



EXPRESSION OF INTEREST (EOI)

Title	Provision of Generator Operation & Maintenance Services to ABCO, Kabul - Afghanistan		
Reference Number	EOI-2024/ABCO/01		
Published Date	10/05/2024		
Closing Date	30/05/2024	at:	4:00 p.m. - Afghanistan
Contact Address for EOI response	TENDERS@AFGHANBUREAU.ORG		

1. Description of Requirement

The Afghan Bureau Collaboration Office (ABCO) invites vendors to submit an Expression of Interest (EOI) for Provision of **Generator Operation & Maintenance Services to ABCO, Kabul - Afghanistan** which address the following objectives:

- a) ABCO require the services of specialized companies to provide Generator Operation and Maintenance Services at its office on 24 / 7 basis. All the spare parts including Filters, Fuel and Lubricants used in this service will be provided by ABCO.
- b) The services will be required at following locations.
 - Kabul
 - Mazar
- c) The Operation & Maintenance Services includes but not limited to:
 - Daily Generator Operation and Maintenance Services.
 - Emergency breakdown maintenance services.
 - Generator Top & Major Overhaul services.
 - Refueling of Generator Fuel tanks.
 - Maintain Generator Log Book.
 - Housekeeping of Generator & Generator Power House.
- d) The Generator Operation & Maintenance service will be required for an initial period of two (2) years with an option for extension for a further two (2) years upon successful and satisfactory completion of services.
- e) This notice is issued only to allow companies to express their interest; it does not constitute a solicitation. ABCO reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Thus, submitting a reply to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued. The tender and any

subsequent commitment to contract will be issued in accordance with the ABCO financial rules and regulations.

- f) Please note, this is not an invitation for submission of bid or proposals. Its purpose is to identify companies that would be interested and meets the EOI criteria in order to be invited to participate in the solicitation when issued.
- g) ABCO will examine the outcome of this request for EOI and will consider those companies that have expressed their interest providing the required information as to their ability to fulfill the ABCO's requirement
- h) More details for the requirement will be provided in the solicitation documents to the invited vendors.
- i) Please deliver your Expression of Interest and all requested information with supporting documents by email to: TENDERS@AFGHANBUREAU.ORG

ABCO intends to invite selected vendors to participate in a formal solicitation, via a Request for Proposals (RFP), at a later stage, for the above requirements. Complete details of the requirements will be included in the solicitation documents.

More details for the requirement will be provided in the solicitation documents to the invited vendors.

2. SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

In order to be considered for invitation to a competitive bidding exercise, interested vendors must provide written evidence of the following:

- a) Copy of valid business license.
 - b) At least 5 years of continuous relevant work experience of the company in providing Generator Operation & Maintenance Services to an international and governmental entity in Afghanistan and/or internationally; **Provide a brief of the works and evidence e.g. contracts and or Orders.**
 - c) Reference letter from an international entity to whom Generator Operation & Maintenance Service have been provided within the past 5 years;
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3. Expression of Interest Instructions

Vendors interested in fulfilling the requirements are requested to express their interest by submitting the following documents, completed in full, **together with their Expression of Interest in response to points 2. above**, to the Contact Address (as stated above) not later than the Closing Date (as stated above):

1. A **Vendor Information Form**, using the template provided in [Annex A](#), providing information on the vendor as an entity (legal and organizational), and describing concisely and briefly the vendor's expertise and experience relevant to the requirements and criteria described above.
2. A **self-declaration form**, using the form provided in [Annex B](#). Submitted Expressions of Interest should not contain pricing information.

Any information considered by interested entities as confidential must be clearly marked "confidential".

Incomplete Expressions of Interest and Expressions of Interest submitted after the Closing Date will, in principle, be disregarded, unless ABCO decides otherwise, in its sole discretion.

4. Disclaimer

This Request for Expression of Interest is not a solicitation, and replying to it does not guarantee that a vendor will be invited to any solicitation by ABCO. No further details of the planned solicitation will be made available to vendors prior to the issuance of solicitation documents. In the event of a solicitation for the subject matter described herein, any Request for Proposal and any subsequent purchase order or contract will be issued in accordance with ABCO's rules and procedures.

Any and all costs and expenses incurred in relation to, or ensuing from, the submission of an Expression of Interest will exclusively be borne by the applicant. The application and selection process set forth in this document will not be subject to claims for financial compensation of any kind whatsoever.

ABCO is acting in good faith by issuing this Request for Expression of Interest, however, this Request for Expression of Interest does not entail any commitment on the part of ABCO, either financial or otherwise. ABCO reserves the right to send solicitation documents to vendors identified by ABCO through means other than this Request for Expression of Interest; reject any or all Expression(s) of Interest, without incurring any obligation to inform the affected applicant(s) of that decision or the grounds thereof; and/or change or cancel the procurement process at any time, including during the Request for Expression of Interest or formal solicitation processes.

5. Contact Person (for this EOI)

Name	
Company/Organization	
Address	
Telephone	
Email	

Annex A – Vendor Information Form

To be returned by 30.05.2024] to [TENDERS@AFGHANBUREAU.ORG]

Company Information to be provided by the Vendor expressing interest			
Legal Company Name:			
Company Contact:			
Address:			
City:		State:	
Telephone Number:		Country:	
Email Address:		Company Website:	
Entity Name:		
Mailing Address:		
Name and Title of duly authorized representative:		
Date:		
Signature:			

Economic and financial capacity

Please complete the following table of financial data based on your annual accounts and your latest projections. If annual accounts are not yet available for this year or last year, please provide your latest estimates, clearly identifying estimated figures in italics. Figures in all columns must be calculated on the same basis to allow a direct, year-on-year comparison to be made (or, if the basis has changed, please provide an explanation of the change as a footnote to the table). Any other clarification or explanation which is judged necessary may also be provided. If the consultant is a public body, please provide equivalent information.

Financial data	2 years before last year <insert currency>	Year before last year <insert currency>	Last year <insert currency>	Average <insert currency>	This year <insert currency>
Annual turnover, excluding this contract					
Current Assets					
Current Liabilities					

Experience

Please fill in the table below to summaries the main projects related to this contract carried out over the past 3 years by the legal entity or entities making this EOI. The number of references to be provided must not exceed 5 for the entire EOI.

Ref no 1	Project title							
Name of legal entity	Country	Overall contract value [insert currency]	Proportion carried out by legal entity (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of consortium members, if any
...
	Detailed description of project					Type and scope of services provided		
...						...		
Ref no 2	Project title							
Name of legal entity	Country	Overall contract value [insert currency]	Proportion carried out by legal entity (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of consortium members, if any
...
	Detailed description of project					Type and scope of services provided		
...						...		

Ref no 3	Project title							
Name of legal entity	Country	Overall contract value [insert currency]	Proportion carried out by legal entity (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of consortium members, if any
...
	Detailed description of project					Type and scope of services provided		
...								
Ref no 4	Project title							
Name of legal entity	Country	Overall contract value [insert currency]	Proportion carried out by legal entity (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of consortium members, if any
...
	Detailed description of project					Type and scope of services provided		
...								

Annex B - Vendor's Self Declaration Form

To be returned by 30.05.2024 to [\[TENDERS@AFGHANBUREAU.ORG\]](mailto:TENDERS@AFGHANBUREAU.ORG)

<Full legal name of Vendor> (the "Vendor") hereby declares to the Afghan Bureau Collaboration Office (ABCO) that:

- a. it is not bankrupt or being wound up, having its affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning the foregoing matters, and is not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- b. it is solvent and, in a position, to continue doing business for the period stipulated in the contract after contract signature, if awarded a contract by ABCO;
- c. it or persons having powers of representation, decision making or control over the Company have not been convicted of an offence concerning their professional conduct by a final judgment;
- d. it or persons having powers of representation, decision making or control over the Company have not been the subject of a final judgment or of a final administrative decision for fraud, corruption, involvement in a criminal organization, money laundering, terrorist-related offences, child labor, human trafficking or any other illegal activity;
- e. it is in compliance with all its obligations relating to the payment of social security contributions and the payment of taxes in accordance with the national legislation or regulations of the country in which the Company is established;
- f. it is not subject to an administrative penalty for misrepresenting any information required as a condition of participation in a procurement procedure or failing to supply such information;
- g. it has declared to ABCO any circumstances that could give rise to a conflict of interest or potential conflict of interest in relation to the current procurement action;
- h. it has not granted and will not grant, has not sought and will not seek, has not attempted and will not attempt to obtain, and has not accepted and will not accept any direct or indirect benefit (financial or otherwise) arising from a procurement contract or the award thereof;
- i. it has zero tolerance for sexual exploitation and abuse and has appropriate procedures in place to prevent and respond to sexual exploitation and abuse.

The Company understands that a false statement or failure to disclose any relevant information which may impact upon ABCO's decision to award a contract may result in the disqualification of the Company from the bidding exercise and/or the withdrawal of any proposal of a contract with ABCO. Furthermore, in case a contract has already been awarded, ABCO shall be entitled to rescind the contract with immediate effect, in addition to any other remedies which ABCO may have by contract or by law.

Entity Name:
Mailing Address:
Name and Title of duly authorized representative:
Date:
Signature:	