## OFFER FORM ACTED [AFGHANISTAN]

**Tender N° LT/02FML/8Z8/J14/MAZAR/11072024**

**Order ID:**

**Date: 14/07/2024**

## To be Filled by Bidder (COMPULSORY)

|  |  |
| --- | --- |
| **Company’s Name**  **(as per registration documents)** |  |
| **Company Authorized Representative’s Name**  **(as per registration documents or duly signed Power of Attorney)** |  |
| **Company Registration Number** |  |
| **Registration body** |  |
| **Company’s mailing address**  **Shop/Office/Building No**  **Street name**  **City**  **Governorate/province/district**  **Country** |  |
| **Commercial representative for the bid**  **(if different from authorized representative)** |  |
| **Phone contact number.**  **Landline**  **Mobile No** |  |
| **Email address.** |  |

I undersigned (to be filled in by the Bidder) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

Please fill in the following tables, one for each lot:

* If the tender is divided into lots, the Bidder may bid for one or all lots. Each lot may be subject to a separate contract and the quantities indicated for the different lots cannot be divided.
* The Bidder must offer all items & quantities indicated for each lot. Bids for part of a lot only will not be considered.
* If the Bidder is awarded more than one lot, a single contract may be concluded for each lot.

**Project Specification:**

Procurement of **Procurement of Books and Stationery for Mazar-e-Sharif, Balkh Province**

Lot-01

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Item & Specification** | **Quantity** | **Unit** | **Unit Cost** | **Total (AFA)** |
| 1 | کتاب انگلیسی Lets Go 1(Edition 5) CD +Work Book (Copy Version) | 1000 | PC |  |  |
| 2 | کتاب انگلیسی Lets Go 2(Edition 5) CD +Work Book (Copy Version) | 1000 | PC |  |  |
| 3 | کتاب انگلیسی Inter-change 1(Edition 5) CD +Work Book (Copy Version) | 900 | PC |  |  |
| 4 | کتاب انگلیسی Inter-change 2(Edition 5) CD +Work Book (Copy Version) | 800 | PC |  |  |
| 5 | کتاب انگلیسی Intero (Q-skills for Success) Set of 2 Books (Copy Version) | 250 | Set |  |  |
| 6 | کتاب انگلیسی Q1 Book (Set of 2 books- Reading, Writing and Listening , Speaking) (Copy Version) | 250 | Set |  |  |
| 7 | کتاب انگلیسی Q2 Book (Set of 2 books- Reading, Writing and Listening , Speaking) (Copy Version) | 250 | Set |  |  |
| Total | | | | |  |

Lot-02

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Item & Specification** | **Quantity** | **Unit** | **Unit Cost** | **Total (AFA)** |
| 1 | Notebook (60 pages good quality with ring) کتابچه سیمی (رنگدار) | 6500 | PC |  |  |
| 2 | English Notebook (60 pages good quality) کتابچه سیمی (رنگدار) | 10500 | PC |  |  |
| 3 | Pen (blue color, good quality) قلم خودکار آبی کیفت خوب | 4000 | PC |  |  |
| Total | | | | |  |

Lot-03

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Item & Specification** | **Quantity** | **Unit** | **Unit Cost** | **Total (AFA)** |
| 1 | Printing of Computer Books (136 page, 80grm, hard thick cover320grm with lamination color print) | 1500 | PC |  |  |
| Total | | | | |  |

Workplan:

Please attach a detailed work plan demonstrating your ability to fulfil ACTED’s expectations.

Bidder’s Conditions:

|  |  |  |
| --- | --- | --- |
|  | General conditions recommended by ACTED | General conditions offered by Bidders (if different) |
| Validity of the offer | One month |  |
| Terms of payment | Negotiable |  |

Name of Bidder’s Authorized Representative :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_