**War Child UK Afghanistan**

**Request for Quotation**

**Provision and installation of 10 Tents for CFSs in Herat, and Nimruz provinces.**

PD No: WCUK-HRT-24–000833

ISSUANCE DATE: 24/June/2024

Closing Date/Time: 02:00 PM, 07/July/2024

# About WCUK: War Child, the charity for children affected by war. We work with children who, as a result of conflict, live with a combination of poverty, exclusion, and insecurity. These children include street children, child-headed households, children associated with armed forces and into armed groups (CAFAAG), children in conflict with laws, and other children at heighten risk.  Our mission is to protect, educate and stand up for the rights of children caught up in war, in some of the worse conflict-affected places. We look forward to a world in which the lives of children are no longer torn apart by war. This is a vision that can only be realized through the collective actions of children themselves, communities and their leaders, organizations like War Child, governments, and key decision-makers.

# DETAIL OF SERVICES: We are looking to find a potential service provider/supplier through competitive process to provide and install 10 tents in the following districts of 2 provinces with transportation to each site in each village including all construction works and installation. The supplier will be required to install the 10 tents, the payment of tents will be processed when the work is done by supplier in all sites.

**5 tents in CFSs of Adraskan, Pashtoon Zarghon, and Kushk Kohna districts of Herat Province,**

**5 Tents in CFSs of Chakhan Soor, Khshrood and Zaranj districts of Nimruz Province,**

# The actual sites for installation of tents in villages of mentioned districts will be between 50 – 100 KM far from center of districts, suppliers are requested to consider the transportation associated costs.

Note: Please keep in mind that the applicable tax will be deducted from the total amount of the contract at the end of each payment, and will be paid to MoF/DoF as per the income tax law.

ELIGIBILITY CRITERIA: WCUK will evaluate quotations based on the following criteria and scores:

|  |  |
| --- | --- |
| **Criteria** | **Possible Score to Obtain** |
| The Supplier/vendor must be registered with the Ministry of Commerce and Industries and provide copies of the following documents  1. Valid business license  2. Copies of NID or Passport of the president and vice president | \*Provided All copies = 5%  \*One document = 2.5%  \*No document = 0% |
| The company must demonstrate previous experience in similar supplies and provide at least three copies of contracts/POs of the same nature from different International/National organizations/NGOs.  **Note**: WCUK will not accept more than 1 contract from an organization. | \*3 Contracts = 30%,  \*2 contracts = 20%,  \*1 contract = 10%,  \*No contract = 0% |
| WCUK requires checking the references of the Supplier/vendor and therefore the Supplier/vendor to provide official email IDs as their references to verify past performance for above 3 contracts of different organizations. | \*3 References = 15%  \*2 References = 10%  \*1 Reference = 5%  \*No Reference = 0% |
| Financial Proposal will be evaluated using below formula:  Lowest percentage x 50% score/offeror’s percentage. | \*50% |

The quotation is to have the following documents attached to it:

* Copy of company valid registration license
* Copy of company owners’ NIDs/Passports
* Bank account details form (registered in the name of the company)
* Copies of previous contracts (at least 3 contracts)
* 3 official references to be provided – from different organizations
* Quotation as per WCUK RFQ format
* Should signed and stamped the RFQ form

Period of Validity of Quotes: The quote shall remain valid for 30 days after the closing date.

Quality Control: WUCK Committee will require checking the quality of all items, shortlisted supplier(s) will provide samples for each item of the tent and construction materials to WCUK for inspection and review, WCUK is not responsible for any cost directly and or indirectly associated with samples presentation.

Suppliers to fill in the following form and attach this bid notice with their quotation:

|  |  |
| --- | --- |
| Supplier Information | |
| Company Name: | Stamp and sign |
| Name of Signatory: |
| Designation: |
| Date: |
| Phone#: |
| Email: |
| RFQ #: |

Note: Following will have to be considered by Suppliers:

* Registration sheet for quote should be signed upon submission of the quotation by suppliers.
* All Pages of this Bid Notice, WCUK RFQ Format, will have to be signed/stamped by vendors; otherwise, their proposals will be disqualified during the evaluation stage.

Submission Guideline:

War Child only accepts sealed, stamped envelopes in its Kabul and Herat offices mentioned below:

1. WCUK Herat Office address: District 3rd, South of 5 Rahe-e- Badmarghan, In front of old Herat Mall, House # 12, Herat – Afghanistan. Contact Number: 0728997263
2. WCUK Kabul Office Address: House # 14, Street # 3rd, Taimani Sabeqa, Kabul, Afghanistan- Contract numbers: 0728 895 242|0729 111 505.