

**Afghanistan Country Office**

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Supreme Road, District # 9  
Jalalabad Road  
Kabul, Afghanistan

File code: AFG/KBL/CO/2024/025

Date: 26<sup>th</sup> September 2024

**Subject:** Call for expression of interest (CEOI) for 2025-2027 projects with UNHCR in Afghanistan

The office of United Nations High Commissioner for Refugees in Afghanistan is launching its call for expression of interest (CEOI) for 2025-2027 for 9 project lots and invites interested and eligible non-governmental organizations and non-profit organizations to submit concept notes not later than **24<sup>th</sup> October 2024, 23:59 hours**. Applicants are required to submit a concept note for each lot they want to implement with UNHCR.

Partners are encouraged to apply for a full lot or apply for a section of the lot using the **Concept Note Template** found on the UN Partner Portal related to this CEOI. The CEOI is open to all existing and/or new prospective partners who wish to participate in UNHCR's operations in 2025-2027 in one or more projects listed below.

Prospective partners can submit concept notes to one project location or several project locations. The submissions should, however, be guided by ability to access specific locations and demonstrated expertise and capacity for an activity envisaged in a particular project location.

**UN Partner Portal**

All potential partners are requested to register on the UN Partner Portal <https://www.unpartnerportal.org> and complete a self-declaration of eligibility for establishing a partnership with the UN. This self-declaration must state that the Organization's values and conduct are compatible with those of UNHCR/UN (humanitarian, non-discriminatory, safeguarding refugees and human rights), confirming that the organization has not been barred or sanctioned by the United Nations Security Council, and abides with the Principles of Partnership.

You may watch this video for additional information: <https://www.youtube.com/watch?v=wDQdDikrtMk&feature=youtu.be>

All submissions and annexes must be submitted in English through the UN Partner Portal: <https://www.unpartnerportal.org>. If applicants are not able to complete the Portal registration process by the submission deadline, submissions via email will not be accepted. Therefore, all applicants are urged to initiate and finalize the portal registration requirements at the earliest possible in order to avoid any issues.

The UN Partner Portal allows an upload of only one file. Therefore, for submissions with several documents, place all documents in a folder, zip the folder and upload the zipped file. If there are technical issues in submitting on the portal please address your questions to: [AFGKAEOI@unhcr.org](mailto:AFGKAEOI@unhcr.org)

**Prevention of sexual Exploitation and Abuse (PSEA) Capacity Assessment**

The prospective Partner shall comply with the UN Protocol on Allegations of Sexual Exploitation and Abuse (SEA) involving Implementing Partners (2018), which outlines requirements for the UN and its implementing partners to ensure adequate safeguards and appropriate actions related to sexual exploitation and abuse (SEA). Adequate capacity to prevent, manage the risk of and response to allegations of sexual exploitation and abuse is one of the eligibility criteria for the selection of partners and a mandatory part of the due diligence process. Prospective partners should complete and upload the PSEA self-assessment with supporting documents considered as proof of evidence of meeting the required standards to the UN Partner Portal <https://www.unpartnerportal.org> as part of submission for this Call for Expression of Interest. Alternatively, evidence of an assessment already undertaken by

another UN entity would be sufficient. Self-assessment form should be submitted by the partner as one of the mandatory pieces of documentation at the time of registration. Following the evaluation of concept notes, UNHCR will undertake a vetting of the self-assessments and make a preliminary determination of the PSEA capacity of the potential partners who have been shortlisted. The preliminary decision for the selected Partner will be uploaded on the UN Partner Portal.

#### **Timeline for CEOI**

<b>Posted</b>	26 <sup>th</sup> September 2024
<b>Clarification request deadline</b>	23 <sup>rd</sup> October 2024
<b>Application deadline</b>	24 <sup>th</sup> October 2024
<b>Notification of Results</b>	15 <sup>th</sup> November 2024
<b>Start date</b>	1 <sup>st</sup> January 2025
<b>End date (subject to performance and operational needs)</b>	31 <sup>st</sup> December 2027

#### **Call for expressions of interest (s)**

##### **Locations:**

1. 20 Priority Areas of Returns (20 PARRS)
2. Afghanistan-country wide upon request

#### **1. CEOI Ref: CfEol/HCR/AFG/2025/001: Lot 1: Access to territory, registration and Documentation**

- a. Access to civil documentation
- b. Building local capacities
- c. Access to legal assistance services (legal awareness, legal counselling, legal representation, legal aid).

#### **2. CEOI Ref: CfEol/HCR/AFG/2025/002: Lot 2: Policy and Law**

- a. Socio-Economic Vulnerability Assessment (SEVA) in rural PARRs
- b. Evidenced-based Recovery Support to Returnees and IDPs (Spatial Profiling) in PARRs (Kabul and Mazar-e-Sharif)
- c. Participatory Forums Partnership in urban PARRs (Kabul, Kandahar, Herat, Mazar-e-Sharif)

#### **3. CEOI Ref: CfEol/HCR/AFG/2025/003: Lot 3: Child Protection**

- a. Community based child protection mechanisms
- b. Child protection services (prevention of abuse and responses)
- c. Awareness raising
- d. Capacity building
- e. Child participation in decision making.

#### **4. CEOI Ref: CfEol/HCR/AFG/2025/004: Lot 4: Community**

- a. Community-Based Protection Monitoring
- b. Community Engagement
- c. Rapid household needs assessments
- d. Complaints and feedback mechanisms
- e. Support for persons with specific needs (PSN)
- f. Mental health and psychosocial support services (MHPSS)
- g. Targeted education programming

#### **5. CEOI Ref: CfEol/HCR/AFG/2025/005: Lot 5: Well-Being and Basic Needs**

- a. Distribution of supplies, including basic and domestic needs
- b. Cash and voucher assistance.

#### **6. CEOI Ref: CfEol/HCR/AFG/2025/006: Lot 6: Housing**

- a. Facilitate the Rollout of the Rapid Assessment Mechanism

- b. Evaluation on Shelter Cluster Mechanism to Advance the Nexus -with Basic Needs Actors
- c. Shelter Rapid Gender Analysis
- d. Evaluate Accountability to Affected Populations (AAP) Measures in Shelter Programs.
- e. Provision of shelter to persons we serve.

7. **CEOI Ref: CfEol/HCR/AFG/2025/007: Lot 7: Warehousing, fleet and inventory management**

- a. Fleet management.
- b. Provision of transport services
- c. Warehousing management

8. **CEOI Ref: CfEol/HCR/AFG/2025/008: Lot 8: Livelihoods**

- a. Assessments and capacity building for solutions programming
- b. Evidence-based livelihood, economic inclusion, and solutions programming
- c. Coordination and partnerships among stakeholders
- d. More refugee/IDP returnees and IDPs have attained increased access to employment, financial and economic inclusion.

9. **CEOI Ref: CfEol/HCR/AFG/2025/009: Lot 9: Return**

- a. Monitoring nature of returns
- b. Distribution of Supplementary CARE Grant
- c. Border monitoring.
- d. Returnee monitoring in the ECs
- e. Assessment of condition of return (in return areas) conducted or updated.
- f. Construction of community infrastructures in the PARRs.

**Selection criteria**

Category	Description	Weight
Sector expertise and experience	<p><b>Sector expertise and experience:</b> the required specific skills, sector specialists, performance, knowledge, material and human resources. Knowledge of relevant refugee return context, protection, humanitarian principles and the approach to Age, Gender, Diversity (AGDM). Approach to the participation of forcibly displaced and stateless persons in the Programme Cycle. Partner's PSEA capacity self-assessment and data protection and information security self-assessment have been completed and submitted (where relevant to the partnership).</p> <p>Mainstreaming measures to integrate environmental sustainability within proposed activities. Environmental considerations are aligned to the objectives of UNHCR's <a href="#">Strategic Framework for Climate Action</a>.</p>	Differs for each lot. Please refer to sector document.
Project management	<p><b>Project management:</b> ability to effectively deliver project objectives with robust management systems/processes, and meet the expectations of all stakeholders, as well as provide accountability mechanisms and sound financial management, taking into account the audit results of the previous UNHCR-funded projects, past performance and the external audit of partners' financial statements and pending open audit recommendations (accounts receivables and internal control related recommendations) where applicable. Clear segregation of duties policy, as well as the integration of risk management; adequate control over procurement, of assets and inventory (if applicable).</p>	
Local experience and presence	<p><b>Local experience and presence:</b> ongoing programme in the area of operation; local knowledge; participation in inter-agency coordination</p>	



	fora, engaging forcibly displaced and stateless persons in the programme cycle; trust from local communities; local presence; partner policy on community relations; feedback and complaint mechanisms for affected communities; self-organized groups of forcibly displaced and stateless persons; and other factors that would facilitate access to and better understanding of the affected communities and that would reduce administrative difficulties.	
Cost effectiveness	<b>Cost effective:</b> Evidence of a methodology for allocation of shared costs to project activities. Evidence of procedures/systems that ensure maximum resources are directed to project outcomes while also ensuring that resources are also directed to activities that ensure project risks are being appropriately managed.	
Access/ Security Considerations:	<b>Access/ Security Considerations:</b> ability to operate in security conditions of the Project site(s) or country as well as existence and functionality of partner's organizational policies, procedures and practices related to security risk management.	

**Issued by:** UNHCR Representation Office in Afghanistan

**Contact:** ICON Compound, Kabul, Afghanistan.

**Date:** 26<sup>th</sup> September 2024