

Request for Quotation
RFQ Number: RFQ/ADWSO-05/29/24

Annex 1-Tender document

To: Offeror

From: Afghanistan Development and Welfare Services Organization (ADWSO)

Date: May 29, 2024

This Request for Quotation (RFQ) aims to invite potential bidders to offer their prices to procure Toolkits for ADWSO.

Afghanistan Development and Welfare Services Organization (ADWSO) cordially invites bidders to submit their bids free of charge and without any obligation by ADWSO. Bidders are requested to base their bids on the following terms and conditions. Please note that bids can be submitted either for all or for a partial scope of the services mentioned, and ADWSO reserves the right to award the requested services to one or more vendors.

Bidders must utilize the format provided in the attached technical specification and price sheet (Annex-2) for their quotations to ensure clarity and accuracy. It is essential to include all the necessary measurements and quality specifications required for the services in your quotation, along with their respective unit costs and total costs. Please ensure that your quotation is signed and stamped for authentication purposes.

We kindly request all interested bidders to carefully review the attached technical specification and price sheet (Annex-2) and incorporate the relevant details into their quotations. The provided format will enable ADWSO to evaluate and compare the bids received effectively. Including all the required information is crucial to facilitate a comprehensive assessment of the proposals.

We appreciate your participation and look forward to receiving your competitive bids. Please do not hesitate to contact us if you have any questions or require further clarification.

1. Eligibility requirements

To qualify for this RFQ, a vendor must (note: incomplete bids will not be considered for evaluation):

- a) Must confirm that the requested commodities are readily available at the vendor's location, as specified by ADWSO.
- b) Must certify the ability to deliver requested toolkits within an 8-day. Please deliver within this timeframe to avoid disqualification.
- c) The company must demonstrate that it can independently provide the requested services within the specified duration, as subcontracting is prohibited under this RFQ.
- d) Should have additional capacity to replace any equipment.
- e) A valid business license to demonstrate that the company is legally eligible to supply the goods requested under this RFQ.

- f) The company must have been operational for the past two years and possess a demonstrable track record of experience in providing the referenced items.
- g) The quantity of items is subject to change during procurement in response to requests from beneficiaries.

2. Evaluation criteria

The final selection of eligible vendors will be based on the Lowest Price/Technically Acceptable (LPTA). Technical acceptability will be determined based on the following criteria:

- a) Sample check to ensure the requested supplies are in good condition and according to the specifications mentioned below in Annexure 2.

If the quotation fails to comply with the abovementioned criteria, it will be considered disqualified.

1. Tender closing date

The closing date for submission of the bid is Jun 06, 2024

Proposals/quotations received after the stipulated date and time will be invalidated.

2. Questions due date/time

Jun 04, 2024 – 4:00 PM Kabul Local Time

Please email your questions to procurement@adwso.org

3. Bidding Address

ADWSO Organization

Attn: Ramin Azimi, +93 78 033 8767

Behind Hussaini Pump Station, Kart-e-Mawlana, District #4, Mazar-e-Sharif, Afghanistan

4. Bid Submission and Instruction

Hard Copy: Please submit your bid in hard copy to the above address, signed and stamped in a sealed envelope mentioning the RFQ number, company name, and submission date. Please submit one original copy of your quotation in a sealed envelope.

Electronic copy: through email, please send the signed and scanned bid to the following email address (procurement@adwso.org). Please mention the RFQ# and company name in the email's subject line.

5. Bid Validity

Up to Two Weeks after the closing date of tender.

6. Language of Bid:

The language of the bid shall be English or Dari.

7. Price

The price shall be fixed price.

8. Delivery Date

The toolkits must be ready within 14 days after the purchase committee has approved your quote.

9. Payment

Payment will be made after the completion of service delivery, subject to appropriate deductions for incomplete and delayed deliveries, upon presentation of the following:

- A commercial invoice specifying quantities, unit prices, total prices, etc.
- An acceptance certificate issued by the authorized representative of ADWSO.





Payment will be made through a bank transfer to the supplier's bank account, by check, or in cash within 30 working days following the delivery/acceptance of services and receipt of the signed invoice.






10. Tax

Withholding Tax on Subcontractor: Government withholding Tax: Under Article 72 in the Afghanistan Tax law effective March 21, 2009, ADWSO is required to withhold "contractor" taxes from the gross amount payable to all Afghan for-profit subcontractor/vendors with an aggregate amount of AFN 500,000.00 or more excellent and transfer this to the Ministry of Finance. By this requirement, ADWSO shall withhold a 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active and relevant business licenses issued by the government of Afghanistan. For subcontractors /vendors without active or irrelevant business licenses, ADWSO shall withhold seven percent 7% "contractor" tax per current Afghanistan Tax law.

Annex-2


1: Price Schedule and Technical Specifications Compliance Sheet

Carpentry							
No	Specification (Size, Color, Model)	Deviation (if any) to the technical specification	UoM	QTY	Unit Price (AFN)	Total Amount	Sample Picture
1	Simple grater Length 27 CM Width 5.5 CM wooden handle رنده ساده ساخت افغانستان طول آن 27 سانتی متر عرض آن 5.5 سانتی متر		Each	180			
2	Sharpcut: Company Name Stanley 500MM/20 اره ساده کمپنی استنلی اندازه 500 ملی متر/20		Each	180			
3	Chisel سکنه Size: 1 inch / 1.5 inch 2 inch 3 inch Color: Metal		Dozen	180			
4	Hand Drill Machine Breast, 2kg وزن برمه دستی ساده 2 کیلو گرام		Each	180			

5	Hatchet دیشہ Iron Hatchet with Wooden Handle Size: Medium Color: Blac+B53:B54k		Each	180			
6	Nail Puller انبور Big Size Iron Made Plastic Cover Handle Color: Metal		Each	180			
7	Wood سریش Glue Size:1L Plastic Bottle Color: White		Each	180			
8	Carpentry گیرا Vise CM 150 Aluminum Made Color: Blue		Dozen	180			
9	Meter متر Size: 5M Color: Yellow		Each	180			

10	Try Square کچ Size 25CM Metal Try Square		Each	180			
11	Small Mallet چکش Size: 1Kg Iron Mallet with a Plastic Handle Cover		Each	180			
Total:							
Delivery Point:							
Province	Nuristan	Laghman					Total:
# of Kits	160	20					180
Tailoring							
No	Specification (Size, Color, Model)	Deviation (if any) to the technical specification	UoM	QTY	Unit Price (AFN)	Total Amount	Sample Picture
1	Tailoring Scissor قیچی Tariq Bashir Scissor 10 Number/Metal with plastic handle.		Each	1280			
2	Hand Tailoring Machine ماشین دستی خیاطی Special Zinath/Indian Color: Black		Each	1280			

3	Tailoring Cutting Table میز برش Upper side: Wooden Frame: Metal Size: 60/40 Cm Height 50 CM		M	1280			
4	Gas Iron اوتوگازی		Each	1280			
5	Tailoring Tape (meter) فیتنه Tailoring 1.50cm Measuring Tape Color: Yellow		M	1280			
6	Tailoring Thread تارهای خیاطی Medium Size/different colored thread		Box	1280			
7	Tailoring Needle سوزن خیاطی Size:0,65mm to 9mm		Dozen	1280			

1	Plastic Poultry Feeder دانه خوری آهنی		Each	140			
2	Water Drinker two headed 5 Lt 5 آبخوره 5 لیتره دوسره		Each	140			
3	Duck House:- Spec:- Body & Door: Metal Roof: Alucobond panel With a Capacity of 20 Chickens, 1.5*2M High: 1 M :-خانه مرغ - مشخصات چوکات و دروازه: فلزی سقف: الکو باند پنل با ظرفیت 20 مرغ ارتفاع: 1*1.5M		Pair	140			
4	Chicken bedding material Mix دانه مرغ مکس برای 140 دانه مرغ		Each	140			

5	Poultry Vitamin ویتامین مرغ داری		KG	140			
6	Chicken bedding material Mix دانه مرغ مکس		KG	140			
7	مرغ وطنی تخمی		Each	1400			
8	Poultry vaccine 4 Step واکسین مرغ داری 4 مرحله		Dose	140000			
Total:							
Delivery Point:							
Province	Kunar				Laghamn	Nangarhar	Total:
# of Kits	40				20	80	140
Grand Total:							
Toolkit Packages							1600

2. Confirmation and Certification of Vendor Eligibility

No.	Description / Question	Response
1	Are you capable of providing all the required items included in the package?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Did you provide an address for your premises?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Do you agree to fix the price for 60 days?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Payment Term: Payment will be issued within 30 working days after the delivery/acceptance of services and receipt of the signed invoice. The vendor has the financial capability to provide the services for three months, even in the event of payment delays due to unforeseen circumstances.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Do you agree with any changes (decrease or increase) in the quantity and specification of any items?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6	A copy of a similar contract within the last two years was provided. In cases where wholesale shops lack a formal agreement, alternate supporting documents are acceptable. These include customs documentation, inventory records, ledgers, and sales reports. Any document that evidences the business's engagement in the same commercial activities will be considered valid.	Yes <input type="checkbox"/> No <input type="checkbox"/>
7	Copy of valid business license provided.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Vendor Name:

Authorized Representative Name (print)

Contract #, Email, and office Address (print)

Date (Day-Month-Year)

Signature *[Stamp with the official stamp of the Bidder]*