

<b>COMPANY NAME:</b>	
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<b>I confirm that the following documents have been attached to our tender submission:</b>	<b>Indicate Yes or No</b>
<b>1. In the Commercial/Registration Documents in separate envelope:</b>	
- Copy of valid Business Registration certificate	<input type="checkbox"/>
- Filled and signed Annex C (Vendor Registration Form) – <i>Must include business bank account information</i>	<input type="checkbox"/>
- Financial Statements (last 1 years)	<input type="checkbox"/>
- Filled and signed Annex I (Submission Checklist and Acknowledgements)	<input type="checkbox"/>
- Acknowledged Annex D (General Conditions of Contracts) – <i>Use next page of this document</i>	<input type="checkbox"/>
- Acknowledged Annex H (UN Supplier Code of Conduct) – <i>Use next page of this document.</i>	<input type="checkbox"/>
- Confirm that our company is not on the Consolidated United Nations Security Council Sanctions List - <i>Use next page of this document</i>	<input type="checkbox"/>
<b>2. Include the following in the Technical Proposal in separate PDF File:</b>	
- Filled Annex B (Technical Offer Form)	<input type="checkbox"/>
- Submit Data Sheet/Catalogue (Technical Specifications)	<input type="checkbox"/>
- Logistical capacity to deliver fuel safely to UNHCR tanks:	<input type="checkbox"/>
- Delivery Lead Time after receiving a PO	<input type="checkbox"/>
<b>3. In the Financial Proposal in separate envelope:</b>	
- Filled Annex A (Financial Offer Form) – <i>The financial offer should be submitted in both PDF version (stamped, dated and signed) and EXCEL version</i>	

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**ACKNOWLEDGEMENTS:**

**I herewith confirm to have read and to acknowledge the UNHCR General Conditions for Provision of Services (Annex F):**

\_\_\_\_\_ **Stamp:**  
*Authorized Signature*

**I herewith confirm to have read and to acknowledge the UN Supplier Code of Conduct (Annex F):**

\_\_\_\_\_ **Stamp:**  
*Authorized Signature*

**I herewith confirm that our company is not on the Consolidated United Nations Security Council Sanctions List**

*(available at: <https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list#entities>)*

\_\_\_\_\_ **Stamp:**  
*Authorized Signature*