



Aga Khan Agency for Habitat

Invitation for Bids

The Aga Khan Agency for Habitat-Afghanistan (AKAH-A) invites bids from the willing and relevant suppliers for the provision of **Kitchen kits for Stockpile.**

S.No.	Goods to be purchased (Items)	Description	Unit	Quantity
1	Cooking Pot	With two handle, 6 liters	PCS	400
2	Stainless Steel Mugs	for drinking water, 65-75 gr	PCS	2400
3	Steel bowl (6 Pieces per Family)	Stainless size 25cm diamter, weight 160-170 gr	PCS	2400
4	Plates (6 Pieces per Family)	Stainless Steel, meduim size, round 22-24 cm diameter, 160-170 gr	PCS	2400
5	Teapot	Almonium (3ltr, weight 830gr)	PCS	400
6	Tablespoon (6 Pieces per family)	Stainless, 20-30 gr	PCS	2400
7	Kitchen Knife	Stainless, medium size, strong	PCS	400
8	Serving spoon	large size, with strong handle	PCS	400
9	Plastic food cover	Plastic box for keeping food	PCS	400
10	Broom Mazar	Hand made	PCS	400
11	Metalic stainless bucket	10lit, weight 136gr, durable handle diameter 26 cm	PCS	400
12	Solar table lamp	Chargable, high quality, mobile charger	PCS	400
13	Bag	with AKAH, AKF and Donor logo for packing the kitchen kits	PCS	400

Expectations

- Demonstrable relevant experience in the field, financial capacity of the supplier and a drafted plan to complete the project on time.
- A financial proposal in local currency. All proposals are deemed valid for 45 days, and cost must be inclusive of all taxes
- The bid security with validity of two (2) months until the bids evaluation is completed

Duration

The duration of the project is expected to be 15 days right from the issuing of (PO/contract).

Process

Interested applicants are requested to collect Request for Proposals (RFP) applications electronically from email listed in below. Please request for Bid document of project with an official request letter from the company and a copy of AISA certificate or company registration certification from 29th August 2024 to 3rd September 2024. Interested applicants are requested to submit technical and financial proposal/ bids in separate envelops then packed as one package. The timeline given must be respected. We shall not accept any bids after the given dateline.

Required documents and information

The company is expected to provide the following documents and information.

- Details and profile of the company mentioning the general experience in the field
- Provide details of 05 projects successfully completed during the last 03 years. The contract value of each project should not be less than 70% of the bid amount (Attach contract document(s) and Completion Certificates).
- Provide details of completion of 03 projects similar in size and nature successfully completed in the last 03 years. Attach contract document(s)/POs and Completion Certificates



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- Evidence of average Annual Turnover over the last 03 years. Provide documentary evidence in the shape of a Bank Statement duly signed and stamped by the bank OR Audited Accounts duly signed by the auditing firm. (In the case of JV, each partner is required to submit the details separately).
- Certificate of registration should be valid for the current fiscal year as per govt rules.
- Affidavit/Undertaking (on stamp paper or official letterhead) to prove that the bidder is not blacklisted/debarred by any Government department and/or any National & International NGO
- Detailed project delivery plan including Schedule of Work (Breakdown of the Schedule with Role of AKAH and Company with clear timeline);
- Submission of bid security equivalent to 2% of the total amount quoted (only Bank Guarantee will be accepted) and without Bid security the company will be disqualified.

Criteria:

- Review AKAH Bidding Document before submitting the bid.
- Separate envelop for technical and financial proposal should be submitted clearly mentioned the name of project on each envelop. Both the envelop can be placed in one bigger envelop.
- Prices should be all inclusive of taxes.
- Technical evaluation will be done first before opening the financial proposals. The unsuccessful companies financial proposals will not be opened. The final selection will be among the shortlisted companies based on favorable price, quality and deliver timeline.
- Payment for the procurement will always be through bank transfer (companies will be required to share the business bank account details) after selection.
- Questions or clarifications can be submitted via email to AKAHA.procurement@akdn.org

Note: All interested suppliers are requested to attend an orientation session at the below address on **5th September 2024 from 10:00 AM up to 12:00 PM** before submitting their bids. It is mandatory for all interested companies to attend the orientation

How to Apply:

Applicants (National bidders) must submit bids their financial and technical proposal in separate sealed envelopes to Kabul Office in address below no **later than 10:00AM (local time) on September 12, 2024** to the address below. **Bid opening meeting will be held on September 12, 2024 in AKAH Office in Kabul at 2:00pm**, and all bidders are invited to participate to the bid opening meeting.

International bids can be submitted with all mentioned documents in Password protect folders electronically to below email addresses no later than 10:00AM (Local time) on 12th September, 2024. And invited to attend to the bid opening meeting (either physical or virtual)

akaha.procurement@akdn.org

Procurement Unit mobile: +93 799806108

Office addresses:

Kabul Office: Street 10, Qala-e-Fatullah, District 10, Kabul