



TENDER DOSSIER

Publication reference:

Call for proposal for Self-Regulation Skills Among Home Based Learners

TD 24/005/KBL-AF

Issued by: Children in Crisis
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INSTRUCTIONS TO TENDERERS

1 PURPOSE OF THE Proposal

B The purpose of this consultancy is to train and support Staff to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners. Among other things, this shall include training staff on the operationalization of various strategies that are proven to be contextually relevant and impactful in improving productivity and time management among adolescent children. The selected consultant/consulting organization is to tailor its proposed training and support to the project design as detailed in the program document and the contextual constraints as discussed in formal check-ins with the project staff.

1 INVITATION TO TENDER TIMETABLE

	DATE	TIME (City)
Deadline for request for any clarifications from Children in Crisis	10 th August 2024	1 pm Kabul Time
Last date on which clarifications are issued by CiC	12 th August 2024	2 pm Kabul Time
Deadline for submission of tenders (receiving date, not sending date)	13th August 2024	12pm Kabul Time
Notification of award to the successful tenderer		4 pm Kabul Time

2 INSTRUCTIONS TO Proposal

Failure to submit a Proposal containing all the required information and documentation within the deadline specified will lead to the rejection of the tender.

To apply for this call, please send

your organization's/individual profile, highlighting experience in interventions that aim to Improve Productivity and Self-Regulation Skills among adolescent children in Afghanistan or other developing countries

Profile of key persons to be involved in the consultancy,

A maximum 2-page concept note detailing how the individual consultant/consulting organization proposes to train and support Staff to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners in the project

The participation procedure will be carried out in two successive stages; both are to be submitted together

1. Technical Proposal
2. Financial Proposal

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Language: All documents shall be submitted in the English language.

The supplier application and tender proposal shall be submitted together before the deadline for reception of applications on **13th August 2024**, 12 PM – Kabul Time to:

Mr. Mustafa Afridi
Senior Procurement and Logistics Officer
Procurement.afg@street-child.org

For any technical information, you may ask from the following person:

Hamidullah Ahmadzai
Project Manager
Mobile: + +93 78 001 0593
Email: hamidullah.ahmadzai@street-child.org

Address: Children in Crisis. Street 3, Houase No.13 , Qala-i- Fatullah, Hareer dental clinic lane, pass the first intersection

Specific Objective: a) Conduct offline or online training of project staff on specific interventions in a project to improve Productivity, Well-being and Self-Regulation Skills among Home-Based Learners

b) Provide continued support to project staff to improve the service delivery and address barriers to improve fidelity to the designed intervention.

Background: Children in Crisis(CIC)/Street Child began working in Kabul, Afghanistan, in 1997 and since then has worked consistently within Kabul and across Afghanistan's provinces to improve access to quality education for the most marginalized children, to guarantee that children in conflict with the law have their legal rights protected and afforded to them, to increase the participation of women and girls in all areas of public and private life, and to remove disability as a barrier to inclusion in all areas of child's life.

Project Background: Children in Crisis(CIC)/Street Child, in partnership with National and International Partners, is to provide free and quality education to 770 secondary-aged children who have recently completed Grade 6 in Kabul through an offline-first blended learning approach. This program will establish 22 digital classes (35 children per class) managed by 20 trained teachers using an Android application, ensuring each child is safe, connected, and learning. The program includes three key interventions: 1) "Safe," enhancing teacher and counselor capacities to ensure a secure learning environment and effective safeguarding measures; 2) "Connected," promoting interaction and collaborative learning through online and physical meet-ups, monthly coaching, and internet bundles; and 3) "Learning," increasing access to education through offline video lectures, flexible learning methods, teacher training, and interactive content, supplemented by biweekly assessments and in-person and online support sessions. The program aims to empower marginalized children by providing them with control over their learning path and pace, essential for continued education in challenging contexts.

Rationale: CIC is seeking an external consultant to train and support Staff to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners. The risk identified under this project includes home based learners may lack the self-regulation skills needed to manage their studies offered via blended learning. To mitigate the risk following mitigation strategies are proposed to be operationalized:

1. Initial orientation and counseling
2. Provision of weekly self-learning plans
3. Regular check-ins through online discussion board and face to face meetings
4. Collaborative learning opportunities
5. Teaching strategies to improve productivity and time management
6. Online support services
7. Regular parental check-ins

Methodology: The training and support can be made available to Street Child through online sessions/in person.

Scope of work: The external consultant will be required to train and support Staff to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners. Towards that end, the consultant will be required to undertake the following specific tasks:

1. In consultation with CIC project team, the consultant will develop a plan document detailing the strategy to be operationalized to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners in the project. Among other things, the document shall detail the tools and templates to be used, scheduled trainings for capacity strengthening, planned check-ins that shall aid in operationalization of the strategy and monitoring the implementation of the strategy.
2. Training of project staff to operationalize the strategy
3. Monthly periodic check-ins to support project staff improve the service delivery and address barriers to improve fidelity to the designed intervention.

Main deliverables: In accordance with the schedule of activities, the consultant will produce:

1. Plan document detailing the strategy to be operationalized to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners in the project. Among other things, the document shall detail the tools and templates to be used, scheduled trainings for capacity strengthening, planned check-ins that shall aid in operationalization of the strategy and monitoring the implementation of the strategy.
2. PowerPoint Presentation and online training of project staff to operationalize the strategy as detailed in the plan document
3. Monthly 1 page report documenting the reflections and suggestions based on the discussions during Monthly periodic check-ins

Duration of the assignment: The consultancy shall be for tenure of 2-3 months and support the project team if need during 5 months . The successful applicant shall be contracted for all further evaluations during the course of the project.

Institutional Arrangements: The consultant will report directly to the Education Project Manager at CIC/Street Child. CIC will provide relevant background documents necessary for the evaluation and shall be responsible for the coordination of meetings and other activities during the evaluation.

Expertise:

- Organizations/Individuals that have prior experience in **implementing/supporting interventions that aim to Improve Productivity and Self-Regulation Skills among adolescent children in Afghanistan or other developing countries.**

To apply for this call, please send

- 1) your organization's/individual profile, highlighting experience in **interventions that aim to Improve Productivity and Self-Regulation Skills among adolescent children in Afghanistan or other developing countries**
- 2) **Profile** of key persons to be involved in the consultancy,

- 3) A maximum 2-page concept note detailing how the individual consultant/consulting organization proposes to **train and support Staff to Improve Productivity, Wellbeing and Self-Regulation Skills among Home-Based Learners in the project**

Appendix B: TENDERER'S DECLARATION

We the Undersigned accept in full and without restriction the conditions governing this tender as the sole basis of this competition, whatever its own conditions of sale may be, which we hereby waive.

We have examined carefully, understood and comply with all conditions, instructions, forms, provisions and specifications contained in this tender dossier including the contract template with its annexes and the CIC's Supplier Code of Conduct. We are aware that failure to submit a tender containing all the information and documentation expressly required, within the deadline specified, may lead to the rejection of the tender at CIC's discretion.

We hold no reservation in regard to the tender dossier; and are aware that any reservation may result in the rejection of the tender by CIC.

We are not aware of any corruption practice in relation to this competition. Should such a situation arise, we shall immediately inform CIC in writing.

We declare that we are affected by no potential conflict of interest, and that we and our staff have no particular link with other Tenderers or parties involved in this competition. Should such a situation arise during performance of the contract, we shall immediately inform CIC in written.

<i>Company name and address:</i>
<i>Company's Representative name:</i>
<i>Email Add and PH No:</i>
<i>Title of Representative in the Company:</i>
<i>Representative's signature and stamp:</i>
<i>City, date:</i>

Appendix C: PRICE PROPOSAL



**Children in Crisis
Quotation Form**

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Form No:

Financial Quote:

No	Item	Description and Use	Unit	Qty	Unit price (AFG)	Tax	Total AFG
1							
2							
3							
4							
5							
6							

	Sub-total (without tax)
	Withholding tax
	Grand Total including tax
	Supplier signature and stamp: