

Standard Request for Quotations for Procurement of Goods and Non-Consultancy Services
Afghanistan Cricket Board



AFGHANISTAN CRICKET BOARD

REQUEST FOR QUOTATIONS

(RFQ)FOR

PROCUREMENT OF

**20-ft Connex Container for Najeeb Taraki Cricket ground and ACB Office
in Nangarhar Province**

July 2024

Instructions to Users

This instruction notes have been prepared to assist a Procuring Entity/user in the preparation of the Standard Request for Quotations (SRFQ) for procurement of Goods and non-consultancy services. The Procuring Entity/user should also refer to the procurement manual date 2022 Of ACB.

The use of SRFQ applies when a Procuring Entity/user (the Purchaser) wishes to select a Supplier for the procurement of Goods and non-consultancy services as per procurement manual

The Procuring Entity **SHALL NOT** require any quotation security and Performance Security because of the nature of the procurement method.

The confirmation of the Award should be in the form of a Contract, prepared by the Procuring Entity, attached to which will be the Conditions of Purchase. The contract will be signed by both the Procuring Entity and the Supplier and will be treated as contract. Signing of a separate contract is not required.

Prior to the detailed evaluation of Quotations, the Contract shall determine whether each Quotation:

- (a) meets the eligibility criteria;
- (b) has been properly signed;
- (c) Is substantially responsive to the requirements of the Request for Quotations Documents

Evaluation of Quotations

A substantially responsive Quotation is one which conforms to all the terms, conditions, and specifications of the Request for Quotations Documents.

To evaluate a Quotation, the Purchaser shall only use all the factors, methodologies and criteria defined hereinafter, no other criteria or methodology shall be permitted:

- (a) evaluation will be done for Items or Lots;
- (b) price adjustment for correction of arithmetic errors;
- (c) price adjustment due to discounts offered;
- (d) Adjustments due to the application of a margin of preference, if applicable.

If a Quotation is not substantially responsive, it shall be rejected by the Purchaser, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

No negotiation shall be held with the lowest or any other Bidder.

A bidder shall not be required, as a condition for award, to undertake responsibilities not stipulated in the Request for Quotations Documents, to have to change its price or otherwise modify its Quotation.

Request for Quotation of
20-ft Connex Container for Najeeb Taraki Cricket ground and ACB Office
in Nangarhar Province

Reference: *ACB/ICC/PRO/GO/2024/Admin/AFG/RFQ-27*

Issue Date: *July 16, 2024*

Closing Date: July 22, 2024

Name of the Supplier: _____

Address of the Supplier: _____

Contact No: _____

Email Add: _____

1. The *Afghanistan Cricket Board* has a budget allocation for the purchase of Goods; and is applying some of that allocation for the purchase of **20 Ft Connex Container** for which this Request for Quotation is issued.
2. Payments made against any Contract arising from this Request for Quotation will only be made in AFN. The Unit Rate(s) offered by the Supplier, if accepted, shall remain fixed for the duration of the contract. Your sealed quotation must be submitted to ACB committee members of the undersigned ON July 22, 2024 at 10:00AM Kabul time. Any quotation received later than the scheduled time will be rejected and returned unopened. The sealed envelope containing the quotation must be clearly marked wooden board do not open before July 22, 2024 10:00AM.
3. All quotations must be valid for a period of thirty (30) days from the closing date of the Request for Quotations.
 1. The quotation shall be completed and all pages shall be signed or stamp by an authorized representative of the Supplier.
 2. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent contract.
 3. Depending on the final requirement, the quantities shown may increase or decrease by fifteen percent (15%) and this shall be reflected in the contract.
 4. There will be no public opening of quotations; the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
 5. Supplier with valid business license taxable at rate of 2% and supplier without valid business license at rate of 7%.

**Schedule of Items and Priced Quotation including delivery to
ACB Najeeb Traki Cricket Ground- and ACB (gust house in
Nangarhar)**

S.No	Item Descriptions	Unit	QTY	Unit Price AFN	Total Price AFN
1	<p>20 FT Container needed for Nangarhar guest house security and provincial In-charge office in following condition :</p> <p>The container shall be new must include 12000 BTU inverter Haier new air-condition with cool and hot system. Fresh paint + Carpet+ PCV door and window + Wire ducting system.</p> <p>Installation and fitting: the land shall be level PCC slab for Connex foundation. All works and items shall be standard and high quality.</p> <p>Delivery Locations: one container should be delivered and installed at ACB guest house in Nangarhar for security staff other will be fit and install in Najeeb Traki Cricket ground in near Behsood Bridge Nangarhar.</p>	Each	2		
Total Price in AFN					

Delivery period after signing the contract: 5 calendar days

Documentation Required with the Submission of the Quotation

The Supplier shall attach the following documents to its quotation:

- (a) A duly completed and signed priced offer as per the Schedule of Items and the Priced Quotation. Note that all prices shall be quoted in AFN;
- (b) a valid Trade License;
- (c) a valid Business Bank Account
- (d) ACB will make payment to vendor through cooperative bank account or bank cheque in 10 days after delivery.

The winner company may compulsory provide the above requirement.

Correction of Errors

Quotations determined to be substantially responsive shall be checked by the Purchaser for any arithmetic errors. Errors shall be corrected by the Purchaser as follows:

- a. where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
- b. where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern, unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.

The amount stated in the Quotation shall be adjusted by the Purchaser in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder.

Payments:

The following payment terms shall be applied for the contract:

All payments shall be subjected to Afghanistan income tax law.

- Payment will be made to selected vendor through:
 - International Business Bank Account if have
 - Business Bank account (National)

Bid Submission Address:

Procurement Department: Afghanistan Cricket Board

Khan Abdul Ghani Khan Road near Kabul Nandare

Phone: +93788575859