



RFQ No: AREP – 023

Request for Quotations (RFQ)

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SHORT TERM CONSULTANCY TO DEVELOP THE
POST-HARVEST STUDY IN LALPOORA DISTRICT OF NANGARHAR PROVINCE

Issue on 3 September 2024
Closing on: 10 September 2024



Introduction:

Afghanistan Rehabilitation and Educational Program (AREP) was established in 1994 as an independent non-governmental, non-profit organization, AREP's learning experience as a development organization comes from its working association with communities in different areas of Afghanistan. More importantly, the development and growth of the organization have been through an evolutionary process, AREP registered with the Ministry of Economy and member of Education international, ACBER, ANCB and DUKE OF EDINBURGH'S (The International Award for Young People).

AREP is working for women, youths, children where disability is the top priority among the AREP three targeted groups in three main AREP core competencies/ technical expertise, a): EDUCATION (Formal and Informal education, b): CAPACITY BUILDING, Vocational Education Skills Trainings, Awareness Initiatives (Civic Education, Human Rights, Anti- Corruptions, Access to Justice, Peace Building & Conflict Resolution) and other trainings for aforementioned target groups] & c): COMMUNITY DEVELOPMENT providing them assistance in multi-cultural program, government and community dialog, peace building and Rehabilitation & Small Infrastructure) throughout Afghanistan.

Specifications:

A: Maize Post Harvest study in Lalpoora district of Nangarhar province

#	Description	Unit	Quantity
B: 1	<ul style="list-style-type: none"> The consultancy should be developing and implementing a post-harvest plan for Maize. Collecting the target area's general data and village profile. Asking farmers about their previous and current maize yields. Identifying the current conditions of target beneficiaries with regard to food security and livelihood. Advising farmers concerning processes and precautions, which are followed in post-harvest field level, and support processing facilities that will enable maize products to meet specific requirements including norms and standards of specific buyers. Working with field staff to analyze baseline information, report finding and results of activities including success stories. With the help of post-harvest techniques, Increase the quality and quantity of maize new products available for specific buyers. Working with local buyers in order to purchase maize products. Collecting data from farmers and community elders. Compiling the technical report. Any other task assigned by top management 	Maize Post harvest study	1

Targeted Location in Lalpoora District of Nangarhar Province:

S#	Province	District
1	Nangarhar	Lalpoora

Requirements:

- This study should be completed within one month
- The payment will take place when final deliverable submitted to AREP Regional office
- The survey for this task will be in Lalpoora district of Nangarhar province

- The data collection will take place from 235 Farmers but it will be not limited
- Two consultants should be assigned for the data collection, analysis and reporting
- The daily field visit transportation will be the responsibility of consultancy
- Education: Bachelor's degree in Agriculture – Agronomy department.
- Work Experience: At least 3 years of work experiences in agriculture program/project with a sustained interest in agricultural value chain, post-harvest management, crop production and extension.
- Fluency in written and spoken English is preferred, Dari and Pushto languages

Activities/ Task:

235 farmers land equal to 470000 Squares technically Maize Post harvest
study in Lalapoor district of Nangarhar province

Eligibility, Evaluation and Requests for Information

Only those consultancies company that:

- (1) Possess a valid business license
- (2) Having technical knowledge of Agriculture post-harvest study especially in maize.
- (3) Submit all information required above on or before the time/date mentioned.
- (4) Have a satisfactory record of Past Performance.
- (5) Be familiar with targeted areas and have full update information from the targeted areas.

C: Content and Format of your Proposal

In order for AREP to conduct the most efficient analysis of proposals received, please format your response as follows:

1. Your company's status as a licensed firm with Ministry of Economy in Kabul
2. Your company's commitment to providing Agriculture technical staff for maize post-harvest study.
3. Discussion of your approach to providing the required services. You must respond to ALL of the requirements.
4. Description of your company's capabilities to provide the required services, including evidence of financial responsibility and other Governmental Regulatory licenses.
5. Completed Price Proposal, The successful Offered will receive a Fixed Price Contract for the period stipulated in this RFQ. The fixed prices will remain in effect for the entire



Period of Performance unless modified in writing by AREP.

D: Service / Product delivery and payment Terms:

- **Payment method:** The payment will provide by AREP office after completion and reviewing by technical Agriculture staff, each collated data and any other method during this post-harvest study should have proved as a document.

E: Terms and condition

Maize post-harvest study will completed through fixed duration, which is given by AREP

Prices and Terms of Contract:

Consultancy (locally registered) must quote price in USD.

1. Copy of business license along with TIN number or registration certificate from Authorized governmental agencies are needs to be submitted along with the quotation.
2. Consultancy will pay crossed cheque in favor of valid bank account of the organization/individual with whom contract is executed. Any other bank account is not acceptable.
3. Your quotation should be signed and stamped.

Delivery location:

Post-harvest study completion report location will be Nangarhar AREP provincial office

AREP Offices Address:

HEAD OFFICE (KABUL): House # 10 Main Road Gule Serkh Square Next to the Salam University

SUB OFFICE (NANGARHAR): H#19, 22 streets, next to AL-Taqwa University, Golayee Araban, District 2, Nangarhar

Documents should be submitted along with Quotation:

- Signed/Stamped RFQ
- Valid Business License
- Company Profile
- Signed/Stamped BoQ (Annex A)

Contacts:

All inquiries regarding this RFQ may be directed to AREP’s Procurement Department at procurment@arep.org.af

[Contact #: 0794140248](tel:0794140248)

Signature and or stamp:

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Name: _____

Consultancy Name: _____

E-mail address: _____

Mobile Phone

