



United Nations Population Fund,
UNFPA
Afghanistan Country Office
UNOCA, Compound, Kabul Jalalabad Road, Kabul, Afghanistan
Tel: +93 729 26 13 14
Website: www.unfpa.org

Date: 13/05/2024

Emergency Request for Quotation No. UNFPA/E-RFQ/AFG/2024/ E-7
Printing of Acrylic Signboards/plaques

Dear Sir/Madam,

We hereby solicit your quotation for the supply of the item named below to UNFPA **Kabul, Afghanistan:**

Item	Description	UoM	Quantity
1	Acrylic Signboards/plaques with the following details: -Size: height 70cm, width: 50cm. -Material: PVC Acrylic 3/mm with two 6/mm layers each layer 3/mm with six pins -Inner or Printing material PVC Film with Lamination waterproof changeable. -The stickers for plaques should be magnetic materials, or aluminum cutter plates – waterproof and sun proof. -The text for stickers of the plaques will not be the same, each plaque will have a different name and details.	Each	600

The quotation shall be valid for at least the 3 months after the closing date.

If you are interested in submitting a quotation for the above printing job, kindly fill in the attached Quotation form and send **only** it the email address indicated below:

To:	bidsafg@unfpa.org
Subject:	UNFPA/E-RFQ/AFG/2024/ E-7

Note: Sending quotation to any other email address will not be considered qualified.



Please submit your quotation in **AFN** currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, should be based only on UN Operational Exchange Rate prevailing at the time of the competition deadline.

Your earliest response to this query would be highly appreciated, but not later than **16/05/2024, at 10:00 am Kabul time.**

For any question, please send email to the address below no later than 15 May 2024 at 10:00 am.

To:	rabbani@unfpa.org .
Subject:	Inquiry- UNFPA/E-RFQ/AFG/2024/ E-7

Note: The email address is only available for questions. Please do not send your quotation to the mentioned email address.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Hamed Rabbani

Tel. No.0093729261314

Email: rabbani@unfpa.org

Quotation Form

Name of Bidder: _____

Date of Bid: _____

Request for Quotation No: _____

Currency of Bid price: _____

Delivery time (*weeks from receipt of order till dispatch*): _____

Expiration of Validity of Quotation (*The quotation shall be valid for a period of at least **X months** after the Closing date.*): _____



Price Schedule:

Item	Description	UoM	QTY	Unit Price in AFN	Total Price in AFN
1	<p>Acrylic Signboards/plaques with the following details:</p> <ul style="list-style-type: none"> -Size: height 70cm, width: 50cm. -Material: PVC Acrylic 3/mm with two 6/mm layers each layer 3/mm with six pins -Inner or Printing material PVC Film with Lamination waterproof changeable. -The stickers for plaques should be magnetic materials, or aluminum cutter plates – waterproof and sun proof. -The text for stickers of the plaques will not be the same, each plaque will have a different name and details. 	Each	600		
Total					

In your offer, please include:

1. Specific technical specifications of products offered.
2. Quality standard of the products.
3. Company bank account is required.
4. Company Business License is required.

Vendor's Comments:

I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract>) and we will abide by this quotation until it expires.

Name and title

Date and Place

Contact No:

Email: