# Contents of the offers:

All tenders submitted must comply with the requirements of the RFQ dossier and the dossier submitted by the supplier must contain at least the following documents. Bidders who do not provide all the documents below and in the formats requested may be excluded from the selection process:

|  |  |  |
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| **#** | **Documents to be submitted** | **Instructions** |
| 1 | Financial offer | Presented **on the Company’s format** as per items requested in **Appendix 1. Price to be all taxes included and in Afghani (AFN)**.  Sign and stamp **ALL PAGES** |
| 2 | These Instructions to Tenderers | Sign and stamp **ALL PAGES** |
| 3 | **Appendix 1**: List of items/services needed | Sign and stamp **ALL PAGES** |
| 4 | **Appendix 2**: Profile & Supplier Questionnaire | Complete ALL sections in full, sign, stamp **ALL PAGES** and submit |
| 6 | Company Update MoIC registered | It should be noted that only offers from companies whose main activity is related to this market (Transportation Services) will be analysed. |
| 7 | Tax compliant certificate / TIN |  |
| 8 | Proof of access to bank account | The bank details must be in the name of the company. |
| 9 | At least 3 client references (preferably NGOs or international organisations) and proof of previous experience with the same type of service (copies of contracts, order forms, delivery notes, etc.). | Specify the names, addresses and telephone contact details, the nature, value of the contracts and the dates of completion. TdH reserves the right to contact these references without notifying the tenderer. |
| 10 | NID copy of legal representative |  |