

**(ITB) INVITATION TO BID**

Cordaid Main Office  
House # 45, Kolola Poshta PD4  
Kabul, Afghanistan

**July 07, 2024**

To: All interested bidders

**Invitation to Bid No. KBL ITB 07/07/2024**

Dear Sir/Madam,

Cordaid Afghanistan requests you to submit price quotations for five rental vehicles for Kabul, Daikundi, Herat, Khost, and Nangarhar provinces, as per the attached inspection checklist and Bidding Form titled 'ITB No. KBL ITB 07/07/2024.'


The rental vehicles for the mentioned provinces, will be required from July 2024 until December 2024. You should submit one original of the attached bidding form. On the same form, you must also indicate your available rental vehicles provision period. Your quotation should be sealed (signed and stamped) in an envelope, clearly marked Quotation No. KBL ITB 07/07/2024, and delivered to the address below.

The deadline for the receipt of your bid at Kolola Pustha, Municipality Building, Qomandan Gada Road, House number #45, is set at 2:00 PM Kabul local time on Thursday, 11 July 2024.

**Your bid should be submitted in accordance with the following instructions:**

- Price(s):** Should be quoted for the provision of five rental vehicles, including all running costs, driver salary, and any applicable tax as per the government tax law, to Cordaid's Destination Point as detailed in the attached Bidding Form (inside Kabul City).
- Evaluation of Quotations:** Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their price(s).
- Delivery Lead Time:** DLT will be considered as a factor in the award of the contract.
- Award of Contract:** The contract award will be made to the bidder offering the best value for money (lowest acceptable evaluated price). The successful bidder will sign a contract for the provision of five rental vehicles while upholding Cordaid's procurement ethics.
- Validity of the Offer:** Your quotation should be valid for 30 business days (including non-working days) from the deadline for receipt of bids. Cordaid will only notify the supplier who wins the bid as per its procurement policy.

All inquiries and questions should be addressed to: [caf-procurement@cordaid.org](mailto:caf-procurement@cordaid.org) Please note that under Cordaid's Anticorruption Policy, bidders shall observe the highest standard of ethics during the procurement and execution of their contracts. Cordaid will reject a bid if it determines that the bidder recommended for the award has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing its contract, or has otherwise violated Cordaid's procurement rules and procedures.

**Cordaid** 

Yours sincerely,  
  
**Latif Bashardost**  
Country Director

کورداید- افغانستان

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**Country Office**


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**Global Office**

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**Invitation to Bid KBL ITB 07/07/2024  
Five Rental Vehicles for Cordaid Office**

No	Item specifications	Unit	Quantity	Unit Cost AFN *Including 2% Tax	TOTAL COST AFN *Including 2% Tax
1	One Toyota Surf 4 Runner, (6 cylinders, Model 2005-2010, Valid Documents, Active A/C, Professional Driver with Valid Driver's License) for Daikundi Province (Nili, Miramor, Khadir, Sang-e-Takh Bandar and Ashterly districts), from July 2024 till December 2024. As inspection form is attached.	Vehicle	1		
2	TOYOTA Picnic Vehicle (Model: 1998 – 2000, Engine: Petrol/diesel, No. of Passenger Seats: 7, AC and heater: Required, Documentation: Valid & Updated Road Permit (Jawaz-e-Sayr) for Kabul province.	Vehicle	1		
3	TOYOTA Corolla Vehicle (Model: 2000-2006, Engine: Petrol, No. of Passenger Seats: 4, Active AC and heater, Documentation: Valid & Updated Road Permit (Jawaz-e-Sayr), Inclusive of any running costs, Color: Silver/White) for Khost province.	Vehicle	1		
4	TOYOTA 4Runner Vehicle, (Model: 2005-2010, Engine: Petrol, No. of Passenger Seats: 5, Active AC and heater, Documentation: Valid & Updated Road Permit (Jawaz-e-Sayr), Inclusive of any running costs, Color: Silver/White) for Herat province.	Vehicle	1		
5	TOYOTA Corolla Vehicle (Model: 2000-2006, Engine: Petrol, No. of Passenger Seats: 4, Active AC and heater, Documentation: Valid & Updated Road Permit (Jawaz-e-Sayr), Inclusive of any running costs, Color: Silver/White) for Nangarhar province.	Vehicle	1		

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Delivery time (number of working days):	/Days	Company name:	
<b>Location:</b> Physical inspection of each vehicle will be done in the respective provinces.	Daikundi, Kabul, Khost, Herat and Nangarhar province.	Address:	
Certify that this bid is valid for 30 business days:	YES/NO (circle one)	Representative name:	
Country/ies of origin of items offered:		Title/position:	
Attach a valid business license, and bank details.		Phone:	
		Email:	
		Date:	
		Signature:	

**Cordaid** 