



ISLAMIC RELIEF

Islamic Relief in Afghanistan is registered with the ministry of economics (under Registration No. 184)

“Inspired by our Islamic faith and guided by our values we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.”

Tender Pack

TENDER NO: PREQ00007611/7566/7589/9418/7581/7689/7620/7698/7688/7588/7589

PROPOSAL FOR: Procurement of Agriculture Tools, hybrid seed (Corn, Sun flour, Tomato) and Certified Seeds (Paddy, Wheat, Coton, Potato, Local Sesame Seed) Fertilizers (DAP/Urea) for Kabul, Laghman, Balkh, Kandahar, Bamiyan, Kunar, and Nangarhar Province.

ADVERTISEMENT DATE: 25- March-2024

DEADLINE FOR SUBMISSION: 07- April- 2024 by 11:00AM Kabul Time



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1. CONFIDENTIAL QUESTIONNAIRE

Company Information

Question	Response
Full Legal and Trading Name.	
Date of Registration of your company (please attach certificate)	
Full address.	
Registered place of business (if different from street address).	
Name the contact within your organization to whom all correspondence regarding this should be addressed. This includes Cell#, Email Address	
Company website address.	
Name and position of person authorized to enter negotiations and sign any formal agreement.	
Company registration details such as, i. Registration numbers ii. VAT/TIN Registration number iii. Trade license number (copy must be attach)	
Name of other key contacts: Director/s. Sales/Orders. Technical Support.	

Business Information

Question	Response
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<p>Provide a brief description of your Company profile and structure, size and location(s) including a brief overview of your marketing and the scope of operations and styles manufactured.</p> <p>Relationships with any parent company (if applicable).</p> <p>Include details of third-party contractors where applicable.</p> <p>Details of joint venture arrangements (if applicable).</p>	
List of Products	
List of Major Clients	
<p>Details of your company’s experience in the manufacture or supply of similar items, keeping in view the following points:</p> <ul style="list-style-type: none">i. Name of company/INGOsii. Contract Valueiii. References <p>(Pos/ agreements copy must be attach) Audit report and all other requested documents</p>	

Banker’s Detail:

Question	Response
Bank Name, Account Title, branch, and total turnover in AFN/USD of last three years (attach the bank statement) as per requestion.	



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Trade Reference (only for agriculture tools, Seeds, and Fertilizers Items):

	1	2	3	4
Name of Organization				
Contact name and phone number.				
Description of items/services delivered.				
Quantity				
Date contract awarded.				
Date contract Completed.				
Value of Contract in AFN/USD				



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2. Pricing (RFQ)

M/s _____

Date: _____

Ref. # _____

Islamic Relief Worldwide (IRW) is an International Non-Governmental Humanitarian Organization providing humanitarian aid during emergencies and working for long-term development of the world's poorest people. Islamic Relief Worldwide (Afghanistan) takes this opportunity to request you to quote the prices for the Supply of Agriculture tools, certified seeds, fertilizers, and potato seeds for Kabul, Nangarhar, Kunar, Balkh, Bamiyan, and Kandahar Provinces Afghanistan as per following details:

PR# 7611, Tomato Seeds for Kabul Province (Chahar-Asyab and Mosahi)

S/N	Item	Specification	Unit	Qty	Unit Price	Total Cost AFN
1	Tomato Seed	Hybrid (TOMATO TARNAB BOMBBINO)- Standard Cane -100 gr, with Specification (purity 99% - Germination 85% - Inert 1%- Net weight 100 gr - Other seed 0%) "Proper Cane weighs 100gr total 2800 Canes Hybrid TARNAB BOMBBINO tomato seed"	Cane- (100 gr)	2800 (Cane)		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Chahar-Asyab and Mosahi district) and all taxes						

PR# 7698, Fertilizers (DAP & UREA) for Kabul Province (Chahar-Asyab and Mosahi)

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	DAP Fertilizer	Fresh fertilizer, without solidified parts and dust, clothing, origin Australia (Chand) produced, Chemical analysis (Nitrogen: 18% and P2 O5: 46%). fresh of this year	Bag (Net Weight 50 kg)	Chand (ORIGIN: AUSTRALIA)	1,400		
2	Urea Fertilizer	Fresh fertilizer, without solidified parts and dust. Chemical analysis (Nitrogen: 46%) UREA (NH2- CO – NH2. Net Weight 50 kg and fresh of this year. Produced (Presidency of Northern Fertilizer and Power Plant (NFPP), Watani, MAZAR product.	Bag (Net Weight 50 kg)	Watani, MAZAR product.	1,400		
3	Transportation	Transportation to Chahar-Asyab and Mosahi District of Kabul province	Bag (Net Weight 50 kg)	DAP and Urea	2800 Bags		



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Total Amount inclusive of loading, unloading, Transportation cost to distribution point in (Chahar-Asyab and Mosahi) and all taxes	
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PR# 7566/7589, DAP and Urea Fertilizers for Balkh Province (Chamtal, Kishanda District)							
S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	DAP Fertilizer	Fresh fertilizer, without solidified parts and dust, clothing, origin Australia (Chand) produced, Chemical analysis (Nitrogen: 18% and P2 O5: 46%). fresh of this year	Bag (Net Weight 50 kg)	Chand (ORIGIN: AUSTRALIA)	610		
2	Urea Fertilizer	Fresh fertilizer, without solidified parts and dust. Chemical analysis (Nitrogen: 46%) UREA (NH2- CO – NH2. Net Weight 50 kg and fresh of this year. Produced (Presidency of Northern Fertilizer and Power Plant (NFPP), Watani, MAZAR product.	Bag (Net Weight 50 kg)	Watani, MAZAR product.	1220		
4	Transportation	Transportation to Chimtall districts of Balkh Province.	Bag (Net Weight 50 kg)	DAP and Urea	1,830 Bags		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Chamtal and Kashinda District) and all taxes							

PR# 7588 Local Sesame Seed for Balkh Province (to Kishindeh Payen and Chimtall)							
S#	Item Name	Specification	Unit	Brand/Variety	Quantity	Unit Price	Total Price
1	Local Sesame Seed	Local sesame seed above 85% germination rate and 90% purity (free from diseases, soil, weeds, and sand) Adaptable in Kishindeh and Chimtall districts and fresh this year (for local seed varieties, they should have a germination test report from DAIL and confirmation). The supplier should be registered in MAIL for multiplication or reproduction.	Kg	Local Sesame seed	1,470		



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2	Packing	Packing 3 Kg standard seed bags.	Packs (3 Kg per Pack)	Local Sesame seed	490		
3	Transportation	Transportation to Kishindeh Payen and Chimtal districts of Balkh province.	Packs (3 Kg per Pack)	Local Sesame seed	490		
Total Amount for 490 packs inclusive of loading, unloading, Transportation cost to distribution point (to Kishindeh Payen and Chimtal) and all taxes							

PR# 7589 Hybrid Sunflower Seed for Balkh Province							
S#	Item Name	Specification	Unit	Brand/Variety	Quantity	Unit Price	Total Price
1	Hybrid Sunflower Seed	Hybrid Sunflower Seed above 95% germination rate and 90% purity (free from diseases, soil, weeds, and sand) Adaptable Chimtal districts and fresh of this year. The supplier should be registered in MAIL/DAIL for multiplication/reproduction.	Kg	Hybrid Mark 601	9		
2	Packing	Packing in 1.5 Kg standard seed bags.	Pack (1.5 Kg)	Hybrid Mark 601	6		
3	Transportation	Transportation to Chimtal district of Balkh province.	Pack (1.5 Kg)	Hybrid Mark 601	6		
Total Amount for 6 packs inclusive of loading, unloading, Transportation cost, and all taxes to distribution point							

PR# 9418, Certified / Improve or Local (Potato tuber) for Bamiyan Province (yakawlang #1 district)							
S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	Potato Locally tuber	Potato tuber variety locally Lora (sorkh zard maghz) or safid gul zard maghz above 98% germination rate and 95% purity (free from diseases, soil, weeds, and sand) Adaptable in the Zareen area of Yakawawlang #1 district. The local seed tuber should have been locally produced, sprouted, 50-60 gr size of potato seed tuber, germination	Kg	(Lora Surkhe Zard maghz or Safid Gul Zard maghz)	68600		



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		test report, and confirmation from MAIL/DAIL.) with a standard bag.					
3	Transportation	Transportation to Zarin area, village of ARG yakawlang #1 district Bamiyan province.	Bag (Net Weight 49 kg)	Potato tuber	1,400 Bags		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (yakawlang #1 district) and all taxes							

PR# 9418, Wheat (Certified Seed) for Bamiyan Province (yakawlang#1 district)							
S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	Certified wheat seed	Certified wheat seed variety (Lalmi - 2 or Lalmi -15) above 85% germination rate and 95% purity (free from diseases, soil, weeds, and sand) Adaptable in Zareen area of yakawlang#1 district and fresh of this year, certified and tagged by Bamiyan DAIL. Bag (Net Weight 50 kg).	Bag (Net Weight 50 kg)	(Lalmi- 2 or Lalmi- 15)	44		
3	Transportation	Transportation to Zarin area, village of ARG yakawlang#1 district Bamiyan province.	Bag (Net Weight 50 kg)	Wheat seed	44 Bags		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (yakawlang#1 district) and all taxes							

1. PR# 9418, DAP and Urea Fertilizers for Bamiyan Province, yakawlang#1 district							
S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	DAP Fertilizer	Fresh fertilizer, without solidified parts and dust, clothing, origin Australia (Chand) produced, Chemical analysis (Nitrogen: 18% and P2 O5: 46%). fresh of this year	Bag (Net Weight 50 kg)	Chand (ORIGIN: AUSTRALIA)	163		
2	Urea Fertilizer	Fresh fertilizer, without solidified parts and dust. Chemical analysis (Nitrogen: 46%) UREA (NH2- CO – NH2. Net Weight 50 kg and fresh of this year. Produced	Bag (Net Weight 50 kg)	Watani, MAZAR product.	326		



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		(Presidency of Northern Fertilizer and Power Plant (NFPP), Watani, MAZAR product.					
4	Transportation	Transportation to Zarin area, village of ARG yakawlang#1 district Bamiyan province.	Bag (Net Weight 50 kg)	DAP and Urea	489 Bags		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (yakawlang#1 district) and all taxes							

PR# 7996, Agriculture Seeds for Bamiyan Province,

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	Zucchini Seed	Hybrid (Zuchini seed from keshtzar iran) standard cane 500 gr and Physical purity 98 %	Cane-500 gr	Hybrid	32 (Cane-500 gr)		
2	Onion Seed	onion seed watani- 50 gr/Package	Packet (50 gr)	Watani	320 Packet		
3	coriander seed	Watani Herati- 50 gr/Package	Packet (50 gr)	Watani	320 Packet		
4	Radish seed	Hybrid (Radish seed HORTUS Italia COMPANY) standard Cane 800 gr and physical purity 99 %	Cane-800 gr	HORTUS Italia COMPANY)	20 Packet		
5	leek seed	Watani Kandhari - 50 gr/Package	Packet (50 gr)	Watani	320 Packet		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Center of Bamiyan) and all taxes							

PR# 7581, Improved Cotton seeds for Kandahar Province (Arghastan district)

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	Improved Cotton seeds (Hill cotton-1 (local Name Zanzery) (varieties) for spring season.	Improved cotton seed variety (Hill Cotton-1 (local name: Zanzery)) with 95% germination rate and 95% purity (free from diseases, soil, stones, weeds, and sand), higher physiological vigor and stamina, and genetic purity. Adaptable in Kandahar province and fresh this year verified by the Kandahar Directorate of Agriculture, Irrigation, and Livestock (DAIL-Kandahar) and	Bag (Net weight 25 kg)	(Hill cotton-1 (local Name Zanzery)	500		



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		MAIL for confirmation, along with the lot-certificate. The local seeds should be verified by MAIL/DAIL. the cotton has standard seed bags & Vitavax for protecting the seed from fungal diseases.					
2	Transportation	Transportation to Arghastan district, Markaz, of Kandahar province.	Bag (Net weight 25 kg)	Cotton Seed	500 Bage		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Arghastan district) and all taxes							

PR# 7581, DAP and Urea Fertilizers for Kandahar Province (Arghastan district)

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	DAP Fertilizer	Fresh fertilizer, without solidified parts and dust, clothing, origin Australia (Chand) produced, Chemical analysis (Nitrogen: 18% and P2 O5: 46%). fresh of this year	Bag (Net Weight 50 kg)	Chand (ORIGIN: AUSTRALIA)	500		
2	Urea Fertilizer	Fresh fertilizer, without solidified parts and dust. Chemical analysis (Nitrogen: 46%) UREA (NH2- CO – NH2. Net Weight 50 kg and fresh of this year. Produced (Presidency of Northern Fertilizer and Power Plant (NFPP), Watani, MAZAR product.	Bag (Net Weight 50 kg)	Watani, MAZAR product.	1,000		
3	Transportation	Transportation to Arghastan district, Markaz, Kandahar province.	Bag (Net Weight 50 kg)	DAP and Urea	1500 Bags		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Arghastan district) and all taxes							

PR# 7581, Agriculture Tools Kit for Kandahar Province (Arghastan district)

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	Sprayer Pump	CHARGER, NOZZLE, AGRICULTURE SPRAY PUMP 16 LITER, Backpack	PC	Paiwand, Sahri,	500		



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		Sprayer, With Pressure Release Valve, High pressure premium PVC hose, Plastic lance, Ultra-Wide filling mouth and With Strong tank and stand.		New Sahri, or other standard company			
2	Shawal handle with	Iron made, 0.3nm thickness, weight 900g, length 30 cm, Wide 23 cm with a long 1.5-meter wooden Handle	PC	GIGGER, Germani	500		
3	Pickaxe handle with	Iron made, Weight 2.55 Kg, Length 55 cm, with a long 1-meter wooden Handle	PC	China	500		
4	Wheelbarrow	Made in Afghanistan, Cantinary or double Metal ply, High quality iron Frame (double ringed) to load heavy Capacity. total weight with tire 21 kg, Tire Irani (YAZD Tire) with Doble Wheel Capacity result well with farming activities.	PC	Watani	500		
5	Hoe	Iron steel spade 9 inch wide, 10.5-inch length, 1.5 Kg weight, thickness 0.4 nm, with 1.5m wooden handle	PC	COCK BRAND	500		
6	Rakes	12 Teeth, wide 11.5-inch, weight 800g with long 1.5-meter Handle,	PC	China	500		
7	Cotton harvesting bag	clothes and plastic, bag collecting cotton product, 150*80 cm, capacity 67 Kg	pc	Watani	500		
8	Seed Basket	30-inch circle, depth 29-inch, 65 g basket normal size, steel made.	pc	Watani	500		
9	Hand Sickle	large Size, swami iron made, weight 450g.	pc	Watani	500		
10	Transportation	Transportation to Arghastan district, Markaz, Kandahar province.	No	Locally	500		
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Arghastan district) and all taxes							

PR# 7620, Paddy Seeds for Laghman Province (Alishang and Alingar district)

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	PADDY Seed	MAIL-Certified Paddy Seed variety (Sela-e-Zodras) above 95 percent	Bag (Net	variety (Sela-e-	1,400		



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		germination rate and 90% purity (free from diseases, soil, weeds, and sand) Adaptable in Alishang and Alingar districts and fresh this year. Certified and tagged by Laghman DAIL along with lot certificate with standard seed bag.	weight 15 kg)	Zodras)				
2	Transportation	Transportation to Alishang and Alingar district of Laghman Province, (700 bag for each district)	Bag (Net weight 15 kg)	Paddy seed	1,400 bags			
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Alishang and Alingar district) and all taxes								

PR# 7689, Hybrid Corn Seed for Nangarhar and Kunar Province

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN	
1	Hybrid Corn seed	Hybrid Corn seed, 30K08 variety, Pioneer Brand with 95% germination rate and 95% purity (free from diseases, soil, stones, weeds, and sand), Heat Tolerant, Resistant against diseases, and Adaptable in Nangarhar and Kunar provinces. Per packing 2 KG.	Packet (Net weight 2 kg)	Hybrid Corn seed, 30K08 variety, Pioneer Brand.	5,600 Packet			
2	Transportation	Transportation to Sherzad and Khuginai districts of Nangarhar province, and Sarkani and Narang districts of KNR province, (1,400 packet for each district)	Packet (Net weight 2 kg)	Hybrid Corn seed	5,600 Packet			
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Sherzad and Khuginai districts of Nangarhar province, Sarkani and Narang districts of KNR province,) and all taxes								

PR# 7689, DAP and Urea Fertilizers for Nangarhar, Laghman and Kunar Province

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN
1	DAP Fertilizer	Fresh fertilizer, without solidified parts and dust, clothing, origin Australia (Chand) produced, Chemical	Bag (Net Weight 50 kg)	Chand (ORIGIN: AUSTRALIA)	2,100		



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		analysis (Nitrogen: 18% and P2 O5: 46%). fresh of this year						
	Urea Fertilizer	Fresh fertilizer, without solidified parts and dust. Chemical analysis (Nitrogen: 46%) UREA (NH2- CO – NH2. Net Weight 50 kg and fresh of this year. Produced (Presidency of Northern Fertilizer and Power Plant (NFPP), Watani, MAZAR product,	Bag (Net Weight 50 kg)	Watani, MAZAR product.	4,200			
	Transportation	Transportation to Sherzad and Khuginai districts of Nangarhar province, and Sarkani and Narang districts of KNR province, Alishang and Alingar district of Laghman province, (1050 bag for each district)	Bag (Net Weight 50 kg)	DAP and Urea	6,300 Bags			
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Sherzad and Khuginai districts of Nangarhar province, Sarkani and Narang districts of KNR province, Alishang and Alingar district of Laghman Province) and all taxes								

PR# 7688, Agriculture Tools Kit for Nangarhar and Kunar Province

S/N	Item	Specification	Unit	Brand	Qty	Unit Price	Total Cost AFN	
1	Maize/Corn Seeder Machine	Seeder Machine with capacity for more crop cultivation and 10-mouth formats, Hand push (manual), and one seed box with a capacity of 2.5 Kg. good and high quality, to Sherzad and Khuginai districts of Nangarhar province, and Sarkani and Narang districts of KNR province. (28 machine per district)	PC	Made in China, Yenmex	112			
Total Amount inclusive of loading, unloading, Transportation cost to distribution point (Sherzad and Khuginai districts of Nangarhar province, Sarkani and Narang districts of KNR province,) and all taxes								



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Note: IRW will have the right to conduct the lab test for samples to evaluate the quality and the consignment if selected. Supplier shall have commitment for the sample check by the government technical department (MAIL/DAIL)

Certificate of and confirmation from MAIL and DAIL is must, without certificate and confirmation we will not proceed and accept.

location of delivery and distribution plan will be as per IRW schedule:

IMPORTANT NOTES: (Please Read All Carefully)

1. Before filling out the tender, it is mandatory that the supplier study the specifications well, and survey the local market for availability of all the items.
2. Supplier is responsible to supply the items as per specifications provided, no change in specification will be acceptable of any item once tender awarded to any supplier.

Delivery Time	
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3. General Terms & Conditions

1. Interested Bidder will be required to provide bid security in the form of bank guarantee amounting 5% (in the name of Islamic Relief Worldwide) of the total bid value, bid security will be returned to unsuccessful bidders after decision of tender. Tender without bid security will not be considered.
2. Quoted prices for the above items shall be inclusive of all kinds of govt. taxes and duties as per prevailing Tax Laws of Govt. of Afghanistan, Transportation, Distribution, loading unloading and custom clearance (if any)
3. All prices must be quoted in Afghani (AFN), quotation in other currencies will be converted to AFN as per DA Afghanistan Bank Exchange rate of the submission date.
4. Prices quoted shall be Delivered Duty Paid (DDP) at the identified locations.
5. Any damage, loss, theft, and demurrages outside the premises of Islamic Relief (Afghanistan) shall be the responsibility of supplier / agent.
6. Withholding tax as per government prevailing rates shall be deducted at the time of payment.
7. Payment shall be made in the form of **bank transfer** 21 working days after acceptance of delivery and subsequent acceptance of the invoice to the Islamic Relief (Afghanistan).
8. Islamic Relief shall have the right to award the contract as whole to one supplier. Or province wise,
9. Islamic Relief reserves the right to reject any or all bids without assigning any reason thereof.
10. The expected delivery time must be mentioned on your proposal incomplete bids/documents shall not be entertained.
11. All tender pages to be signed and stamped by supplier.

3.2. Bid Submission Requirements:

- Interested Bidder will be required to provide Bid Security 5% in the form of Bank Guarantee (in the name of “Islamic Relief Worldwide”) of the total bid value, Bank Guarantee will be returned to unsuccessful bidders after decision of tender. Tender without Bank guarantee will not be considered.



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- Attach relevant purchase Orders, Agreements
 - Attach updated bank statements of last 6 months.
 - Attach updated company Profile.
 - Attach update registration certificates.
 - Registered with relevant government authorities (AISA, MOIC, MAIL, ACCI) as seed supplier or Agricultural Service Provider company and has updated license.
 - Minimum of three years of experience in supplying seeds and fertilizers to INGOs/NGOs.
 - Must guarantee quality of seeds as per the specifications.
 - Must have obtained at least 2 contracts of similar nature from INGOs/NGOs or government.
-
- Sealed Quotations addressed to “Procurement Committee” should be drop in quotation box address at House 17, Street 5, Qala-e-Fethullah, District 10 Kabul, Afghanistan latest by Sunday at 11:00 AM Kabul time on or before 07 April 2024.

3.3. Validity of Price:

Prices shall remain valid for at least one year from the date of opening. If the last date falls on a holiday, the validity shall be extended to the next working day of the Company thereafter.

4. Supplier Screening Form

Company Information:-

Company Name (as appeared on Registration Document):

Company Address:

Country:

Telephone:

Website:

Director(s) names *(Please ensure you enclose proof of identity of director(s) e.g. passport copy or ID card)*

Has the organization been convicted of any criminal offence?

Does the organization have any relationship with current IR staff in the following capacity?

Personal/Family

Yes

No

Business

Yes

No

If you have answered YES to any of the above then can you please state in detail the relationship you have and with whom

How did you hear about IR's service request _____

Please note it is compulsory for the following to be provided to us:



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1. Company Registration
2. Photocopy of NID/Passport of Directors
3. Photocopy of NID/Passport of vice president

Consent

Our organization is not involved in and does not support any activity which is considered illegal by the Government of –Afghanistan or under the International Laws Community or what may be termed a ‘terrorist activity.’

I confirm that the above information is accurate to the best of my knowledge. I have not withheld information.

Name

Position

Sign & Official stamp

Date

We will treat your personal information as confidential and your details will not be shared with anyone else. The information on this form is required for the purpose of providing security screening.

Internal Use

Received by (local office): Name _____ Position _____ Date _____

Information sent to (HQ): Name _____ Date _____

5. Complaints..... please write us

If you see any violation of rights or any incident of corruption, please contact us at:

complaints@irworldwide.org

Islamic Relief has zero tolerance for corruption & bribery and is committed to listen and Address any violation of rights of aid workers, suppliers, contractors and our beneficiary communities.

6. Queries..... please write us

If you have any query on tender document than please write to procurement.afg@islamic-relief.org.af

7. Supplier Code of Conduct

1 Islamic Relief Worldwide requires all firm to adhere to:

- 1.1 The Modern Slavery Act 2015
- 1.2 The International Labour Standards as defined by the ILO (International Labor Organization). This Code of Conduct developed by the Inter Agency



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Islamic Relief in Afghanistan is registered with the ministry of economics (under Registration No. 184)

Inspired by our Islamic faith and guided by our values we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.”

Procurement Group (IAPG) is inspired by the International Labour Standards.

2 Corporate Social Responsibility (CSR)

This information is to advise you, our service provider of the Corporate Social Responsibility (CSR) element in our supplier relationships:

- 2.1 Goods and services purchased are produced and developed under conditions that do not involve the abuse or exploitation of any persons.
- 2.2 Goods/services produced and delivered by organizations subscribe to no exploitation of children
- 2.3 Goods/services produced and manufactured have the least impact on the environment
- 2.4 Goods and services are produced and delivered under conditions where:
 - 2.4.1 Employment is freely chosen
 - 2.4.2 The rights of staff to freedom of association and collective bargaining are respected.
 - 2.4.3 Living wages are paid
 - 2.4.4 There is no exploitation of children
 - 2.4.5 Working conditions are safe and hygienic
 - 2.4.6 Working hours are not excessive
 - 2.4.7 No discrimination is practiced
 - 2.4.8 Regular employment is provided
 - 2.4.9 No harsh or inhumane treatment of staff is allowed.

2.5 Environmental Standards:

Service provider should as a minimum comply with all statutory and other legal requirements relating to environmental impacts of their business. Areas to be considered are:

- 2.5.1 Waste Management
- 2.5.2 Packaging and Paper
- 2.5.3 Conservation
- 2.5.4 Energy Use
- 2.5.5 Sustainability

3 Business Behavior:

Islamic Relief will seek alternative sources where the conduct of service provider demonstrably violates the Modern Slavery Act 2015, and there is no willingness to address the situation within a reasonable time-frame.

Islamic Relief will seek alternative sources where companies in the supply chain are involved in the manufacture of arms or the sale of arms to governments which systematically violate the human rights of their citizens.

Qualifications to the statement:

Where speed of deployment is essential in saving lives, IAPG members will purchase necessary goods and services from the most appropriate available source.



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