



Community-Based Agricultural Rural Development Program (CBARD)

Request for Quotation (RFQ)

RFQ-CBARD-2024-028

Provision and Delivery of Agricultural tools for Kandahar province.

Issue Date: 4 July 2024

WARNING: Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact CBARD-procurement@rootsofpeace.org and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

Offerors submitting incomplete quotations may be disqualified.

1. Overview of the Request for Quotations

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for the Provision and Delivery of Agricultural tools for Kandahar province.

Description of Goods & Related Services	Provision and Delivery of Agricultural tools for Kandahar province.
Technical Proposal	Refer to Annex 1
Cost Proposal	Refer to Annex 2
Delivery Schedule	Refer to Annex 3
RFQ No.	RFQ-CBARD-2024-028
RFQ Issue Date:	July 04, 2024
Deadline for Questions: Date & Time	July 11, 2024
Submission Method:	For any questions/clarifications related to this RFQ please contact via email to cbardquestions@rootsofpeace.org and mention the clarifications RFQ reference number in the subject section of your email. Please do not send your bid to the above email address. Any quotation sent to the above email address will lead to the disqualification of a quotation from evaluation.
RFQ Closing Date & Time:	July 15, 2024 16:00 Kabul Local Time
Submission Method:	Quotations should be submitted via email to CBARD-BIDS@rootsofpeace.org prior to the closing date and time above. Any bids sent through any links will not be considered for evaluation.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order . This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	Lowest Price Technically Acceptable (LPTA).
Delivery Terms	Delivery at Place. The districts and province details are provided in the technical Specification and delivery sections. The exact addresses will be provided upon award.
Expected delivery date	Within 45 calendar days from the issuance of the Purchase Order (PO). The bidder shall be expected to provide a realistic delivery time. Bidders providing a realistic shorter delivery time shall be preferred for this solicitation.
Documents to be submitted	The bidder must specify all the required parameters listed in the "Technical Specifications" section. Failure to do so may disadvantage the bid during the evaluation process. Offerors should submit all documents as outlined in the quotation Checklist (Annex 7).
Payment Terms	The bidder understands and agrees to ROP payment terms, the payment will be in Afghani at the exchange rate on the date of wire transfer of the recipient bank. Payment will be made by bank-to-bank wire transfer to your official company. The payment will be made after the successful completion of the services as provided for in the award, and within 45 days of receipt of an acceptable invoice. Any applicable exchange rate is applied by the recipient's bank at the time of a wire transfer and is outside of the control of ROP/CBARD.
Tax	Any vendor contracted to supply Goods, Works or Services should hold an appropriate valid business license throughout implementation of a contract. Implementation meaning from the moment of the fully executed contract through to the delivery, installation, and acceptance of Goods, Works or

	<p>Services. If a vendor's license expires before implementing the award, a tax withholding of 7% shall be applied for the value of the entire award irrespective of when the business license expires. If a vendor does not hold a business license, then 7% tax withholding will apply automatically.</p> <p>A vendor will be offered the opportunity to renew the appropriate business license, and, in such cases, payments shall be withheld by ROP for a period of ten working days. However, if the vendor elects not to renew a license, or a period of ten has expired, ROP shall withhold 7% for tax purposes, and make payment.</p>
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2. INFORMATION TO BIDDERS

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in three high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Quotations (RFQ) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.help@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه ګټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله ګرزول وي چه آینده کې بلې پروژې ته خپل کاغذونه نشي جمعه کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFQ) په اړه د غیرقانوني کړنو وړاندیز یا پیسوغوښتنه در څخه اوشوه یا کومه اندیښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کړای شي، مهرباني وکړئ د ROP دفتر سره په CBARD.help@rootsofpeace.org ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

2 گزارش دهی در مورد تقلب، مبارزه با فساد و سوء استفاده

هرگونه پرداخت رشوه یا بازپرداخت، از طرف موسسه بنیاد صلح (ROP) به شدت ممنوع بوده و میتواند منجر به عدم واجد شرایط بودن شما در پروژه هذا و سایر پروژه ها گردد. اگر شما توسط کسی پیشنهاد برای اقدامات غیرقانونی در رابطه به این (RFQ) را دریافت کردید یا در مورد اینکه به پیشنهاد شما با صداقت و شفافیت رفتار نمیشود، نگرانی و شک دارید، لطفا با دفتر ما از طریق این ایمیل ادرس CBARD.help@rootsofpeace.org

3. INSTRUCTION TO BIDDERS / Compliance Requirements

1. Submission of offers	Submit signed, dated, and stamped quotations in the format provided with your offers to the designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFQ (RFQ-CBARD-2024-028) ONLY. Failure to adhere to this instruction will lead to the disqualification of a bid from the evaluation. Any quotation sent through any links will lead to the disqualification of a quotation from evaluation.
2. Geographic Code	<ul style="list-style-type: none"> ROP must verify the source, nationality, and origin, of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP.

	<ul style="list-style-type: none"> • According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of good/services from the below Chinese listed companies are prohibited. <ul style="list-style-type: none"> • Huawei Technologies Company • ZTE Corporation • Hytera Communications Corporation • Hangzhou Hikvision Digital Technology Company • Dahua Technology Company (or any subsidiary or affiliate of such entities) <p>By submitting a quotation in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
3. Liquidated Damages	<p>Except under the circumstances of Force Majeure, if the Contractor fails to deliver any or all the goods by the date(s) of delivery or perform the services tied to the delivery of goods within the period specified in the Contract, ROP may, without prejudice to any or all its other remedies under the Contract, deduct 15% of the total contract value which will be applied on the 41st day. Thereafter a further 15% of the total contract value to be applied on the 51st day and thereafter every seven days until the vendor completes his contractual obligations.</p>

4. EVALUATION AND AWARD

An award will be made based on the Lowest Price, Technically Acceptable source selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the acceptability requirements/technical requirements described in this RFQ. All received bids will be evaluated based on the initial minimum criteria below. Vendors who do not pass the minimum required criteria will not be considered.

ROP-CBARD will evaluate the following factors as PASS/FAIL:

- **Technical Specification – Please provide technical specifications of the items along with their origin & pictures, the goods offered should meet or exceed the RFQ requirements.**
- **Submission of current and valid MOCI License.**
- **Submission of Banking / Payment information. (Only AFN Accounts will be accepted)**
- **At least two successful contracts have been completed in the last five years providing similar services/goods etc. It's a requirement to attach the copies of relevant past contracts as evidence.**
- **Proof of financial capability, a bank statement for the last six months with a closing balance of at least 25% of the total cost offered. The statement closing balance date should be July 10, 2024. Or a letter of credit from the bank for the total cost is also acceptable.**

Vendors who pass the initial screening based upon the criteria above will proceed to the Lowest Price Technically Acceptable evaluation to determine the successful offer. ROP/CBARD reserves the right to increase and or decrease the requirement during the evaluation and or award stage. The ROP/CBARD reserves the right to conduct sample check during the evaluation. All goods shall be high quality products, low quality products will not be accepted.

Annex 1: Technical Proposal:

No	Item Description	Detailed Specifications	Delivery Location	Bidder's technical specification for the offered products including Photos and Source of Origin.
1	Aluminum Ladder	4x3 steps with big hinge 28cm steps distance Length: 3.7m Net weight: 12.3 kg Gross weight max loading: 150kg Aluminum alloy 1.2mm thickness aluminum	Arghandab,Shah Wali Kot,Zari,Panjwaye,Maywand ,khakrez,Ghorak and Nesh districts of Kandahar province.	
2	Plastic Basket	Best quality: External length: 60cm External width: 35cm External height: 25cm Thickness: 4mm	Arghandab,Shah Wali Kot,Zari,Panjwaye,Maywand ,khakrez,Ghorak and Nesh districts of Kandahar province.	
3	Harvesting Bag	Air Mesh Fabric padded shoulder straps. UV Treated cotton fabric. Spring steel strip holds the mouth open for efficient filling. Extended bib panel at front for comfort. Extended opening to reduce the loss of fruit while climbing ladder. Size: 60x60x10/equivalent	Arghandab,Shah Wali Kot,Zari,Panjwaye,Maywand ,khakrez,Ghorak and Nesh districts of Kandahar province.	
4	Pruning Shear	Volpi Kamikaze KM9717 215mm (215mm case included) or equivalent Length: 215mm Maximum cut diameter: 25mm Blade material: SK5 hardened steel Handle material: Aluminum with non-slip PVC coating Weight: 260 gr	Arghandab,Shah Wali Kot,Zari,Panjwaye,Maywand ,khakrez,Ghorak and Nesh districts of Kandahar province.	

Annex 2: Cost Proposal:

No	Item Description	Detailed Specifications	Delivery Location	Unit	Qty	Unit Price (USD)	Total Price (USD)
1	Aluminum Ladder	4x3 steps with big hinge 28cm steps distance Length: 3.7m Net weight: 12.3 kg Gross weight max loading: 150kg Aluminum alloy 1.2mm thickness aluminum	Arghandab, Shah Wali Kot, Zari, Panjwaye, Maywand, khakrez, Ghorak and Nesh districts of Kandahar province.	No	2,000		
2	Plastic Basket	Best quality: External length: 60cm External width: 35cm External height: 25cm Thickness: 4mm	Arghandab, Shah Wali Kot, Zari, Panjwaye, Maywand, khakrez, Ghorak and Nesh districts of Kandahar province.	No	10,000		
3	Harvesting Bag	Air Mesh Fabric padded shoulder straps. UV Treated cotton fabric. Spring steel strip hold the mouth open for efficient filling. Extended bib panel at front for comfort. Extended opening to reduce the loss of fruit while climbing ladder. Size: 60x60x10/equivalent	Arghandab, Shah Wali Kot, Zari, Panjwaye, Maywand, khakrez, Ghorak and Nesh districts of Kandahar province.	No	2,000		
4	Pruning Shear	Volpi Kamikaze KM9717 215mm (215mm case included) or equivalent Length: 215mm Maximum cut diameter: 25mm Blade material: SK5 hardened steel Handle material: Aluminum with non-slip PVC coating Weight: 260 g or equivalent	Arghandab, Shah Wali Kot, Zari, Panjwaye, Maywand, khakrez, Ghorak and Nesh districts of Kandahar province.	No	176		
Total Price (USD)							

Please Indicate fixed costs and total costs in the categories given including transportation to the target districts of Kandahar province. **Please provide your financial offer on your company letterhead signed and stamped.**

Annex 3: Delivery Schedule

No	Description	Delivery Location
1	Aluminum ladder, Plastic basket, harvesting bag and Pruning shear	To the designated places in Arghandab, Shah Wali Kot, Zari, Panjwaye, Maiwand, Khakrez, Ghorak, and Nesh districts of Kandahar Province
<p>The successful bidder will be responsible for the transportation and delivery of the above-mentioned tools to the designated places in above mentioned districts of Kandahar province. The bidder may be required to store the items in the designated places of each district until the distribution according to the schedule among the beneficiaries is successfully completed. Delivery schedule will be provided after the contract award.</p>		

Annex 4: Quotation Cover Letter

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached quotation in accordance with the RFQ-CBARD-2024-028 - Provision and Delivery of Agricultural tools for Kandahar province..

I certify a **validity period of 90 days** for the prices provided in the attached quotation. Our quotation shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP/CBARD is not bound to accept any quotation it receives.

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
Telephone:
Email:

Company Seal/Stamp:

Annex 5: Business Information and License

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and AFN Currency): a. Bank name: b. Company name: c. Account number: d. Swift Code:	

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

Annex 7: Quotation Checklist

Name of Company: _____

Does your quotation include the following?

- Cost Proposal as per Annex 2 (Attach separately)
- Provision of separate attachment Technical Specifications Annex 1, and sample pictures or other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead
- Past Performance Table and copies of contracts
- Copy of Valid business license
- Copy of Tazkira/passport of president and vice-president
- Detailed Equipment Specifications:
 - Model number and source of origin
 - Photos
- Bidder's offered delivery time in () days.
- Proof of financial capability, a bank statement of the last six months with a closing balance date of July 10, 2024, or a letter of credit from the bank.