

# **Invitation to Bid (ITB)**

**ITR Ref. No: 3319964**

**ITB -FY24-WVI-A-W-0074-Construction of 2 Water Supply Networks in Jawand  
Districts of Badghis**

**Date of Publication: July 29,2024**

**Bid Submission Closing Date  
Aug 19, 2024 - 1600HRS.**

**Should you require any clarification, kindly communicate with the contact person identified as the focal point for queries on this ITB.**

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## 1. Introduction

World Vision International- Afghanistan is a non-profit, humanitarian aid and development organization that is dedicated to helping children and their communities reach their full potential by tackling the causes of poverty. We serve poor children, families, and communities through means such as emergency relief, education, health care, economic development and the promotion of justice. Our work touches approximately 100 million people in nearly 100 countries, assisting people regardless of religion, ethnic background, or gender.

Activities	Estimated Date of Completion
Notice of tender published	July 29,2024
Bid filing (Closing Date)	Aug 19,2024
Opening of the folds	Aug 19,2024
Evaluation Phase	Aug 20 up to Aug 25,2024
Due diligence visits to pre-selected supplier/s	Aug 26,2024
Result of the tender	Aug 27,2024
Contracting with selected suppliers	Aug 30,2024

## 2. Objective of this ITB:

World Vision International – Afghanistan is inviting bids from interested bidders towards **Construction of 2 Water Supply Networks in Districts of Jawnad – Badghis Province**. The technical details of the project including BOQs and Drawings are provided in Annex-I of this ITB. The bid submission methodology and evaluation & qualifications criteria for assessment of the bids are defined respectively in parts 4 and 6 of this ITB.

## 3. Clarification of the ITB

The bidders requiring any clarifications in regards to this ITB shall contact WVA using the address below in writing. WVA will respond in writing to any request for clarification within two (2) days, if such request is received at least two (2)days prior to the deadline for submission of bids. WVA may forward copies of its response to all those who have acquired the ITB directly from it, including a description of the inquiry but without identifying its source.

Attention: Mohammad Ebrahimi, Supply Chain Administrator

Email: Address to [mohammad\\_ebrahimi@wvi.org](mailto:mohammad_ebrahimi@wvi.org) and [afgo\\_tenders@wvi.org](mailto:afgo_tenders@wvi.org)

Copy: [sayedajmal\\_shahna@wvi.org](mailto:sayedajmal_shahna@wvi.org)

Phone Number: (+93) 799406059

## 4. Submission of Bids:

**The technical and financial bids/offers must be submitted electronically through World Vision ‘Provision Automation platform’ only using the guidelines provided**

**Bid Submission Deadline: Thursday Aug 19, 2024-1600HRS. (Kabul Local Time)**

**Bids received after the submission deadline will be rejected. Late bids will not be accepted.**

## 5. Award Criteria

World Vision Afghanistan will issue the Contract to the technically qualified and financially competitive bidder. World Vision Afghanistan reserves the right to accept or reject any Bid, to annul the solicitation process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to provide information on the grounds for World Vision Afghanistan’s action.

## **6. Evaluation and Qualification Criteria**

This Section contains the criteria to evaluate a Bid and qualify the Bidders. No other factors, methods or criteria shall be used other than specified in this ITB.

## **7. Most Advantageous Bid**

The WVA will use the criteria and methodologies listed in ESSENTIAL CRITERIA below to determine the Most Advantageous Bid for Contract Award. The Most Advantageous bid is the bid that meets the qualification criteria and has been determined to:

- (a) Substantially meet the Eligibility Requirements.
- (b) Meet the minimum passing marks of the Technical Criteria that is 70 points out of 100.
- (c) Substantially meet the Financial Capability Criteria.
- (d) The lowest evaluated Bid.

The evaluation will be undertaken for each lot separately. Each lot will be awarded individually to the supplier or suppliers whose tender complied with the below evaluation method.

- ☒ Non-Discretionary "Pass/Fail" Criteria on the Technical Requirements; and
- ☒ Lowest price offer of technically qualified/responsive Bid

## **A. ESSENTIAL ELIGIBILITY REQUIREMENTS**

- The Bidder shall have the legal capacity to enter into a contract, including registration of the supplier in a country eligible for contracting; the bidder shall furnish a valid business license along with its bid.
- Written power of attorney of the signatory of the bid to commit the bidder; The Bid shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of written confirmation of Power of Attorney. The name and position held by each person signing the authorization must be typed or printed below the signature.
- Declaration of Conflict of Interest Form. Bidders found to have a conflict of interest shall be disqualified. Failure to disclose such information may result in the rejection of the bid.
- Bankruptcy-the bidder should not have been declared bankrupt or involved in bankruptcy or receivership proceedings and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future;
- Supplier Code of Conduct Form under ITB: adherence to supplier code of conduct & safeguarding, Ethical principles such as no child labor, etc. the relevant form must be completed, signed and stamped.
- Vendors Qualification and Registration under ITB: Accurately complete, signed and stamped.
- Deviation in payment schedule- No advance payment is made. Bidders that precondition acceptance of their bid to 'advance payment' will be considered non-responsive
- Accurately completed, signed and stamped this ITB and relevant attachments including BOQ, drawings and technical specifications.
- Bidder shall commit having physical presence or office in [Faryab Province] during the implementation of the project until the works are completed and successfully delivered to WVI-A.
- Bidder shall submit tax clearance certificate as part of its offers, failing to meet this requirement will disqualify bidder from the process.

## B. TECHNICAL CRITERIA

**Site Visit [20 Mark]:** In order to help the bidder to have a better understanding of the project technical requirements including geographical history of the target sites, the bidder/s shall review the project BoQ and ToR and conduct a site visit from all construction sites and provide comprehensive and detailed report explaining if there is any challenges such as technical, insecurity, obstacles working with the community and etc. before project implementation. The bidder report to be supported by attaching some relevant photos to ensure the bidder has a clear understanding from the subject activity. The report and photos must be in the same folder and the folder properly named under each location. The below site visit scoring method will be applied:

1.Site Visit	Allocated Marks
<ul style="list-style-type: none"> <li>The bidder shall provide its findings from the site visit in terms of a brief report and attach Minimum THREE relevant photos from each site that can demonstrate its understanding from the Contract implementation site (20Marks).</li> <li>The bidder shall provide its findings from the site visit in terms of a brief report and attach TWO relevant photos from each site that can demonstrate its understanding from the Contract implementation site (8 Marks).</li> <li>The bidder shall provide its findings from the site visit in terms of a brief report and attach ONE relevant photo from each site that can demonstrate its understanding from the Contract implementation site (6 Marks).</li> <li>If the bidder provides THREE Photos from each site but does not provide its findings from the site visit in terms of a brief report (5 Marks).</li> <li>If the bidder provides only TWO Photos from each site but does not provide its findings from the site visit in terms of a brief report (4 Marks).</li> <li>If the bidder provides only ONE Photos from each site but does not provide its findings from the site visit in terms of a brief report (2 Marks).</li> </ul> <p>If the bidder neither provides photos from the contract implementation site as evidence of conducting site visit nor provide its finding report form, its site visit (Zero Marks).</p>	20 Marks
<b>2. Bidder Experience for the similar works or an equivalent</b>	
<ul style="list-style-type: none"> <li>Number of years as Construction Company providing similar services. 10-20 years' experience (3 marks), 5-9 years' experience (2 marks) and less than 5 years' experience (Zero marks)</li> <li>List and documents of services of similar nature completed in past three (3) years with reference and contract value of not less than 110,000 USD (15 Marks)</li> </ul> <p>Type of clients to whom the services were provided (Government, private sector, UN Organizations, others). (Any of the sector: 2 Marks)</p>	20 Marks
<b>3. Proposed Step by step for the works (Approach, Methodology, Schedule of works, Quality &amp; Time Control Plan)</b>	
<p>Understand of scope and objectives of the entire works:</p> <ul style="list-style-type: none"> <li>Proposed Implementation Plan showing the overall approach to be adopted in the execution of the works.</li> <li>Detailed Quality Control and Monitoring to be used in the execution of the Works, addressing anticipated risks, handling of materials, workmanship and record keeping on site to track daily progress.</li> <li>Ensure the method statement describes how the contractor will execute the task from mobilization to commissioning.</li> </ul> <p>Systematically present the work plan showing a sequence of activities required to execute the works in the specified timeline of 2 months</p>	20 Marks
<b>4. Ownership of Equipment necessary to execute the works;</b>	

<ul style="list-style-type: none"> <li>The bidder providing list of at least five (5) Major pieces of equipment's required to enable the execution and delivery of the proposed for carrying out the Works as well as provides Information on ownership status (such as lease, rent or owned), availability at site and functionality of equipment's- Lorry/Truck/Dumpers (at least 10-ton capacity), Station wagon – Double cabin, Concrete Mixers, Concrete Vibrator with a Porker (complete set), (10 Marks).</li> <li>The bidder providing list of less than five (5) Major pieces of equipment's required to enable the execution and delivery of the proposed for carrying out the Works as well as provides Information on ownership status (such as lease, rent or owned), availability at site and functionality of equipment's (5 Marks).</li> </ul> <p>If the bidder neither provides list of equipment/machinery nor provides Information on ownership status (such as lease, rent or owned), availability at site and functionality of equipment's (Zero Mark).</p>	10 Marks
<b>5. Personal/Staffing</b>	
<ul style="list-style-type: none"> <li>Contract Manager: with at least a degree in Civil Engineering, construction management or Water from a recognized university and at least 3 years' post qualification relevant experience and (2) years' experience as Contracts Manager. If the bidder provides a list of proposed personal/manpower specifying their composition by assigning, clear activities and area of expertise to support implementation of this activity as well as attach copy of their CVs part of its offer. The CV should be accompanied by a letter of offer from the company (5 Marks).</li> <li>A Site Agent: Should have a minimum qualification of a bachelor's degree in civil engineering or water Engineering with at least 8 years post qualification relevant site experience. If the bidder attaches a copy of proposed personal/manpower CV but does not specifying their composition by assigning, clear activities and area of expertise to support implementation of this activity The CV should be accompanied by a letter of offer from the company (3 Marks).</li> <li>An electrical Engineer or Water Engineer: Should have a minimum qualification of Diploma in Electrical Engineering, Civil Engineering and or Water Engineering at least 5 years post qualification relevant experience. The CV should be accompanied by a letter of offer from the company If the bidder attaches a copy of proposed personal/manpower CV but does not specifying their composition by assigning, clear activities and area of expertise to support implementation of this activity (2 Marks).</li> </ul> <p>If the bidder neither provide a list of their proposed personal/manpower nor attach CVs of proposed personal/manpower, nor provide offer letter in each of the above three critical positions, (Zero Mark).</p>	10 Marks
<b>6. Financial Liquidity</b>	
<p>The Bidder shall have a good financial standing and have access to adequate financial resources at least equivalent to the magnitude of the current bid in order to demonstrate that it can execute the contract and all its existing commercial commitments without any disruption to the performance of the Contract. As the means of proof, the bidder shall submit a verified copy of the bank statement and line(s) of credit that can demonstrate the current financial status of the bidder with minimum liquidity of USD 66,000.</p>	10 Marks
<b>7. Financial Capability</b>	
<p>Reports on the financial history of the bidder, such as profit and loss statements, auditor's reports or any other valid documents that can demonstrate the soundness of the financial history of the bidder and indicate its long-term profitability for the last 3 years.</p>	10 Marks
<b>Total Technical Marks</b>	<b>100 Marks</b>

Each offer will be assessed first on the eligibility criteria then technical merits and subsequently on its price. In making the final decision, WVIA considers essential, technical and financial aspects. The Evaluation Team first reviews the eligibility then technical aspects of the offer, followed by review of the financial offers of the technically compliant vendors by supply chain department. The offers obtaining the highest overall score after adding the scores for the technical and financial proposals together, that offers the best value for money will be recommended for award of the contract. The weights given to the technical and financial bids are as follows:

**Total Technical Score: 100**

Technical Passing Score: 70 marks.

Technical weight (Ts):70%

Financial (Price) weight (Fs): 30%

The lowest evaluated Financial Bid (FB) is given the maximum financial score (Fs) of 100.

The formula for determining the financial scores (Fs) of all other bids is calculated as following:

$F_s = 100 \times F_m / F$ , in which “Fs” is the financial score, “FM” is the lowest bid price, and “F” the price of the bid under consideration.

$T = 0.7$

$F = 0.3$

The evaluated bids are ranked according to their combined technical (Ts) and financial (Fs) scores using the weights (T = the weight given to the Technical Bid; F = the weight given to the Financial Bid;  $T + F = 1$ ) as following:  $S = T\% \times T\% + F_s \times F\%$ .

**8. SITE LOCATION:**

LOT #	Province	District	Village
1	Badghis, Afghanistan	Jawand	Khaja Sorkhian
2	Badghis, Afghanistan	Jawand	Sharshara

## **9. Performance Security**

The successful Bidder shall provide a Performance Security in the form of a bank guarantee, bank deposit or any other means acceptable to the WVA equivalent to 10% of the contract sum. The performance security shall be valid for a period 28 days beyond the defect's liability period, which is 6 months effective from physical completion of the construction works. The performance security shall not be discharged or returned until the defect's liability period is safely secured.

## **10. Payment**

The payment is made on a milestone basis in proportional installments according to the actual progress of the works achieved and endorsed by the project engineer after measurement. No advance payment is made. The Contractor shall foresee the required financial arrangement for mobilization and startup of the project.

## **11. Time of Payment:**

The payment is made within 30 days after receipt of a commercial invoice, certification of site works by the WV Technical Supervisor and any other relevant site approval if needed.

Registered companies/contractors with a valid business/AISA license have to pay 2% tax in strict compliance with the Ministry of Finance, Government of Afghanistan.

Individual Contractors without no business/AISA license have to pay 7% tax from the total contracted amount. The mentioned tax percentage would be deducted from the contractor's contract value through World Vision Afghanistan and will be transferred to ministry of finance bank account.

At the time of payment, if there was delayed completion within the contract agreed period, liquidated damages will be imposed and enforced. The amount of damage shall be liquidated as 0.5% of the total of the Purchase Order per calendar day for each day's delay in the excess of the number of days prescribed; subject to a maximum of ten percent (10%) of the initial Purchase Order, following which the contract shall be terminated.

## **12. Correction of Arithmetical Errors**

If the Bid is substantially responsive, the Employer/ WVA corrects any arithmetical errors on the following basis:

- a. If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Employer there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
- b. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- c. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

## **13. Format and Signing of Bid**

A person duly authorized to sign on behalf of the Bidder shall sign the Bid. This authorization shall consist of a written confirmation of Power of Attorney. The name and position held by each person signing the authorization must be typed or printed below the signature.

## **14. Miscellaneous Technical Terms:**

- a. The BOQ will constitute an integral part of the Contract and it shall be duly completed, stamped and signed by authorized person on behalf of the bidder. Any addition, deletion or alteration in the BOQ may result in rejection of the Offer. Please have a Site visit before submit your offer and attached the site visit picture with your bid documents.



- b.** The works actually executed shall be measured; contractor shall visit the site of the works and obtain all information that may be necessary for completing their offer as under the provision of this contract no claim for additional work is accepted once the contract is signed.
- c.** Mobilization, Demobilization, Access road to construction site or other temporary works required for the execution of the items listed above, and site restoration will be the responsibility of the contractor. Hence, all the unit prices above are assumed to cover all activities associated with the works mentioned, and the total contract cost quoted is all-inclusive to complete the total works.
- d.** Work Completion Certificate will provide after the measurement take place by WV team.

## COMPANY INFORMATION

Company name:	
Any other trading names of company:	
Registered name of company (if different):	
Nature of primary business/trade:	
Primary contact name:	
Job title:	
Phone:	
Email:	
Registered Address:	
Business licence number:	
Country of registration	
Registration date:	
Expiry date:	
Legal status of company (e.g. partnership, private limited company, etc.)	

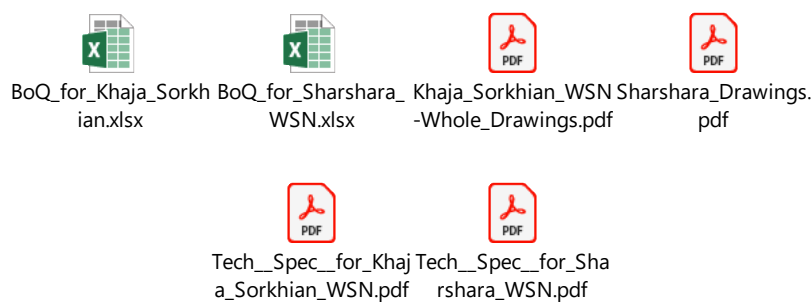
Bank Name	
Bank Branch	
Name	
Swift	
Beneficiary Account Number	
Account Type	

## Bid Submission Summary Sheet

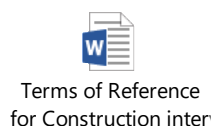
### Construction of Solar Powered Water Supply Networks in Haji Ahmad and Haji Noor Mohammad Villages Ghormach district of Badghis Province

#	Descriptions of the works	Total Cost, Inclusive of Taxes, in AFN	Calendar Days to Complete each Site
1	Construction of Water Supply Network in Khaja Sorkhian-Jawand		
2	Construction of Solar Powered Water Supply Network in Sharshara-Jawand		
<b>Grand Total</b>			
<b>Calendar Days to Complete all Sites</b>			

### Annex – I\_ BoQs, Drawing's & Technical Specifications



### Annex II\_ Terms of Reference (ToR)



### Annex – III\_ Vendors Qualification Registration Form



### Annex –IV\_ Suppliers Code of Conduct

