

**RFQ No: RFQ-07-2024**

**Request for Quotations (RFQ)**

**(100 Classes Renovation & Maintenance in Herat Province)**

**Project Title: CBE**

**Issue on: 20th May 204**

**Closing on: 26th May 2024 (Time: 10:00 am)**

**Introduction:**

**The Liaison Office (TLO)**

The Liaison Office (TLO) is an independent Afghan non-governmental organization established in 2003 and seeking to improve local governance, stability, and security through systematic and institutionalized engagement with customary structures, local communities, and civil society groups. TLO’s main areas of activity are Research/Analysis using the do-no-harm approach; Dialogue Facilitation/Peacebuilding; Access to Justice; and livelihood improvement. In addition to the TLO headquarters in Kabul, the organization has a regional office in Paktia-Southeast, a provincial office in Khost, and multiple project offices across Afghanistan, with over 117 staff. Current and recent TLO funders include the United States Institute of Peace, USAID, the Open Society Institute, DAI (including projects contracted from USAID), and GIZ, along with the governments of Australia (AusAid), Germany, the Netherlands, Norway, Switzerland (SDC), Canada, UNHCR, Cordaid, UNICEF, SIDA and ECW.

**Activities/ Tasks**

Renovation & Maintenance of 100 Classes in Herat Province

**Class Locations:**

1. 10% in Rubat -e- Sangi District
2. 10% in Zinda Jan District
3. 30% in Injil District
4. 50% in Herat City

**Specifications:**

**Lot 1: -**

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| --- |
| **BoQ For Herat-Center Classes Renovation & Maintenance** |
| **Classroom** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Provide and install an iron door with lock, oil Painting, Glass, and other necessities. According to the dimension of the field. نصب درب اهنی با قفل، رنگ روغن، شیشه و سایر ملزومات. با توجه به میزان ساحه  | 17 | pcs |   |   |
| 2 | Provide and install iron windows with Glass, lock, and other necessities. (Dimensions are based on site). ارائه و نصب پنجره اهنی با شیشه، قفل و سایر ضروریات. (ابعاد بر اساس سایت) | 5 | pcs |   |   |
| 3 | Provide and install door lock. آماده کردن قفل دروازه ونصف آن  | 33 | pcs |   |   |
| 4 | Provide Door and Window glasses (4 milli). آماده کردن شسشه برای دروازه وکلکین | 65 | m² |   |   |
| 5 | Wall and ceiling plaster - plaster (inside) (mark 300). پلسترکاری دیوارها وسقف صنف | 130 | m² |   |   |
| 6 | Plastic Point for Class walls. رنگ پلاستیکی برای دیوارهای صنف | 372 | Liter |   |   |
| 7 | Oil Point for Door and Window. رنگ روغنی برای دروازه وکلکین | 22 | Liter |   |   |
| 8 | Class floor PCC. کف صنف PCC  | 80 | m³ |   |   |
| 9 | Land Plaster of Classroom گج کردن دیوارهای صنف | 120 | m2 |   |   |
| 10 | Dressing of Class Ceiling مسطح برای سقف صنف  | 30 | m2 |   |   |
| **Total** |  |
| **Classroom Environment** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Masonry works (brick works and so on). خشت کاری | 16 | m³ |   |   |
| **Total** |  |
| **Latrine** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Latrine floor PCC. کف تشناب ها PCC | 30 | m² |  |  |
| 2 | Empty Latrine cesspool. خالی کردن تشناب ها | 9 | pcs |  |  |
| 3 | Wall Plaster. پلسترکاری دیوارها | 48 | m² |  |  |
| 4 | Door for Latrine.دروازه برای تشناب ها | 10 | pcs |  |  |
| 5 | Latrine brush. بورس برای تشناب | 50 | pcs |  |  |
| 6 | Pallet for Latrine Roof. پلیت برای سقف تشناب | 5 | m |  |  |
| **Total** |  |
| **Water supply** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Changing spout/ Water tap. تبدیل شیر تانگ آب | 11 | Pcs  |   |   |
| 2 | Extend the water pipe with other necessities (1 inch) (Green PVC pipe). تبدیل پایپ همراه با ملزومات ساحه | 9 |  m |   |   |
| **Total** |  |
| **Grand Total of Lot 1** | **AFN** |

**Lot 2: -**

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| **BoQ For Herat Injil District Classes Renovation & Maintenance** |
| **Classroom** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Provide and install an iron door with lock, oil Painting, Glass, and other necessities. According to the dimension of the field. نصب درب اهنی با قفل، رنگ روغن، شیشه و سایر ملزومات. با توجه به میزان ساحه  | 14 | pcs |   |   |
| 2 | Provide and install iron windows with Glass, lock, and other necessities. (Dimensions are based on site). ارائه و نصب پنجره اهنی با شیشه، قفل و سایر ضروریات. (ابعاد بر اساس سایت) | 14 | pcs |   |   |
| 3 |  Provide and install door lock. آماده کردن قفل دروازه ونصف آن  | 9 | pcs |   |   |
| 4 | Provide Door and Window glasses (4 milli). آماده کردن شسشه برای دروازه وکلکین | 80 | m² |   |   |
| 5 | Wall and ceiling plaster - plaster (inside) (mark 300). پلسترکاری دیوارها وسقف صنف | 42 | m² |   |   |
| 6 | Plastic Point for Class walls. رنگ پلاستیکی برای دیوارهای صنف | 435 | Liter |   |   |
| 7 | Oil Point for Door and Window. رنگ روغنی برای دروازه وکلکین | 92 | Liter |   |   |
| 8 | Class floor PCC. کف صنف PCC  | 45 | m³ |   |   |
| 9 | Dressing of Class Ceiling. مسطح برای سقف صنف  | 30 | m2 |   |   |
| **Total** |  |
| **Classroom Environment** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Masonry works (brickworks and so on). خشت کاری | 2 | m³ |   |   |
| **Total** |  |
| **Latrine** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Latrine floor PCC. کف تشناب ها PCC | 30 | m² |  |  |
| 2 | Empty Latrine cesspool. خالی کردن تشناب ها | 13 | pcs |  |  |
| 3 | Wall Plaster. پلسترکاری دیوارها | 20 | m² |  |  |
| 4 | Door for Latrine.دروازه برای تشناب ها | 9 | pcs |  |  |
| 5 | Latrine brush. بورس برای تشناب | 30 | pcs |  |  |
| 6 | Pallet for Latrine Roof. پلیت برای سقف تشناب | 22 | m |  |  |
| **Total** |  |
| **Water supply** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Changing spout/ Water tap. تبدیل شیر تانگ آب | 9 | Pcs  |   |   |
| 2 | Extent the water pipe with other necessities (1 inch) (Green PVC pipe). تبدیل پایپ همراه با ملزومات ساحه | 5 |  m |   |   |
| **Total** |  |
| **Grand Total of Lot 2** | **AFN** |

**Lot 3: -**

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| **BoQ For Herat-Robat Sangi District Classes Renovation & Maintenance** |
| **Classroom** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Provide and install an iron door with lock, oil Painting, Glass, and other necessities. According to the dimension of the field. نصب درب اهنی با قفل، رنگ روغن، شیشه و سایر ملزومات. با توجه به میزان ساحه  | 5 | pcs |   |   |
| 2 | Provide and install iron windows with Glass, lock, and other necessities. (Dimensions are based on site). ارائه و نصب پنجره اهنی با شیشه، قفل و سایر ضروریات. (ابعاد بر اساس سایت) | 7 | pcs |   |   |
| 3 | Provide and install door lock. آماده کردن قفل دروازه ونصف آن  | 3 | pcs |   |   |
| 4 | Provide Door and Window glasses (4 milli). آماده کردن شسشه برای دروازه وکلکین | 30 | m² |   |   |
| 5 | Wall and ceiling plaster - plaster (inside) (mark 300). پلسترکاری دیوارها وسقف صنف | 28 | m² |   |   |
| 7 | Class floor PCC. کف صنف PCC  | 20 | Liter |   |   |
| 8 | Dressing of Class Ceiling مسطح برای سقف صنف | 36 | Liter |   |   |
| 9 | Plastic Point. رنگ پلاستیکی | 90 | m³ |   |   |
| 10 | Oil Point. رنگ روغنی | 10 | m2 |   |   |
| **Total** |  |
| **Latrine** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Latrine floor PCC. کف تشناب ها PCC | 10 | m² |  |  |
| 2 | Empty Latrine cesspool. خالی کردن تشناب ها | 2 | pcs |  |  |
| 4 | Door for Latrine.دروازه برای تشناب ها | 2 | pcs |  |  |
| 5 | Latrine brush. بورس برای تشناب | 10 | pcs |  |  |
| 6 | Pallet for Latrine Roof. پلیت برای سقف تشناب | 12 | m |  |  |
| **Total** |  |
| **Water supply** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Changing spout/ Water tap. تبدیل شیر تانگ آب | 3 | Pcs  |   |   |
| **Total** |  |
| **Grand Total of Lot 3** | **AFN** |

**Lot 4: -**

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| **BoQ For Herat Zinda Jan District Classes Renovation & Maintenance** |
| **Classroom** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Provide and install an iron door with lock, oil Painting, Glass, and other necessities. According to the dimension of the field. نصب درب اهنی با قفل، رنگ روغن، شیشه و سایر ملزومات. با توجه به میزان ساحه | 5 | pcs |   |   |
| 2 | Provide and install iron windows with Glass, lock, and other necessities. (Dimensions are based on site). ارائه و نصب پنجره اهنی با شیشه، قفل و سایر ضروریات. (ابعاد بر اساس سایت) | 5 | pcs |   |   |
| 3 | Provide and install door lock. آماده کردن قفل دروازه ونصف آن  | 3 | pcs |   |   |
| 4 | Window and door glasses (4 milli). آماده کردن شسشه برای دروازه وکلکین | 30 | m² |   |   |
| 5 | Wall and ceiling plaster or plaster (inside) (mark 300). پلسترکاری دیوارها وسقف صنف | 30 | m² |   |   |
| 6 | Class floor PCC. کف صنف PCC | 25 | m³ |   |   |
| 7 | Dressing of Class Ceiling. مسطح برای سقف صنف | 36 | m2 |   |   |
| 8 | Plastic Point. رنگ پلاستکی | 60 | Liter |   |   |
| 9 | Oil Point. رنگ پلاستیکی | 10 | Liter |   |   |
| **Total** |  |
| **Latrine** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Latrine floor PCC کف تشناب ها PCC | 5 | m² |  |  |
| 2 | Empty Latrine cesspool. خالی کردن تشناب ها | 3 | pcs |  |  |
| 4 | Door for Latrine.دروازه برای تشناب ها | 2 | pcs |  |  |
| 5 | Latrine brush. بورس برای تشناب | 10 | pcs |  |  |
| 6 | Pallet for Latrine Roof. پلیت برای سقف تشناب | 12 | m |  |  |
| **Total** |  |
| **Water supply** |
| **Sr#** | **Particulars** | **Qty** | **UoM** | **Unit cost in AFN** | **Total cost in AFN** |
| 1 | Changing spout/ Water tap. تبدیل شیر تانگ آب | 3 | Pcs  |   |   |
| **Total** |  |
| **Grand Total of Lot 4** | **AFN** |

|  |  |
| --- | --- |
| **Description** | **Total Amount of Each Lot In AFN** |
| **Grand Total of Lot 1** |  |
| **Grand Total of Lot 2** |  |
| **Grand Total of Lot 3** |  |
| **Grand Total of Lot 4** |  |
| **Grand Total all Lots** |  |

**Eligibility, Evaluation, and Requests for Information**

Only those companies that: (1) possess a valid Construction business license; (2) Have similar project past performance within the last three years. For their bids to be considered “responsive” and be evaluated for award, qualified Offers must:

1. Submit all information required below on or before the time/date mentioned.
2. Demonstrate the capability (supported by client references and/or literature) to meet the requirements specified in the Statement of Work.
3. Suppliers cannot assess and grant a contract without a site visit. On May 21, 2024, at 9:00 am, at TLO Herat Sub Office Jadeh Mahtab (Ayandehsazan school street), Home number 16, Herat City, a site visit will be carried out with Wash present.

**Content and Format of Your Proposal**

For TLO to conduct the most efficient analysis of proposals received, please format your response as follows:

1. A letter of transmittal confirming a. Your company’s status as a licensed firm with AISA/Ministry of Commerce. b. Your company’s commitment to providing good quality items mentioned above to the address mentioned below. c. The validity of your proposal/Quotes for a minimum of Ninety (90) calendar days. The letter must be signed by a person authorized to bind your company and negotiate on your company’s behalf.
2. A discussion of your approach to providing the required services. You must meet ALL the requirements.
3. A description of your company’s capabilities to provide the required services, including evidence of financial responsibility and other Governmental Regulatory licenses.
4. The successful offer will receive a Fixed Price Contract for the period stipulated in this RFP. The fixed prices will remain in effect for the entire Period of Performance unless modified in writing by TLO.

Rates should be presented in **AFN.**

**TIME FRAME**

The purpose of this RFQ is to identify and hire a vendor to provide the above-listed item.

**Service / Product Delivery and Payment Terms**:

* **Payment method:** The supplier will be paid through a bank Account/Cheque after satisfactory class repair and complete the work according to the RFQ for Herat province and technical confirmation by the related department. (no advance payment to the vendors)
* **Delivery timeline:** ASAP (please mention the delivery date in your quotation)
* **Mode of Shipment:** Door to Door
* **Herat Office Address:** TLO Herat Sub Office Jadeh Mahtab (Ayandehsazan school street), Home number 16, Herat City +93774567537
* **Head Office Address:** House # 38, Street # 06, Taimani Watt Kabul-Afghanistan and Contact number +93 (0) 700009070.

**Technical notes:**

|  |  |
| --- | --- |
| All Construction materials and equipment are high quality and must be approved by the responsible Technical Person before implementation. کلیه مواد و تجهیزات ساختمانی با کیفیت بالا هستند و قبل از پیاده سازی باید توسط مسئول فنی تایید شوند |  |
|  |
| PCC must provide in the site according to mixed design. باید در سایت با توجه به طراحی مخلوط ارائه شده است PCC |  |
| Water must be clean and drinkable. آب باید پاک وقابل آشامیدن باشد |  |
| Provide Cement in high quality. سیمان باید دارای کیفت بالا باشد |
| Doors and Windows Provide from metal which has good materials. ساخت دروازوکلکین باید از فلزکیفیت بالا باشد |

**Important notes**:

Classes are widespread and in diverse areas located in the center and villages of (Herat City, Injil, Zinda Jan, and Robat Sangi) with the following details:

1. 10% in Rubat -e- Sangi District
2. 10% in Zindajan District
3. 30% in Injil District
4. 50% in Herat City

Due to, the classes’ location and many activities supposed to be done, it needs exact estimation for items implementation, so the project needs more time (nearly 1 month) for implementation.

**Submission of Quotation:**

The deadline for submission of sealed hard copies of offers is 23rd May 2024/ 01:00 PM Local Time. (Kabul, Afghanistan time) at the address: House # 38, Street # 06, Taimani Watt Kabul-Afghanistan. Please reference this **(TLO-RFQ-07-2024)** on the sealed envelopes.

Proposals received after the deadline may not be considered. Proposals must be valid for a minimum of Ninety (90) calendar days.

**Questions and Clarifications**

Any questions/clarifications should be submitted by email to **Yama Aman** (yama.aman@tlo-afghanistan.org) & Mahmood Ahmadi (mahmood.ahmadi@tlo-afghanistan.org) by 2:00 pm (Kabul, Afghanistan time) on May 23rd, 2024.

**Prices & Terms of Contract:**

Vendors must quote the price in **AFN**. The price quotes shall be free of any tax (such as VAT)

1. The Liaison Office shall deduct the applicable tax **(currently 2%)** on any contract as required by Afghan Law and will make the direct deposit to the Da Afghanistan Bank if the supplier cannot provide the registration certificate or the registered certificate is against to their business. If still awarded for the contract in this case (**7% tax)** will be deducted from the total amount of the contract and will be deposited to the Da Afghanistan Bank. As the tax withholding entity, The Liaison Office is required to remit the income tax amount withheld directly to the Ministry of Finance designated account.
2. Your quotation will be accepted and payment will be proceeding as per your business title.
3. The Liaison Office pays for any kind of supply and service; Account payee checks by the name of your company, not by the name of the person (this is not an open check).
4. The penalty applies to the selected company in case of late delivery.
5. You should have a Bank account according to your business title.
6. Your quotation should be signed and stamped.
7. The Liaison Office reserves the right to cancel this process without further notice to the vendors.

**Please Mark:**

1. **I certify that I’ve provided a quote and agree with your payment terms and conditions.**
2. **Total Completion calendar days ( ).**

Signature and or stamp:

…………………………………………………………………………………………………………………………………………

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_