## CALL FOR PREQUALIFICATION ACTED [Afghanistan]

## Instructions to Applicants

Date: [02/09/2024]

Prequalification N°: *P/MULTI/MULTI/NATIONAL/020920224*

Through this call for prequalification ACTED is requesting qualified/skilled construction/water network companies to provide written applications for the supply of the following works:

**Project Background**

For the project, funded by multi donor, Acted will rehabilitate water networks to communities in drought effected area of Faryab, Jawzjan, Balkh, Samangan, Baghlan, Kunduz, Takhar, Badakhshan, Nengerhar, Kunar, Laghman and Herat provinces of Afghanistan. This work is crucial and ACTED will decide the project completion timeline, some projects may need to be completed before winter begins, as the project's timeline concludes at the end of the winter season.

This call for prequalification will also serve future projects where the needs haven’t been identified yet, but where water networks will be needed.

**Products description & overall technical specifications**

Rehabilitations will focus on mending damaged components such as water pump, solar system, water reservoir and the water network – if needed, also the extension of the network to a new house connection etc.

**Delivery timeline**

Each of the Project should take 3 to 4 Months to complete, all water networks need to be rehabilitated before winter, based on ACTED project timeline.

**Confirmed Delivery location**

|  |  |
| --- | --- |
| **Number** | **Province** |
| 1 | Balkh |
| 2 | Jawzan |
| 3 | Kunduz |

**Potential Delivery location**

|  |  |
| --- | --- |
| **Number** | **Province** |
| 1 | Herat |
| 2 | Faryab |
| 3 | Samangan |
| 4 | Baghlan |
| 5 | Nangarhar |
| 6 | Kunar |
| 7 | Badakhshan |
| 8 | Laghman |
| 9 | Takhar |

The responses to this call for prequalification shall include the following elements:

|  |  |
| --- | --- |
| 1 | The present **Instructions to Applicants (PRO-05.2)** signed & stamped by the Bidder |
| 2 | An original **Application Form (PRO-06.6)** dated, filled, signed & stamped by the Bidder **with all financial, human and technical elements required in annex** |
| 3 | The **Applicant’s Checklist (PRO-06.7)** dated, filled, signed & stamped by the Bidder |
| 4 | Last 2 years of financial statements |
| 5 | List of staff including engineers / supervisors |
| 6 | List of machinery and safety equipment |
| 7 | Evidence of similar past experience with other NGO, institutions, privates’ companies, etc… |

**It is important to note that all documents must be filled, dated, signed & stamped by the Applicants in order to be considered as eligible. ACTED only accepts bids that have been filled in English**

**General conditions:**

1. The **closing date** of this prequalification is **16/09/2024 at** 5PMin ACTED officeat the following address:

* ACTED representative office in Kabul city: Shahre Naw Turabaz Khan Qudeat Centre Dist. 10 Kabul City Afghanistan
* ACTED Balkh Office - Karti-e-Mamorin, Guzer Qurghan in front of Qurghan Mosgue territory of district 2nd of Mazar City Balkh Province, Afghanistan
* ACTED Jalalabad Office: Qasaba Area, district 4, Jalalabad, Nangarhar, Afghanistan
* Tel + 93 (0) 797 747 696
* ACTED Herat Office: District#1-Amereyat intersection- opposite the directorate of Agriculture Gul Khana street/0728368006

1. The submission of an application by an applicant to this call for prequalification may not result in the award of a contract.
2. The application must be submitted to ACTED Logistics department in a sealed envelope marked “Not to be opened before 16/09/2024 and the Prequalification reference number above.
3. Unsealed envelope and late applications will not be considered.
4. This tender will be valid for till 31/12/2025
5. To ensure that funds are used exclusively for humanitarian purposes and in accordance with donors’ compliance requirements, all applications are subject to the condition that contractors do not appear on anti-terrorism lists, in line with ACTED’s anti-terrorism policy. To this end, ACTED reserves the right to carry out anti-terrorism checks on any contractor, its board members, staff, volunteers, consultants, financial service providers and sub-contractors.
6. Collusive practices are prohibited and will lead to applications rejection.
7. **ACTED adopts a zero tolerance approach towards corruption and is committed to respecting the highest standards in terms of efficiency, responsibility and transparency in its activities. In particular, ACTED has adopted a participatory approach to promote and ensure transparency within the organization and set up a Transparency unit (supervised by the Director of Audit & Transparency) that can be reached through a dedicated phone number and e-mail address. As such, if you witness or suspect any unlawful, improper or unethical act or business practice (such as soliciting, accepting or attempting to provide or accept any kickback) during the prequalification process, please contact the following phone number +33 6 07 22 46 28 and/or send an e-mail to** [**transparency@acted.org**](mailto:transparency@acted.org)**.**

**Special conditions:**

1. Applications will need to pass the following minimum requirements:

| **#** | **Criteria** | **Sub-criteria** | **Minimum requirements** | **Submission documents** |
| --- | --- | --- | --- | --- |
| **1** | **Value of contract awarded in past 12 months** | **N/A** | At least 1 contract should have been awarded with a value >15,000 USD in the past 12 months | Application form  Annual Financial results for last 2 years  List and pictures of machinery  List and pictures of safety equipment  List of workforce and their educational background |
| **2** | **Resources** | **Financial** | Minimum average annual construction turnover of US$ 50,000 |
| Submission of financial statements for the last 2 years to demonstrate the current soundness of the applicant’s financial position and its prospective long-term profitability |
| **Manpower** | The Applicant demonstrates the availability of sufficient appropriate workers for the timely works completion |
| **Equipment** | The Applicant demonstrates the availability of sufficient appropriate equipment for the timely works completion |
| **3** | **Safety (for works only)** | **N/A** | The Applicant demonstrates its reliability toward safety at works sites |
| **4** | **Numbers of years in business** | **N/A** | The applicant has been working in this business for more than 3 years | License ID |

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stamp: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_