



**Capacity Abilities Agriculture and Rural  
Development Organization**  
د ظرفیتونود لوړولو، کلیو پراختیا او زراعت مؤسسه

## REQUEST FOR QUOTATION (RFQ)

Procurement (Vaccination, and Native Goats)

RFQ# CAARDO-UNDP-24-001

## Request for Quotation (RFQ)

### Introduction to Organization:

CAARDO is a national NGO established in 2011 and registered with Ministry of Economy under License No.2375 and is an active member of ACBAR . CAARDO has completed Multiple Projects in the last 14 years of its operation in Afghanistan. These are in the sectors of (Capacity Building, Agriculture, Education and Training etc..)

### Purpose of the RFQ:

The purpose of this RFQ is to obtain offers for , Animal Vaccination and Native Goats for Wardak Province.

### Submission Details:

1. RFQ No	RFQ# CAARDO-UNDP-24-001
2. Issue Date	April 25 2024
3. Deadline for RFQ	May 10, 2024 Time: 04:00 PM
4. Type of Service	Procurement (Animal Vaccination, and Native Goats)
5. Targeted Provinces	Wardak Province
6. Targeted Districts	Sayed Abad District
7. Submission Address and Submission Method Email	CAARDO Main Office: H.05, Road 2, Khushhal Khan Mina District 05, KBL Afghanistan -Contact: 0706502198 Offer should be Stamp and sealed in an Envelop Email: <a href="mailto:info@caardo.org">info@caardo.org</a> , <a href="mailto:ngo.caardo@gmail.com">ngo.caardo@gmail.com</a>
8. Contract Duration	1 Month (30 Calendar Days)
9. Award Type	Firm Fixed Price Agreement

### Currency:

All prices shall be expressed in USD currency.

### Right to reject all RFQ

CAARDO is under no obligation to accept any tender.

### Power to accept part of an RFQ

CAARDO reserves the right, unless the tenderer expressly stipulates to the contrary in the tender, to award batches separately or in any combination.

### RFQ Process

CAARDO reserves the right to negotiate, accept or reject any or all proposals and quotations at its sole discretion and to pursue or act further on any responses it considers advantageous.

### Selection Criteria

1. Reasonable price 70%
2. Relevant Experience 10%
3. Meet RFQ Requirements 20%

**ANNEX I: Technical Specifications**

Procurement activities: The Animal Vaccination and Native Goats are needed in Wardak province for the purpose of needy and venerable beneficiary distribution of UNDP projects in the Sayed Abad District of Wardak province.

**The following items are under this RFQ:**

No	Item	Description
1	Native Goats	80 female Native goat, preferably young, healthy and pregnant (2-3 months)
2	Vaccines	3 Types of Vaccines for 80 Native goats: - PPR-100 cc 2 doses, 2 bottles. - Sheep and Goat Box-100 cc 2 doses, 2 bottles. - CCPP-100 cc 2 doses 2 bottle.

**Scope of Work:**

80 units of Native goats, 80 units of six doses vaccines should be delivered to CAARDO site office located in Sayed Abad district of Wardak Province within 20 days after signing the contract with the respected firm/company.

If the firm unable to deliver the listed items within contract duration/timeline CAARDO office will deduct 1% per each late day from the total installments of company as penalties.

**Attachment II: Cover Letter**

To: Capacity, Abilities Agriculture and Rural Development Organization (CAARDO)

From:

Date:

Subject: Procurement (Animal Vaccination, Native Goats) RFQ# CAARDO-UNDP-24-001

Dear Sir/Madam.

I provide the attached quote in accordance to the RFQ# CAARDO-UNDP-24-001 required specifications.

I certify a validity period of ninety (90) days for the prices provided in the attached Financial Proposal. Our quote shall be binding upon us subject to the modifications. We confirm the availability of required services, and that unit prices are inclusive of final service delivery to CAARDO. We further agree to payment terms upon submission and acceptance of an invoice by monthly.

We, the undersigned, offer to deliver goods and supporting services in conformity with the said Request for Quotation for the total amount of (Please insert the requested cost per month in USD) as may be determined in accordance with the ANNEX III attached herewith and made part of this RFQ.

We understand that CAARDO is not bound to accept any quotes it receives.

Company Authorized Persons

Supplier Name:

Signature:

Stamp:

Phone Numbers:

**ANNEX III: Financial Proposal**

No	Item	Description and Use	Unit	Quantity	Unit price (USD)	Total USD
1	Native Goats	80 each female Native goat, preferably young, healthy and pregnant (2-3 months)	Each	80		
2	Vaccines	3 Types of Vaccines for 80 Native goats: - PPR-100 cc 2 doses, 2 bottles. - Sheep and Goat Box-100 cc 2 doses, 2 bottles. - CCPP-100 cc 2 doses 2 bottle.	6 Doses	80		
<b>Grand Total (including government Tax) (USD)</b>						
The Total amount must be including 2% Government Tax and if the amount is in USD please write exchange rate to USD also.						
Delivery time to target province (in days): 20 Calendar Days						
Supplier Name:						
Contact Details:						
Date:						
Signature:						