



Community-Based Agricultural Rural Development Program (CBARD)

Request for Quotation (RFQ)

RFQ-CBARD-2024-033

Provision and delivery of Onion Intercrop seeds and Fertilizers in Farah Province.

Issue Date: August 06, 2024

WARNING: Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact CBARD-procurement@rootsofpeace.org and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

Offerors submitting incomplete quotations may be disqualified.

1. Overview of the Request for Quotations

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for the Provision and delivery of Onion Intercrop Seeds and Fertilizers in Farah Province.

Description of Goods & Related Services	Provision and delivery of Onion Intercrop Seeds and Fertilizers in Farah Province.
Technical Proposal	Refer to Annex 1
Cost Proposal	Refer to Annex 2
Delivery Schedule	Refer to Annex 3
RFQ No.	RFQ-CBARD-2024-033
RFQ Issue Date:	August 06, 2024
Deadline for Questions: Date & Time	August 13, 2024
Submission Method:	For any questions/clarifications related to this RFQ please contact via email to cbardquestions@rootsofpeace.org and mention the clarifications RFQ reference number in the subject section of your email. Please do not send your bid to the above email address. Any quotation sent to the above email address will lead to the disqualification of a quotation from evaluation.
RFQ Closing Date & Time:	August 16, 2024 16:00 Kabul Local Time
Submission Method:	Quotations should be submitted via email to CBARD-BIDS@rootsofpeace.org prior to the closing date and time above. Any bids sent through any links will not be considered for evaluation.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order . This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	Lowest Price Technically Acceptable (LPTA).
Delivery Terms	Delivery at Place. The province location is provided in the Technical Specification section. The exact addresses will be provided upon award.
Expected delivery date	Within 30 calendar days from the issuance of the Purchase Order (PO). The bidder shall be expected to provide a realistic delivery time. Bidders providing a realistic shorter delivery time shall be preferred for this solicitation.
Documents to be submitted	The bidder must specify all the required parameters listed in the "Technical Specifications" section. Failure to do so may disadvantage the bid during the evaluation process. Offerors should submit all documents as outlined in the quotation Checklist (Annex 7).
Payment Terms	The bidder understands and agrees to ROP payment terms, the payment will be in Afghanistan at the exchange rate on the date of wire transfer of the recipient bank. Payment will be made by bank-to-bank wire transfer to your official company. The payment will be made after the successful completion of the services as provided for in the award, and within 45 days of receipt of an acceptable invoice. Any applicable exchange rate is applied by the recipient's bank at the time of a wire transfer and is outside of the control of ROP/CBARD.
Tax	Any vendor contracted to supply Goods, Works or Services should hold an appropriate valid business license throughout implementation of a contract. Implementation meaning from the moment of the fully executed contract through to the delivery, installation, and acceptance of Goods, Works or

	<p>Services. If a vendor's license expires before implementing the award, a tax withholding of 7% shall be applied for the value of the entire award irrespective of when the business license expires. If a vendor does not hold a business license, then 7% tax withholding will apply automatically.</p> <p>A vendor will be offered the opportunity to renew the appropriate business license, and, in such cases, payments shall be withheld by ROP for a period of ten working days. However, if the vendor elects not to renew a license, or a period of ten has expired, ROP shall withhold 7% for tax purposes, and make payment.</p>
--	--

2. INFORMATION TO BIDDERS

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in three high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Quotations (RFQ) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.help@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه ګټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله ګرزول وي چه آینه کی بلی پروژې ته خپل کاغذونه نشي جمعه کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFQ) په اړه د غیرقانونی ګړنو وړاندیز یا پیسوغوښتنه در څخه اوشوه یا کومه اندیښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کړای شي، مهرباني وکړئ د ROP دفتر سره په CBARD.help@rootsofpeace.org ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسی دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

2 گزارش دهی در مورد تقلب، مبارزه با فساد و سوء استفاده

هرگونه پرداخت رشوه یا بازپرداخت، از طرف موسسه بنیاد صلح (ROP) به شدت ممنوع بوده و میتواند منجر به عدم واجد شرایط بودن شما در پروژه هذا و سایر پروژه ها گردد. اگر شما توسط کسی پیشنهاد برای اقدامات غیرقانونی در رابطه به این (RFQ) را دریافت کردید یا در مورد اینکه به پیشنهاد شما با صداقت و شفافیت رفتار نمیشود، نگرانی و شک دارید، لطفا با دفتر ما از طریق این ایمیل ادرس CBARD.help@rootsofpeace.org

3. INSTRUCTION TO BIDDERS / Compliance Requirements

1. Submission of offers	Submit signed, dated, and stamped quotations in the format provided with your offers to the designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFQ (RFQ-CBARD-2024-033) ONLY. Failure to adhere to this instruction will lead to the disqualification of a bid from the evaluation. Any quotation sent through any links will lead to the disqualification of a quotation from evaluation.
2. Geographic Code	<ul style="list-style-type: none"> ROP must verify the source, nationality, and origin, of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP.

	<ul style="list-style-type: none"> • According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of good/services from the below Chinese listed companies are prohibited. <ul style="list-style-type: none"> • Huawei Technologies Company • ZTE Corporation • Hytera Communications Corporation • Hangzhou Hikvision Digital Technology Company • Dahua Technology Company (or any subsidiary or affiliate of such entities) <p>By submitting a quotation in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
3. Liquidated Damages	<p>Except under the circumstances of Force Majeure, if the Contractor fails to deliver any or all the goods by the date(s) of delivery or perform the services tied to the delivery of goods within the period specified in the Contract, ROP may, without prejudice to any or all its other remedies under the Contract, deduct 15% of the total contract value which will be applied on the 41st day. Thereafter a further 15% of the total contract value to be applied on the 51st day and thereafter every seven days until the vendor completes his contractual obligations.</p>

4. EVALUATION AND AWARD

An award will be made based on the Lowest Price, Technically Acceptable source selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the acceptability requirements/technical requirements described in this RFQ. All received bids will be evaluated based on the initial minimum criteria outlined in the table below. Vendors must achieve at least 75 points to meet the minimum required criteria. Bids that do not meet this threshold will not be considered

ROP-CBARD will evaluate the following factors/rating methodology as PASS/FAIL:

- ROP will accept offers from all bidders from all provinces and companies with relevant experience in Farah and Herat provinces are encouraged to participate in the bidding process.
- Technical Specification – Please provide technical specifications of the items along with their origin & pictures, the goods offered should meet or exceed the RFQ requirements.
- Submission of current and valid MIOC License.
- Certificate of origin to certify that that the offered seeds are from a valid source of origin.
- Physical Inspection certificate from the seed planting material certification department of MAIL or Phytosanitary certificate for imported seeds.
- Delivery time: The bidder shall be expected to provide a realistic delivery plan/schedule to show the time taken for delivery and provision of the items. Bidders providing a realistic shorter delivery time shall be preferred for this solicitation.
- At least one or two successful contracts have been completed by business in providing seeds, fertilizers etc. It's a requirement to attach the copies of relevant past contracts as evidence.
- Submission of Banking / Payment information. (Proof of financial capability should include a bank statement for the last six months, showing a closing balance of at least 25% of the total cost offered. The statement's closing balance date should align with the RFQ closing month in 2024. Alternatively, a letter from an exchanger certifying that the business has the required amount of funds is acceptable), the email and contact details of the money exchanger should be mentioned.

Technical Proposal Evaluation Criteria:

<ul style="list-style-type: none"> Valid MOIC Business License 	10
<ul style="list-style-type: none"> Certificate of origin to certify that that the offered seeds are from a valid source of origin. 	10
<ul style="list-style-type: none"> Physical Inspection certificate from the seed planting material certification department of MAIL or Phytosanitary certificate for imported seeds. 	5
<p>Past Performance.</p> <p>Company Past Experience- Previous experience in seeds and fertilizers supply. Offerors should provide previous contracts copy and fill the Annex 6 table of past performance to demonstrate their experience (which specify the work undertaken and cost). Contact details must be provided for representatives of the Buyers so that references can be obtained.</p> <p>A) Two seeds and fertilizers or related items.</p> <p>B) One seeds and fertilizers or related items.</p>	30
<p>Technical Specification:</p> <p>Do the goods offered meet or exceed the RFQ requirements? Is there sufficient information contained in the quotation with which to make a determination of the proposed goods to be delivered.</p>	20
<p>Financial Capabilities:</p> <p>Offerors should provide proof of liquid assets of not less than 25% of the total project budget. Acceptable proof would be a copy of the company's bank balance/Statement or statement from money exchanger to prove the company has balance with them (amount and currency type). the email and contact details of the money exchanger should be mentioned.</p>	15
<p>Delivery Timeline:</p> <p>Please provide the delivery timeline for the provision and delivery of mentioned items in the above-mentioned province.</p>	10
TOTAL	100

Vendors who pass the initial screening based upon the criteria above means vendor who achieved 75 or above score will proceed to the Lowest Price Technically Acceptable evaluation to determine the successful offer. ROP/CBARD reserves the right to increase and or decrease the requirement during the evaluation and or award stage. The ROP/CBARD reserves the right to conduct sample check during the evaluation. All goods shall be high quality products, low quality products will not be accepted.

Annex 1: Technical Proposal:

No	Item Name	Specifications	Location	Bidder's technical specification for the offered products including Photos and Source of Origin.
1	Onion	<p>Variety: White Grano</p> <p>White Grano onions are a classic, mild flavored white onion. White Grano Onion plants are short-day onions that are tolerant to Pink Root</p> <p>Germination: 85 to 99%</p> <p>Purity: 99%</p> <p>Pack: 500gr</p> <p>Expiry date: Minimum 2 year after dlivery .</p> <p>Seed must be uniform in shape and the supplier must provide two types certification</p> <ol style="list-style-type: none"> 1. certification of origin 2.physical analysis certificate from seed planting material certification department of MAIL or phytosanitary certificate for imported seed. 	<p>Balabulok, Center Farah, KhakiSafied , Baqwa,Qale koh and Pushti Raod Districts of Farah province</p>	
2	Urea Fertilizer	<p>Sona Urea Origin Pakistan:</p> <p>Nitrogen 46%, Weight/bag 50kg The fertilizer should be uniform, completely change to gas in heat test, should be easily soluble in water, the fertilizer should not be damaged by humidity. The fertilizer should have polyethylene plastic inside the bag to protect the granules from moisture damage should be the best quality.</p>		
3	DAP Fertilizer	<p>Origin Australia:</p> <p>DAP (Di-Ammonium Phosphate) phosphorus pentoxide P2O5. 46%, Nitrogen 18% , Weight/Bag:50 kg The DAP granules should be uniform and not damaged by humidity. The DAP bag should have polyethylene plastic inside the bag to protect the granules from moisture. It should be the best quality.</p>		

Annex 2: Cost Proposal:

No	Item Name	Specifications	Unit	Qty	Unit Price (USD)	Total Price (USD)
1	Onion	Variety: White Grano White Grano onions are a classic, mild flavored white onion. White Grano Onion plants are short-day onions that are tolerant to Pink Root Germination: 85 to 99% Purity: 99% Pack: 500gr Expiry date: Minimum 2 year after delivery. Seed must be uniform in shape and the supplier must provide two types certification 1. certification of origin 2. physical analysis certificate from seed planting material certification department of MAIL or phytosanitary certificate for imported seed.	Kg	900		
2	Urea Fertilizer	Sona Urea Origin Pakistan: Nitrogen 46%, Weight/bag 50kg The fertilizer should be uniform, completely change to gas in heat test, should be easily soluble in water, the fertilizer should not be damaged by humidity. The fertilizer should have polyethylene plastic inside the bag to protect the granules from moisture damage should be the best quality.	Bag (50kg)	600		
3	DAP Fertilizer	Origin Australia: DAP (Di-Ammonium Phosphate) phosphorus pentoxide P2O5. 46%, Nitrogen 18% , Weight/Bag:50 kg The DAP granules should be uniform and not damaged by humidity. The DAP bag should have polyethylene plastic inside the bag to protect the granules from moisture. It should be the best quality.	Bag (50kg)	300		
		Total Price (USD)				

Please Indicate fixed costs and total costs in the categories given to the target districts of Farah province. **Please provide your financial offer on your company letterhead signed and stamped.**

Annex 3: Delivery Schedule

No	Description	Delivery Location
1	Onion Intercrop seeds, UREA and DAP Fertilizers	Different villages of Balabulok, Center Farah, KhakiSafied , Baqwa,Qale koh and Pushti Raod Districts of Farah province

Annex 4: Quotation Cover Letter

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached quotation in accordance with the RFQ-CBARD-2024-033 - Provision and delivery of Onion Intercrop Seeds and Fertilizers in Farah Province.

I certify a **validity period of 90 days** for the prices provided in the attached quotation. Our quotation shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP/CBARD is not bound to accept any quotation it receives.

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
Telephone:
Email:

Company Seal/Stamp:

Annex 5: Business Information and License

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and AFN Currency): a. Bank name: b. Company name: c. Account number: d. Swift Code:	

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

Annex 7: Quotation Checklist

Name of Company: _____

Does your quotation include the following?

- Cost Proposal as per Annex 2 (Attach separately)
- Provision of separate attachment Technical Specifications Annex 1, and sample pictures or other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead
- Past Performance Table and copies of contracts
- Copy of Valid business license
- Copy of Tazkira/passport of president and vice-president
- Detailed Equipment Specifications:
 - Model number and source of origin
 - Phytosanitary certificate from MAIL.
 - Photos
- Bidder's offered delivery time in () days.
- Proof of financial capability, a bank statement not less than 25% of the total project budget. Acceptable proof would be a copy of the company's bank balance/Statement or statement from money exchanger to prove the company has balance with them (amount and currency type).