

RFQ No: TLO-RFQ-07-2024

Request for Quotations (RFQ)

Steel Bar & GI Pipes

Project Title: FLR

Issue on: April 22, 2024

Closing on: April 25, 2024

Introduction:

The Liaison Office (TLO)

The Liaison Office (TLO) is an independent Afghan non-governmental organization established in 2003 and seeking to improve local governance, stability, and security through systematic and institutionalized engagement with customary structures, local communities, and civil society groups. TLO's main areas of activity are Research/Analysis using the do-no harm approach; Dialogue Facilitation/Peacebuilding; Access to Justice; and livelihood improvement. In addition to the TLO headquarter in Kabul, the organization has a regional office in Paktia-Southeast, provincial office in Khost, and multiple project offices across Afghanistan, with over 117 staff. Current and recent TLO funders include the United States Institute of Peace, USAID, the Open Society Institute, DAI (including projects contracted from USAID) and GIZ, along with the governments of Australia (AusAID), Germany, the Netherlands, Norway, Switzerland (SDC), Canada, UNHCR, Cordaid, SIDA, UNICEF and FCDO.

Activities/ Tasks

Only Construction, Logistic & Trading Companies should provide Hard Copy of Quotations for the supply of items listed below:

Specifications:

SR#	Description	Qty	UoM	Unit Cost (AFN)	Total Cost (AFN)
1	Steel Bar 12 mm for 140 beneficiaries, each beneficiary will receive 5 pc which will be cut in the middle and will be curved as directed by the project NRM and FS officer including transportation cost to Bar Kakh Khel village, Ahmad Aba district, Paktia and Kamkai Mana Village, Tani district, Khost	700	Each 12 Meter		
2	GI Pipe 1/2 inch for 140 beneficiaries, each beneficiary will receive 14 pieces of 50 Cm for stand including transportation cost to Bar Kakh Khel village, Ahmad Aba district, Paktia and Kamkai Mana Village, Tani district, Khost	164	Each 6 Meter		
3	Wire (Galvanize) 1 mm for 140 beneficiaries, each beneficiary will receive 0.5 Kg including transportation cost to Bar Kakh Khel village, Ahmad Aba district, Paktia and Kamkai Mana Village, Tani district, Khost	70	KG		

4	Plastic Sheet 180 Mili micron thickness 5% UV (8 Meter wide) best Quality for 140 beneficiaries, each beneficiary will receive 10 meter including transportation cost to Bar Kakh Khel village, Ahmad Aba district, Paktia and Kamkai Mana Village, Tani district, Khost	1400	Meter		
5	Hose pipe 3/4 inch (plastic made) for 140 beneficiaries, each beneficiary will receive 60 meters including transportation cost to Bar Kakh Khel village, Ahmad Aba district, Paktia and Kamkai Mana Village, Tani district, Khost	8400	Meter		
				Sub in AFN =	

Eligibility, Evaluation and Requests for Information

Only those companies that:

- possess a valid business license.

For their bids to be considered “responsive” and be evaluated for award by Criteria, qualified Offers must:

1. Financial Proposal 90%
2. Past Performance 10%

Content and Format of your Proposal

For TLO to conduct the most efficient analysis of proposals received, please format your response as follows:

1. A letter of transmittal confirming:
 - Your company’s status as a licensed firm with AISA/Ministry of Commerce or Kabul Municipality.
 - Your company’s commitment to providing good quality items mentioned above to the address mentioned below.
 - The validity of your proposal/Quotes for a minimum of thirty (30) calendar days. The letter must be signed by a person authorized to bind your company and negotiate on your company’s behalf.
2. A discussion of your approach to providing the required services. You must meet ALL the requirements.
3. A description of your company’s capabilities to provide the required services, including evidence of financial responsibility and other Governmental Regulatory licenses.

4. A completed Price Proposal (see attached format). The successful Offered will receive a Fixed Price Contract for the period stipulated in this RFQ. The fixed prices will remain in effect for the entire Period of Performance unless modified in writing by TLO.

❖ Rates should be presented on **AFN**.

TIME FRAME

The purpose of this RFQ is to identify and hire a vendor to provide the above-listed item.

Service / Product delivery and payment Terms:

- **Payment method:** The supplier will be paid through bank Account/Cheque after satisfactory delivery of items to TLO Kabul Office and technical confirmation by the related department. (no advance payment to the vendors)
- **Delivery timeline:** ASAP (please mention the delivery date in your quotation)
- **Mode of Shipment:** DDP
- **Address:** Bar Kakh Khel village Ahmad Aba district Paktia & Kamkai Mana Village Tani district Khost

Submission of Quotation:

The deadline for submission of sealed hard copies of offers is April 25th, 2024 / 3:30 PM Local Time. (Kabul, Afghanistan time) at the address provided below. **Please reference this (TLO-RFQ-07-2024)** on the sealed envelopes.

Proposals received after the deadline may not be considered. Proposals must be valid for a minimum of thirty (30) calendar days.

Questions and Clarifications

Any questions/clarifications should be submitted by email to **Yama Aman** (yama.aman@tlo-afghanistan.org) by 1:00 pm (Kabul, Afghanistan time) April 24th, 2024.

Prices & Terms of Contract:

Vendors must quote price in **AFN**. The price quotes shall be free of any tax (such as VAT)

1. The Liaison Office shall deduct the applicable tax (**currently 2%**) on any contract as required by Afghan Law and will make the direct deposit to the Da Afghanistan Bank if supplier cannot provide the registration certificate or the registered certificate are against to their business. If still awarded for the contract in this case (**7% tax**) will be deducted from the total amount of contract and will be deposit to the Da Afghanistan Bank. As the tax withholding entity, The Liaison Office is required to remit the income tax amount withheld directly to the Ministry of Finance designated account.
2. Your quotation will be accepted, and payment will be proceeding as per your business title.

3. The Liaison Office is paying for any kind of supply and service; Account payee check by the name of your company not by the name of person (this is not an open check).
4. Penalty is applicable to the selected company in case of late delivery 0.5% per day.
5. You should have Bank account according to your business title.
6. Your quotation should be signed and stamped.
7. The Liaison Office reserves the right to cancel this process without further notice to the vendors.

Please Mark:

- a) **I certify that I've provided the quote and agree with your payment terms and condition with delivery _____ Days.**

Signature and stamp:

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Name: _____

Company Name: _____

E-mail address: _____

Mobile Phone: _____

Address: _____