

## REQUEST FOR QUOTATIONS RFQ#(DCA-EU-2024-052)

RFQ Number: DCA-EU-2024-052.

Date of Issue: August 15, 2024

Deadline for Offers: August 28,2024 (03:00 pm. Kabul local time)

Description: Procurement of Anthelmintics

For: Dutch Committee for Afghanistan (DCA)

Point of Contact: Sayed Sarwar Maudodi, Phone# 0794484577 email to: [sarwar.maudodi@dca-af.org](mailto:sarwar.maudodi@dca-af.org) and cc: [ali.ahmadi@dca-af.org](mailto:ali.ahmadi@dca-af.org)

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### \*\*\*\*\* ETHICAL AND BUSINESS CONDUCT REQUIREMENTS \*\*\*\*\*

DCA is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit.

DCA does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities.

Employees and agents of DCA are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to DCA Management. In addition, DCA will enlist the supplier in rejection list of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the submission:

- Disclose any close, familial, or financial relationships with DCA or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting RFQ. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to DCA's prohibitions against fraud, bribery and kickbacks.

Please contact [ali.ahmadi@dca-af.org](mailto:ali.ahmadi@dca-af.org) with any questions or concerns regarding the above information or to report any potential violations.

### 1. Introduction

DCA Livestock Programs recognizes that the dependence of the Afghan farmers on livestock offers promising opportunities to lift them from poverty. Therefore, it is our vision to reduce poverty and increase food security for the people of Afghanistan through improved animal health, welfare and production, and the development of sustainable value chains. DCA is seeking quotations from eligible suppliers to provide Anthelmintics.

## **2. Submission Deadlines and Instructions**

Quotations must be filled and submitted sealed to Kabul DCA office on below address:

DCA Procurement Department-District # 3 last station of Kabul university, next to the Karwan University, House #16

Contact person: **Sayed Sarwar Maudodi, holding phone number - 0794484577**

Quotations must be submitted no later than **03:00 pm**. Kabul local time on **August 28,2024**

Please reference the RFQ number in any response to this RFQ. Quotations received after the specified time and date will be considered late and will be considered only at the discretion of DCA.

## **3. Specifications**

Attachment 1 contains the technical specifications of the required items.

## **4. Quotations**

Quotations should be submitted in the format found in Attachment 1 or company's official letter head and must be priced on a fixed-price, all-inclusive basis, including tax, delivery, and all other costs. Pricing must be presented in **Afghani**.

Quotations must remain valid for not less than **ninety (90)** calendar days after the RFQ deadline.

bidders are requested to quote for original product(s).

## **5. Evaluation and Award**

Quality Assurance: The Anthelmintics must comply with international quality standards, GMP certification and local regulatory requirements.

Stability: The Anthelmintics should have a defined shelf life and maintain efficacy throughout its shelf life under specified storage conditions.

Manufacturing Standards: The Anthelmintics must be produced in a facility adhering to Good Manufacturing Practices (GMP) with a track record of quality and safety.

Packaging: The Anthelmintics should be packaged in a manner that ensures stability, ease of use, and minimizes risk of contamination.

Labeling: Clear and accurate labeling must be provided, including storage instructions, expiration date, and batch number.

Track Record: The supplier should have a proven track record in supplying Anthelmintics in Afghanistan.

References: Positive references or endorsements from other organizations in Afghanistan that have used the supplier's Anthelmintics.

Regulatory Approvals: The Anthelmintics must be approved by relevant regulatory authorities in the country of origin and, where applicable, in the importing country.

Documentation: Complete documentation including certificates of analysis, regulatory approvals, and any relevant compliance certificates must be provided.

Brand name: A reputable brand that has been successfully used in Afghanistan in the past should be supplied by the supplier/s.

The award will be made to a responsible bidder whose quotation is the most highly qualified and provide value for each criterion or factor set forth in this RFQ and DCA will select supplier based on the weight of the criterion.

Evaluation Criteria weight after acceptance of the ingredients of the Anthelmintics:

- ❖ Pricing: (20%)
- ❖ Track Record: (30%)
- ❖ Brand and Customer support: (20%)
- ❖ Delivery time: (20%)
- ❖ Documentation (availability of all related documents including the certificates of analysis, quality control certificates, GMP, ISO and other related documents): (10%)

Total weight=100

Supplier will be deemed non-responsive if their weight falls below 70% of the total weight.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, a quotation may be deemed “non-responsive” and thereby disqualified from consideration. DCA reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that the award will be made solely on the basis of these original quotations. However, DCA reserves the right to conduct any of the following:

- DCA may conduct negotiations with and/or request clarifications from any bidder prior to award.
- While preference will be given to bidder who can address the full technical requirements of this RFQ,
- DCA may issue a partial award or split the award among various bidder, if in the best interest of the DCA.
- DCA may request the certificate, quality control documents and any other related documents/s.
- The DCA technical team will ask the supplier to provide all related documents and sample of the Anthelmintics for sample check purpose, meanwhile, we will use it on an animal before awarding the PO. If the result is acceptable, then we will proceed the next step of the procurement.
- DCA may cancel this RFQ at any time.
- A 5% of the total contract performance guarantee will be obtained.

## **6. Delivery**

Delivery should take place as per DDP Incoterms 2010 and the items are required to be delivered within the time as specified in the delivery schedule. To the DCA Kabul main office.

Supplier is responsible to deliver the items to the above-mentioned addresses and, any potential risk of loss or damage of the materials before delivery to DCA will be the responsibility of the supplier and therefore the supplier will bear the financial cost related to damage or loss of the materials.

## **7. Terms and Conditions**

This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate DCA to make an award or pay for costs incurred by potential suppliers in the preparation and submission of a quotation.

This solicitation is subject to DCA’s standard terms and conditions. Any resultant award will be governed by these terms and conditions.

## **8. Quotation Checklist**

To assist Offerors in the preparation of quotations, the following checklist summarizes the documentation required to submit a quotation in response to this RFQ:

- Bidders are requested to submit a copy of their organization's valid business license with their quotation.
- Bidders are requested to submit copy of similar contract along with the quotation.
- Completed price and delivery schedule.
- Company profile.
- Supplier should provide the catalog, technical specifications and ingredients of the Anthelmintics.
- Supplier should provide the evidence if the product previously used in Afghanistan
- Supplier should provide the contact details of the clients of the similar product for verification purpose.

**Attachment 1: Specifications and Technical Requirements**

The table below contains the technical requirements of the requested items. Bidder are requested to provide quotations by completing the table below and submitting a signed/stamped version.

Bidders may also submit quotations containing the information below on their company's official letterhead or official quotation format.

Bidders are requested to quote for original product(s).

For each technical specification listed below, Bidders must describe the extent to which each specification is met. If there is a difference between the required specification and the offered specification, please indicate and describe the difference. If there is no difference, write or enter "same".

Item No.	Item and Specifications Required stated below for Procurement anthelmintics.	Item and Specifications Offered (if same write "same")	Qty	Unit	Delivery time	Unit Price (AFN)	Total Price (AFN)
1	anthelmintics (levamisole+Oxyclozanide+Cobalt sulphate oral suspension 3.0%+6.0%+0.385.		18,000	litter			
<b>Total offered price</b>							

Vendor Name: \_\_\_\_\_

Name of Vendor's Legal Representative: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Vendor Signature: \_\_\_\_\_

Vendor Phone No.: \_\_\_\_\_

Vendor's Stamp: \_\_\_\_\_

Vendor Email: \_\_\_\_\_