



Request for Quotations

Procurement of Fabricated Solar Cooker

Issue Date: 13,07,2024

Closing Date: 20, 07, 2024

Closing Time: 4:00 Pm Kabul, Afghanistan Standard Time

RMO office, Qalai Fatehullah Street 9, House No. 109, Kabul Afghanistan.

Contact Number: + 93 (0) 766 77 64 09

Bid Instructions

1.1 Introduction

Rural Movement Organization (RMO) is an Afghan NGO with headquarters (HQ) in Kabul. It was established in 2014 as the continuation of the Belgian NGO "Solidarité Afghanistan Belgique" (SAB).

RMO retains the former national SAB management, key technical and administrative staff, and other SAB assets and maintains SAB expertise. It, therefore, is the trusted depository of SAB's nearly 30 years of experience and can smoothly continue all projects initiated under SAB management and take on any new challenges, while assuring the same project quality in these fields as SAB had provided for nearly 30 years.

In 2016, RMO formally became Geres (an international NGO) partner and jointly implemented a number of projects on energy, energy efficiency, environment, and climate change sectors.

1.2 Bid Instructions

1.2.1 The procedures and requirements presented in this invitation to bid are mandatory. The following general directions must be observed:

- Specific requested details and documents according to this tender form must not be omitted.
- All prices must be given in AFN.

1.2.2 The supplier should provide its most competitive rates according to the goods described in the tender form.

1.2.3 The supplier must provide supporting documents, including government licenses and client accreditations regarding similar tenders – over the past three years.

1.2.4 Details of current and previous clients should be submitted.

1.2.5 Quality of procured items will be checked and verified by RMO staff to ensure that it meets the required specifications in the tender documents.

1.3 General Conditions

1.3.1 The winning supplier will be responsible for compliance with all national and local laws, and if required, clearance of any customs documents.

1.3.2 The winning supplier shall not sub-contract in whole or part any part of the contract without prior RMO written approval. RMO written approval does not relieve the winning supplier from any liability or obligation under the contract.

1.3.3 RMO will notify the winning supplier through a letter of intent, signed by the authorized RMO representative. The winning supplier is required to accept and sign the letter of intent within the specified time period.

1.3.4 Bids must be valid for a minimum period of 20 days from the date of opening of all bids.

1.3.5 All the pages/documents of the submitted tender must be dated and include the supplier's signature.

The pages/documents should be in one ink and easy to read. Any handwritten corrections to any pages/documents should have the supplier's initials and date.

1.4 Other Conditions

1.4.1 Prices should be quoted both in figures and in words. If the quoted rates are different when comparing the figures with the words, the prices written in words will be taken as final.

1.4.2 RMO reserves the right to reject or accept any or all tenders without assigning any reason.

1.4.3 goods will be delivered to the RMO office by RMO in three different packages which will be set out by RMO at the contract time.

1.4.4 Delivery of goods must include a signed and stamped invoice to RMO along with any supporting documents.

1.5 Payment Procedures

1.5.1 The invoice presented to RMO must be complete for all supplied goods. RMO will make payment after proper inspection of all goods and invoice verification within fifteen (5) days from the date of receipt of the goods with an invoice.

1.5.2 RMO will deduct/withhold the tax amount from the payment according to the Afghanistan Revenue Department requirements, providing the winning supplier with a copy of the tax payment receipt.

Specifications (TOR) and Supplies

To: All Interested

From: RMO Procurement section

Title: Procurement Fabricated Solar Cooker based on the specification with the RFQ, please sign and stamp the announcement documents before you submit the offer to the RMO office all the offers envelop should be sealed and have the stamp, we did not accept the open offers and no stamp envelopes.

RMO (Rural Movement Organization) invites you to submit your quotation for supplying the following:

No	Item	Specification	Unit	QTY	Unit cost	Total Cost	Remark
1	Fabricated Solar Cooker	1- The dish should be fabricated, 2- Thickness of the dish sheet to 0.8 mm 3- Surface of the dish must be covered by mirror size 4/4cm. 4- Dish must be consisting of six pieces. 5- Dish stand must be strong enough and adjustable. 6- Dish color must Furnace (رنگ کوره ای)	Pcs	150			

Supplier Information Sheet

No	Information Description	Supplier Information
1	Name, Address, Mobile, Email address	
2	Type of business	
3	Name of Director	
4	Year of Establishment	
5	Bank Details	
6	Tax Identification Number (attach copy)	
7	Copy of business license	

Undertaking:

I hereby certify that all the information furnished above is true to the best of my knowledge and belief. I have no objection to the Rural Movement Organization verifying any or all the information furnished in this document with the concerned authorities, if necessary. I also certify that I understand and accept all the terms and conditions indicated in the tender documents.

Signature:

Name:

Date:

Declarations and Guarantees

1. No Pending Suits or Actions: The Supplier declares and guarantees that it is under no obligation or prohibition, nor is it subject to or threatened by any actions, suits, or proceedings which could or would prevent compliance with this transaction and will immediately advise Rural Movement Organization immediately of any such occurrence.

2. Anti-Corruption:

a. The Supplier declares and guarantees that no offer, gift, payment, consideration or benefit of any kind, which constitutes an illegal or corrupt practice, has been or will be made to anyone by Supplier, either directly or indirectly, as an inducement or reward for the award or execution of this transaction.

b. The Supplier declares and guarantees that neither the Supplier nor its employees:

i. Were convicted by a court of law in Afghanistan or in any other jurisdiction for an offense involving bribery or corruption or;

ii. Are under sanction, for an offense involving bribery or corruption, imposed by a government, a governmental organization or a development organization providing development assistance.

3. Anti-Terrorism:

The Supplier declares and guarantees that the funding for the purposes of the agreement will not knowingly be used to benefit terrorist groups. The recipients are reminded that RMO and Afghanistan laws prohibit transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Supplier to ensure compliance with these executive orders and laws.

4. Controlled Substances:

In participation to this bidding, the Supplier certifies that the firm is not engaged in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance during performance of this bidding process.

I certify that I fully understand, declare, and guarantee that I comply to the above statements to the best of my knowledge and belief. I have no objection to RMO verifying any or all the information furnished in this document with the concerned authorities if necessary.

Signature: -----

Name: -----

Date: -----

Financial Submission Form

To: RMO Office

We, the undersigned, offer supply of **150 Fabricated Solar Cooker with specification mentioned above** and the total cost of AFN[in words], Our attached financial offer is valid for 20 days, effective as of the date our bid is opened. This amount is inclusive of required taxes.

We fully understand that RMO reserves the right to reject our offer without any reason.

Authorized Signature:

Name:

Title:

Signatory:

Date:

Name of Firm:

Address: