

**REQUEST FOR QUOTATION (RFQ)**

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|  |  | **Bidder Name:**  |  |
|  | **Date of issue:**  | May, 21, 2024 |
|  | **Reference** |  |
|  | **Contract title:** | Purchasing and delivery of the tailoring toolkits for the beneficiaries of the BMZ/TDH Project (Herat & Badghis) |
|  | **Closing date:** | May, 27, 2024 at 4:00 PM |
|  | **For further information, please contact the Contracting Authority:** | Women Integrity for Society Empowerment (WISE)**Contact person:**Abdul Wahab Mohmand Tel: 0798836182Add: House # 66, Nazar Qala-e-Nawi, Mahtab Road, District #5, Herat, Afghanistan  |
|  |  | **Please note that the Quotations must be delivered to the Women Integrity for Society Empowerment (WISE) at the above address in a sealed envelope clearly marked with the above Reference Number and the name of the submitting company.**  |

**Background:**

Women Integrity for Society Empowerment Organization is a non-governmental organization (NGO) and is non-political, not-for-profit, and impartial organization with no bias towards a particular religion, ethnicity, or political belief. It has its own independent legal status and entity. WISE-2614 in May 16, 2012 and provide relief to survivors of women, and WISE quickly became a trusted and compassion organization in Heart, and this trust has gained by the aspirations of local communities, we pursue our mission with both excellence and compassion because the people whom we serve deserve nothing less.

**General Objective:**

The primary objective of this project is to address the promotion of sustainable licit livelihoods, youth vocational and natural resource management; psychosocial, peace education, community-based agriculture, and economic development programs. The program will work to strengthen the IDPs, Returnees and host community at center Herat, and Badghis center throughout support of community stakeholders GIROA related sectors in the project cycle.

**Offer Submission:**

Interested companies shall submit their best offers by May 27, 2024, 4:00 PM local time. Only hard copies can be submitted to WISE Main Office: (House # 66, Nazar Qala-e-Nawi, Mahtab Road, District #5, Herat, Afghanistan.)

**Women Integrity for Society Empowerment (WISE) Invites You to Submit a Quotation for the tailoring toolkits with the following specifications:**

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| --- | --- | --- | --- | --- | --- |
| **SN** | **Items** | Description | Quantity | Unit | **Required delivery date** |
| 1 | Manual sewing machine | Original Chinese Manual Sewing Machine (Haji Hassan Brand) | 120 | PCS | Within 7 working days after the signing of Purchase Order and Contract |
| 2 | Electric sewing machine table with MDF board | Size 70 X 90 X 50 CM  | 120 | PCS |
| 3 | Sewing Machine Motor | Original - 150-volt alternator (dynamo) | 120 | PCS |
| 4 | Stone Electric Iron | Graded & Dry Iron | 120 | PCS |
| 5 | Ironing table | High quality with well-known brand  | 120 | PCS |
| 6 | Scissors | Size No (11) – Model CEO | 120 | PCS |
| 7 | Tape Measure | Plastic with size of 1.5 M | 120 | PCS |
| 8 | Set Square | Metal Male Sewing Set Square (size 12 X 24 inch) | 120 | PCS |
| **Transportation cost of tailoring items to the field centers must charge to the tailoring Items. There is no extra payment for transportation.** |

**QUOTATION SUBMISSION FORM**

**Price schedule**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Items** | Description | Quantity | Unit | **Currency** |
| **Unit Price****AFN** | **Total Price****AFN** |
| 1 | Manual sewing machine | Original Chinese Manual Sewing Machine (Haji Hassan Brand) | 1 | PCS |  |  |
| 2 | Electric sewing machine table with MDF board | Size 70 X 90 X 50 CM | 1 | PCS |  |  |
| 3 | Sewing Machine Motor | Original - 150-volt alternator (dynamo) | 1 | PCS |  |  |
| 4 | Stone Electric Iron | Graded & Dry Iron | 1 | PCS |  |  |
| 5 | Ironing table | High quality with well-known brand | 1 | PCS |  |  |
| 6 | Scissors | Size No (11) – Model CEO | 1 | PCS |  |  |
| 7 | Tape Measure | Plastic with size of 1.5 M | 1 | PCS |  |  |
| 8 | Set Square | Metal Male Sewing Set Square (size 12 X 24 inch) | 1 | PCS |  |  |
| **Total Price AFN Including 2% Tax** |  |  |

**Selection Criteria:**

Award will be made to the company whose offer achieved the highest combined administrative, technical and financial score. If the final score is equal between two companies, the score of quality will prevail.

Priority will be given for the companies that are actively present in western region. Other eligibility criteria are:

* + Incomplete bids will not be considered for evaluation
	+ Hold a valid license/registration with Ministry of Commerce/Ministry of Economy
	+ Certify that proposed unit prices shall be fixed for the duration of the agreement

**1. Requirement for submission:**

Following documents must be duly completed/signed/stamped by authorized person of the company, and submit to WISE main office in seal package:

1. **Administrative:**
2. Company License
3. Factsheet/Profile
4. Financial Clearance documents (tax clearance proof)
5. Copy of Tazkara - President and Vice President of company.
6. Exact address of Company.

1. **Technical:**

* 1. As per required technical specification (Annex A)
1. **Financial:**
	1. Budget proposal (Annex B)

**Currency:** Budget/financial proposal should be submitted in AFN by supplier.

Note: WISE reserves the right to accept all or part of your proposal whichever is in its best financial interest.

**Tax:**

Supplier shall be liable for all tax payments occurring relevant this purchase. All such taxes shall be reflected in Budget/Financial proposal. In case supplier is exempted from Tax payments, proof of such exemption shall be included with the bid documents.

**Payment:**

Payment shall be made through bank transfer without restricted access to cash in AFN.

Payment will do after delivery of Goods.

Payments shall be made in AFN by bank Cheque or transfer to the following account:

**Account Number:**

**Name of bank:**

**Address of bank:**

**Account name:**

**Swift Code:**