodi, Phone# 0794484577 email to: sarwar.maudodi@dca-af.org and cc: ali.ahmadi@dca-af.org

***** ETHICAL AND BUSINESS CONDUCT REQUIREMENTS *****

DCA is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit.

DCA does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities.

Employees and agents of DCA are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to DCA Management. In addition, DCA will enlist the supplier in rejection list of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the submission:

- Disclose any close, familial, or financial relationships with DCA or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting RFQ. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to DCA's prohibitions against fraud, bribery and kickbacks.

Please contact ali.ahmadi@dca-af.org with any questions or concerns regarding the above information or to report any potential violations.

1. Introduction

DCA Livestock Programs recognizes that the dependence of the Afghan farmers on livestock offers promising opportunities to lift them from poverty. Therefore, it is our vision to reduce poverty and increase food security for the people of Afghanistan through improved animal health, welfare and production, and the development of

sustainable value chains. DCA is seeking quotations from eligible suppliers to provide **Rural Dairy Processing Plants (RDPP)** items for the DCA program.

2. Submission Deadlines and Instructions

Quotations must be filled and submitted sealed to Kabul DCA office on below address:

DCA Procurement Department-District # 3 last station of Kabul university, next to the Karwan University, House #16

Contact person: **Sayed Sarwar Maudodi, holding phone number - 0794484577**

Quotations must be submitted no later than **10:00 am. Kabul local time on October 13,2024**

Please reference the RFQ number in any response to this RFQ. Quotations received after the specified time and date will be considered late and will be considered only at the discretion of DCA.

3. Specifications

Attachment 1 contains the technical specifications of the required items.

4. Quotations

Quotations should be submitted in the format found in Attachment 1 and company's official letter head and must be priced on a fixed-price, all-inclusive basis, including tax, delivery, installation and all other costs. Pricing must be presented in **USD**.

- **Quotations must remain valid for not less than ninety (90) calendar days after the RFQ deadline.**
- **bidders are requested to quote for original product(s).**
- **Bidders are requested to submit a copy of their organization's valid business license with their quotation.**
- **Bidders are requested to submit the company profile.**
- **Bidders are requested to submit the manufacturer profile.**
- **Bidders are requested to submit the similar contract if you have, along with clients contact details.**
- **Bidders are requested to provide the sales and after sales services.**
- **Bidders are requested to provide the delivery, installation and training timeline.**
- **Bidders are requested to make sure the DCA that the proposed machinery's spare parts are readily available in the local market.**
- **Bidders are requested to provide the proposes machinery brochure.**

5. Pre-Bid Meeting

- **Purpose:** To clarify the RFQ requirements and address any supplier questions.
- **Date and Time:** October 8,2024 at 2 o clock
- **Location:** Kabul DCA main office
- **Attendance:** Attendance is mandatory. Please confirm your participation by the deadline. Participants must bring an authorization letter, a copy of their national identity (NI), and a copy of their business license.
- **Agenda:**
 - Overview of the project
 - Review of technical specifications
 - Discussion of evaluation criteria

- Q&A session

6. **Evaluation and Award**

1. Technical Specifications (30%)

- Compliance with technical requirements outlined in the RFQ.
- Capacity and efficiency of the machinery.
- Energy consumption and sustainability features.

2. Price (30%)

- Total cost of the machinery, including installation and training.
- Payment terms and conditions.
- Warranty and post-warranty service costs.
- One-time free production.

3. Vendor Experience and Reputation (20%)

- Proven track record in supplying similar machinery.
- References from previous clients in the dairy sector.
- Years of experience in the industry.

4. After-Sales Support (10%)

- Availability of spare parts and maintenance services.
- Response time for service and support requests.
- Training provided for operational staff.

5. Delivery Schedule (10%)

- Proposed timeline for delivery and installation.
- Short delivery time.

Any supplier achieving a score above 69 percent will be considered for the next step of the evaluation process.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, a quotation may be deemed “non-responsive” and thereby disqualified from consideration. DCA reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that the award will be made solely on the basis of these original quotations. However, DCA reserves the right to conduct any of the following:

- DCA may conduct negotiations with and/or request clarifications from any bidder prior to award.
- DCA may request a sample of the product or ask suppliers to deliver and install machinery at one site of the Rural Dairy Processing Plants (RDPP). Based on the performance and results from this site, the next steps will be determined.
- While preference will be given to bidder who can address the full technical requirements of this RFQ,
- DCA may issue a partial award or split the award among various bidder, if in the best interest of the DCA.

- DCA may cancel this RFQ/procurement at any stage of procurement.
- DCA may request at least one year warranty from all parts of the machinery.
- DCA may ask about 10% of the total contract amount as performance guarantee.
- Supplier should install, train and perform at least one-time free production.

7. Delivery points.

Delivery should take place as per DDP Incoterms 2010 The items are required to be delivered, installed, trained the staff of RDPP and should perform at least one-time free production. And the delivery location is Laghman, Ghazni, Helmand, and Badakhshan provinces.

any potential risk of loss or damage of the materials before delivery to the mentioned location it would be the responsibility of the supplier and therefore the supplier will bear the financial cost related to damage or loss of the goods.

8. Terms and Conditions

This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate DCA to make an award or pay for costs incurred by potential suppliers in the preparation and submission of a quotation.

This solicitation is subject to DCA's standard terms and conditions. Any resultant award will be governed by these terms and conditions.

- **Procurement Description-** The Rural Dairy Processing Plants (RDPP). is designed to handle, process, and package milk and dairy products efficiently. The facility will ensure high standards of quality, safety, and hygiene throughout
the Processing Equipment: Pasteurizers for heat treatment, and other items which may find in the pricing area.

The supplier must deliver the items in accordance with DDP Incoterms 2010. Additionally, the supplier is responsible for complete installation of the machines, plumbing, wiring, fitting/setup and conducting at least one free production run. Training should be provided for the owner and stakeholders of the RDPP.

The supplier must also offer a minimum one-year warranty on all machine parts. During this warranty period, if any issues arise, the supplier is required to send a technical representative to resolve the problem. Furthermore, if the machine users encounter difficulties while operating the equipment, the supplier should provide training and support to ensure proper usage.

- **Implied Requirements-** Proposers are instructed and encouraged to, that if any additional features or parts that are not specifically addressed in the RFQ but are necessary to provide/improve functional, performance capabilities of the machines must be purpose and included in the proposal and highlighted in yellow.
- **Price Adjustment or pricing revision-** During the contract period the contract price can be adjusted in an appropriate case and based on changes that add or improve the functionality and performance of the machines after the award. Adjustments will be made specifically, and the contractor must submit relevant justification and cost documentation for review and approval."

9. Quotation Checklist

To assist Offerors in the preparation of quotations, the following checklist summarizes the documentation required to submit a quotation in response to this RFQ:

- **Bidders are requested to submit a copy of their organization's valid business license with their quotation.**
- **Bidders are requested to submit the company profile.**
- **Bidders are requested to submit the manufacturer profile.**
- **Bidders are requested to submit the similar contract if you have, along with clients contact details.**
- **Bidders are requested to provide the sales and after sales services.**
- **Bidders are requested to provide the delivery, installation and training timeline.**
- **Bidders are requested to make sure the DCA that the proposed machinery's spare parts are readily available in the local market.**
- **Bidders are requested to provide the proposes machinery brochure.**

Attachment 1: Specifications and Technical Requirements

The table below contains the technical requirements of the requested items. Bidder are requested to provide quotations by completing the table below and submitting a signed/stamped version.

Bidders may also submit quotations containing the information below on their company’s official letterhead or official quotation format.

Official quotation, including specifications of offered equipment (see Attachment 1)

For each technical specification listed below, Bidders must describe the extent to which each specification is met. If there is a difference between the required specification and the offered specification, please indicate and describe the difference. If there is no difference, write or enter “same”.

Item No.	Item and Specifications Required stated below for RDPP package with following technical specifications.	Item and Specifications Offered (if same write “same”)	Qty	Delivery time	Unit Price (USD)	Total Price (USD)
1	<p>Milk Chiller/Milk Cooling system:</p> <ul style="list-style-type: none"> • Milk Chiller/Milk Cooling system/ 500 liters • Double jacketed tank • Grade 304 • Inner wall thickness 2.5MM • Glass Fibers پشم شیشه • Outer wall thickness 1.54 MM <p>* Refrigerant Gaz: 304 * Slow agitator for mixing the milk including all accessories and installation requirements.</p>		4			
2	<p>Milk Pasteurizer:</p> <ul style="list-style-type: none"> • Milk Pasteurizer-500 liters • Triple jacketed tank • Inner wall 3 MM SS304 • Outer wall 2 MM SS304 • Insulation 25MM • 3rd outer wall 1.5 MM SS201 • 0.5 HP slow Motor/Agitator slows for mixing milk • 1 HP Fast motor/agitator for powder solving <p>including all accessories and installation requirements.</p>		4			
3	<p>Automatic filling and sealing machine for dairy products- Stainless Steel:</p> <ul style="list-style-type: none"> • Automatic filling and sealing machine 		4			

<ul style="list-style-type: none"> • Cup packing capacity 400 and 800grm • Productivity rate 1500-1700 cups of 400 ml per hour. • 2 Nozzle • Rotary turn tray 16mm thickness stainless steel • Cup filling and sealing variable speed • Material of construction: aluminum / stainless steel component with SS Steel metal outer body, product contact parts are in SS (304)L food grade quality material • No. of track: one • Cup Feeding system Automatic • Cup Filling system Automatic • Cup Sealing Automatic • Cup Out Field Automatic • Working Air Pressure 6 Bar • Electrical Control Panel • Air Pneumatic and Electronics Control Enter Locking System • Feeding Balance Tank including all accessories and installation requirements. 					
Total offered price should be inclusive:					

Acknowledgement: I the undersign proposers acknowledge that I have read, understand and agreed to be bound by and fulfill the RFQ's requirements and its terms and conditions.

Vendor Name: _____

Name of Vendor's Legal Representative: _____

Vendor Address: _____

Vendor Signature: _____

Vendor Phone No.: _____

Vendor's Stamp: _____

Vendor Email: _____