

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: AF10/RFQ/24/0302

Date: 22 July 2024

SECTION 1: REQUEST FOR QUOTATION (RFQ) for the water supply (Bore Wells) for 9 family health houses in various districts which the exact locations mentioned in delivery requirements clause in Faryab and Balkh provinces.

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Approved by: Supply Chain Unit

IOM Afghanistan, Kabul

Signature: _____

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	18 August 2024 – 02:30PM If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of Submission	Quotations must be submitted as follows: <input type="checkbox"/> E-tendering <input type="checkbox"/> Email <input checked="" type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Click or tap here to enter text. Bid submission address: Hawa Shenasi Road, Beside of Kabul International Airport, Baron Compound, Kabul Afghanistan. <ul style="list-style-type: none"> File Format: Click or tap here to enter text. File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. All files must be free of viruses and not corrupted. Max. File Size per transmission: Click or tap here to enter text. Mandatory subject of email: Click or tap here to enter text. Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y". It is recommended that the entire Quotation be consolidated into as few attachments as possible. The proposer should receive an email acknowledging email receipt.
Pre bid Meeting	<input checked="" type="checkbox"/> Mandatory <input type="checkbox"/> Not Mandatory <input type="checkbox"/> Other: Click or tap here to enter text. A pre-bidding meeting will be held on 05 August 2024 at 10:00AM at IOM regional office located in <i>Balkh Province, Mazar-e-sharif, PD No. 05, Shadian Main Road, Nahra-e-tup Street, House No. 09</i> , where all details of the project will be discussed. The companies who are interested to attend in the pre-bid meeting please introduce your technical representative on or before 31 July 2024 before official hour by sending email to iomkabulprocurement@iom.int . Note: the representative complete name and Tazkra No. to be shared correctly.
Site Visit	<input checked="" type="checkbox"/> Mandatory <input type="checkbox"/> Not Mandatory <input type="checkbox"/> Other: Click or tap here to enter text. The site visit will be started from 07 August 2024 at 10:30AM and will be continued until all 9 targeted projects locations completes since they are not in one location. For coordination of the site visit, the companies must send e-mail to iomkabulprocurement@iom.int to introduce their technical representative (Complete Name and Tazkra No) for attending the site visit. The E-mail should be sent at least 24 hours before the site visit date and time.
Bid Security (Bank Guarantee)	A bid security, (2%) of the total bid amount must be included with the bid documents. If a bid security is not found in the bid documents, the offer will be rejected. The bid security must be valid for a minimum of thirty (30) days after the final date

	<p>of validity of the bid.</p> <p>The bid security shall be rejected of the following conditions:</p> <ul style="list-style-type: none"> ▪ If the bid security to be less than 2% of the bid amount. ▪ If the bid security not properly signed and stamped in the original template of the Bank. ▪ If the bid security is not original. ▪ If the bid security is not valid for 30 days after bid validity period. <p>Unsuccessful bidders' bid securities will be discharged/returned as promptly as possible but no later than thirty (30) days after the expiration of the period of bid validity.</p> <p>The bid security may be forfeited by IOM, and the bid rejected, in the event of any, or combination, of the following conditions:</p> <ul style="list-style-type: none"> ▪ If the bidder withdraws its offer during the period of the bid validity specified, or; ▪ In the event the successful bidder fails: <ul style="list-style-type: none"> ▪ to sign the contract after IOM has issued an award; or <p>to reject the warranty, or other documents that IOM may require as a condition precedent to the effectivity of the contract that may be awarded to the bidder.</p>
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in USD
Duties and taxes	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including catalogues, instructions and operating manuals	English
Documents to be Submitted	<p>Bidders shall submit and sign the-bid submission forms/documents below:</p> <p><input checked="" type="checkbox"/> 2% of the total bid amount as bid security to be submitted.</p> <p><input checked="" type="checkbox"/> The RFQ (Request for Quotation) all pages duly completed and signed.</p>

	<input checked="" type="checkbox"/> Quotation Submission Form (Declaration of Conformity Form) (Annex 2). <input checked="" type="checkbox"/> Financial Offer/Bill of Quantities Form to be Signed and Stamped (Annex 3). <input checked="" type="checkbox"/> Pro-forma Agreement to be Stamped. <input checked="" type="checkbox"/> Valid company business license. <input checked="" type="checkbox"/> Vendor Information Sheet & UN Code of Conduct to be Filled, Signed and Stamped. <input checked="" type="checkbox"/> Drawing and Technical Specifications Form to be Stamped. <input type="checkbox"/> Other Click or tap here to enter text.
Quotation validity period	Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted (please specify, i.e. by LOTS only or by line item, etc)
Payment Methods	<ul style="list-style-type: none"> ▪ Preferable bank transfer with No charges but the bank policy will be applied. ▪ Exceptionally on cash base payment (Issuance of Cheque in the name of company) with subject to deduction of bank service fee equal to 2.09% from the total amount of invoice, the cheque will be issued in IOM Kabul main office only and the said charges are not fixed it may change as well.
Payment Terms	Payment shall be made only upon IOM's acceptance of the Works, and upon IOM's receipt of invoice in maximum 2 instalment. <input checked="" type="checkbox"/> 30% payment upon completion of 35% of the work. <input checked="" type="checkbox"/> 60% payment upon completion of 70% of work the work. <input checked="" type="checkbox"/> 90% payment upon completion of 100% of work the work. <input type="checkbox"/> Other Click or tap here to enter text.
Contact Person for correspondence, notifications and clarifications	Focal Person: IOM Supply Chain Unit E-mail address: iomkabulprocurement@iom.int Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline. Responses to request for clarification will be communicated through email before by 16 April 2024
Retention Money	There will be kept retention of 10% of total amount, as security for the quality of workmanship, conformance with plans and specifications, and third-party liabilities. Notwithstanding the provisions of the Contract, the 10% retention shall be released after the Contractor has complied with the requirements of the Certificate of Final Acceptance and the warranty period.
Inspection of Works	<ul style="list-style-type: none"> ▪ IOM reserves the right for itself and its representatives to inspect the Works, while in progress, so as to give IOM the opportunity to reject the whole or any portion thereof, which in the opinion of IOM's representative is defective or substandard. ▪ The Contractor shall allow the Project Manager and other IOM representatives to access to the work site at any time.
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the company who gets the highest score in the technical and financial (combined) evaluation. <input type="checkbox"/> Other Click or tap here to enter text.

Evaluation criteria	<p>The evaluation comprises two parts: a technical evaluation and a cost evaluation. The Total Combined Score is the weighted sum of the Technical and Financial Evaluations:</p> <p>Total Combined score = 0.6 * [Technical score] + 0.4 * [Financial score]</p> <p><u>Technical evaluation</u></p> <p>IOM shall evaluate and compare the Quotations on the basis of the following criteria and sub-criteria below.</p> <p>Technical Evaluation Maximum Score: 100</p> <p>1. Relevant Experiences (45 points)</p> <p>Table of relevant projects either ongoing or completed in the last five years (from 01 December 2018 till to date), including the following:</p> <ul style="list-style-type: none"> • Province • Contract value • Project summary/ Brief Description of Activities • Start and End dates • % of Completion • Client's Contact Details (name, title, contact number, email) • Copy of contracts <p>The Scoring (45 points max):</p> <ul style="list-style-type: none"> • 15pts for each construction with similar size and type of bidding project, implemented in the same province. • 10pts for each construction with similar size of bidding project, implemented in the immediate neighbouring provinces. • 7pts for each construction with similar size and type of bidding project, implemented at any of other provinces. • 7pts for each construction project with at least 50% size and type of bidding project, implemented in the same province. • 4pts for each g construction project with at least 50% size and type of bidding project, implemented in the immediate neighbouring provinces. • 2pts for each construction project with at least 50% size and type of bidding project, implemented at any of other provinces. • 0pts for construction project other than similar types, and/or below 50% of project size. <p>2. Staff Capacity (no score but mandatory)</p> <ul style="list-style-type: none"> • Table summarising the roles, total years of experiences, and qualifications of relevant staff in the organisation. • The key staff who will work on this project should be identified, together with their roles, and the minimum required roles are: <ul style="list-style-type: none"> • 1 Project Manager • 1 Hydraulic Engineer for each project site • 1 QA/QC Engineer • 1 HSE Officer

	<p>Scoring: Please note, as the key staff is mandatory, therefore will not be scored, instead will be considered pass or fail. During the implementation the contractor must ensure the provided list of key staff should be present in the project site(s).</p> <p>3. Machineries and Equipment Capacity (no score but mandatory)</p> <p>Table summarising the machinery and equipment that will be required/used for this project (particularly relevant to types of works to be implemented), including specification.</p> <p>Scoring: Please note, as the machineries and equipment are important part of construction and it's mandatory for contractor to mobilize/provide them at the project site, therefore will not be scored in this part, however, to be scored in the work schedule which contractor has to include the machineries/equipment schedule also for each line of work items.</p> <p>Note: Do not provide receipts or other documentation.</p> <p>4. Work Schedule (25 points)</p> <ul style="list-style-type: none"> Detailed work schedule on a weekly basis Each activity broken down into sub-activities where necessary The machinery used for each line of activity should be identified The number of skilled and unskilled labourers required for each line of activity should be identified <p>Scoring (25 points max):</p> <ul style="list-style-type: none"> 10pts - for realistic project duration 5pts - for detail showing all activities and sub-activities, project milestones and critical path 5pts - for manpower details and required machinery information 5pts - for logic and demonstrating understanding of design , sequence of activities and project requirements 0pts for unavailability of the work schedule <p>Notes:</p> <ul style="list-style-type: none"> Project duration to be scored proportionally based the contractor's proposed duration compared to IOM workplan and/or the realistic completion duration that are agreed by the technical evaluation committee. The detail to be scored proportionally by technical evaluation committee based on the level of details provided in the workplan, which includes sub activities where necessary. Manpower and machinery information to be scored proportionally by technical evaluation committee based on the level of information provided, the relevancy, the necessity and logical for each of activity. Logic and understanding of requirement to be scored proportionally by technical evaluation committee based on the level of logical and understanding for the above criteria. <p>5. Procurement Plan (5 points)</p> <p>A table identifying all types of materials need to be sourced in line with project requirements and timely implementation of the project.</p> <p>Scoring (5 points max):</p> <ul style="list-style-type: none"> 5pts for material sourcing is identified in detail for all the activities, including brand names where applicable. 2pts for material sourcing is identified for partial activities and/or lacking detail.
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	<ul style="list-style-type: none"> • Opts for unavailability of procurement plan. <p>6. Risk-Mitigation (5 points)</p> <p>A table identifying the key risks to successful and timely implementation of the project and the actions that will be taken by the contractor to mitigate these risks. Maximum 3 pages.</p> <p>Scoring (5 points max):</p> <ul style="list-style-type: none"> • 5pts : Risks are detailed and specific to the project, and adequate mitigation measures are proposed. • 3pts : Risks are relevant and specific to construction in Afghanistan, and adequate mitigation measures are proposed. • 1pts : Generic construction risks only • 0pts : (Indication of) Copied from internet and/or other sources. <p>Note: Do not submit generic Risk Management, Health and Safety or QA/QC text.</p> <p>7. Feedback on the Design and Specifications (5 points)</p> <p>The contractor should provide feedback on the design and specifications (either in a document and/or directly on the drawings, BOQ and specifications). The feedback should be clear and demonstrate good technical understanding of the design.</p> <p>Scoring (5 points max):</p> <ul style="list-style-type: none"> • 5pts for feedback demonstrates clear understanding of the design, experience from similar projects and is specific to the site. • 3pts for covering two of the three points above. • 1pts for covering one of the three points above. • 0pts for no feedback <p>8. Site Visit Report (10 points)</p> <p>The contractor as well needs to avoid any surprises in the site after awarding the project, he/she must inspect the site carefully. During the site visit, the company representative have to collect all the necessary factors related to the project implementation. Report and/or checklist on the site conditions , project location, site access road, existing services, safety, labors, existing obstacles etc., and the implications these have on the project design and implementation.</p> <p>Scoring (10 points max):</p> <ul style="list-style-type: none"> • 10pts for minimum 5 factors identified with implication detail. • 8pts for minimum 4 key factors identified with implication detail. • 6pts for minimum 3 factors identified with implication detail. • 5pts for minimum 5 factors identified without implication detail. • 4pts for minimum 4 factors identified without implication detail. • 3pts for minimum 3 factors identified without implication detail. • 0pts for unidentified factors. <p>9. Clarity of submission (5 points)</p> <p>All the above mentioned documents, information, evidence need to be submitted precisely and arranged logically that directly addresses the stipulations and expectations.</p> <p>Scoring (5 points max):</p> <ul style="list-style-type: none"> • 5 pts for clear, concise, ensuring every detail, 100% aligns with the request showcasing discipline and respect on the bidding instruction.
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	<ul style="list-style-type: none"> • 2 pts for clear, concise, ensuring detail, but 70% aligns with the request showcasing discipline and respect on the bidding instruction. • 0 pts for submission doesn't aligns with the request. <p>Note: To be scored proportionally by technical evaluation committee based on how contractor submitted technical proposal and by following the above criteria.</p> <p>The minimum technical score required to pass is 60 Marks, those firms who obtain less than 60 marks in the technical evaluation will be considered fail.</p> <p>Financial Evaluation:</p> <p>The lowest price quotation (F1) shall be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other quotations shall be computed based on the formula:</p> $Sf = 100 \times F1 / F$ <p>Where:</p> <p>Sf is the financial score of the quotation under consideration, F1 is the price of the lowest quotation, and F is the price of the quotation under consideration.</p> <p>Arithmetical errors will be corrected on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Contractor does not accept the correction of the errors, its Quotation will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.</p>
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract.
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions. In other cases, the cost of such Work Variation Order shall be evaluated and compensated as agreed between the Parties. IOM may request the contractor to provide a quotation for the cost of the variation.
Type of Contract to be awarded	Contract
Expected date for contract award.	31 October 2024
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

ANNEX 1: SCHEDULE OF REQUIREMENTS/Technical Specifications Form

S/No	Description	Unit	Quantity
1	Please Refer to attached Technical Requirements and Drawings as ANNEX 1	BoQ	1

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Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

Delivery Requirements

Delivery Requirements								
Delivery date and time	The company itself must provide a proper working schedule with an exact time frame for the implementation of this project.							
Delivery Terms (INCOTERMS 2020)	DAP							
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder							
Exact Address(es) of Delivery Location(s)	Various Districts of Faryab and Balkh							
	S/N	Province	District	Village	GPS Location		Depth proposed from Site Visit (depth may vary as per site condition and availability of the water on the identified aquifer)	
					Latitude	Longitude		
	1	Faryab	Dowlat Abad	Popalzai, Jangal	36.62854	64.87652		Construction of water well (120m drilling)
	2		Pashton kot	Atakhan Khaja	36.20147	64.67438		Construction of water well (145m drilling)
	3		Qaisar	As-hab Kahf	35.72268	63.93918		Construction of water well (80m drilling)
	4		Qaisar	Khaja Asplan	35.84392	64.04062		Construction of water well (80m drilling)
	5		Almar	Qara kol	35.86463	64.25462		Construction of water well (135m drilling)
	6		Belcheragh	Kata Tash	35.99133	65.17716		Construction of water well (120m drilling)
	7		Gurziwan	Ghulbian	35.73204	65.35552		Construction of water well (60m drilling)
8	Balkh	Shor Tapa	Islam Chongar	37.29822	66.47686	Drilling water well 110 m		
9		Shor Tapa	Sar-e-Pata	37.32745	67.09493	Drilling water well 110 m		
Distribution of shipping documents (if using freight forwarder)	N/A							
Packing Requirements	N/A							
Training on Operations and Maintenance	N/A							
Warranty Period	12 months							
After-sales service and local service support requirements	N/A							
Preferred Mode of Transport	Land							
Other information								

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	AF10/RFQ/24/0302	Date: Click or tap to enter a date.

VENDOR INFORMATION SHEET¹

Please refer to the attached in excel sheet.

BIDDER'S DECLARATION OF CONFORMITY²

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.

¹ [Vendor Information Sheet.xlsx](#)

² This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.ungm.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	AF10/RFQ/24/0302	Date: Click or tap to enter a date.

Currency of the Quotation: USD					
INCOTERMS: DAP					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Please refer to the attached financial offer provided in excel sheet as annex 3.	all	1		
2.	Click or tap here to enter text.				
3.	Click or tap here to enter text.				
4.	Click or tap here to enter text.				
5.	Click or tap here to enter text.				
Total Price					
Transportation Price					N/A
Insurance Price					N/A
Installation Price					N/A
Training Price					N/A
Other Charges (specify)					N/A
Total Final and All-inclusive Price					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of the company</i> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.