

**RFQ-KBL-24-016 - Request for Quotation for supply of  
WASH Construction Materials**

**Ref: RFQ-DKN-24-016 – WASH Construction materials for Medair Projects, in Kiti and Kijran, Daikundi Province.**

Medair within its humanitarian programs implemented in Afghanistan invites qualified Suppliers to submit quotations for supply of WASH Construction Materials for its project activities in; Kiti & Kijran, Daikundi Province. Medair plans to sign a contract with successful Suppliers identified through a competitive and transparent procurement process.

The required Construction materials should be **delivered** to Kiti and Kijran. ***Considerations will be given to suppliers who are ready to supply and transport materials to the two district locations.***

Interested Suppliers should submit their quotations and required documentation, no later than **24 March 2024**, either **by email**, with the subject heading; “RFQ-KBL-24-016 - Request for Quotation for supply of WASH Construction Materials” to [tenders-afg@medair.org](mailto:tenders-afg@medair.org) or in a **sealed envelope, hand delivered** to the Medair Office in **Kabul** or **Kandahar**. Hand delivered quotations should be scanned/saved in PDF format and stored in **USB** flash disk (included in a sealed envelope).

For any inquiries related to this quotation, please send an email to [tenders-afg@medair.org](mailto:tenders-afg@medair.org), before **23 March 2024**.

**Medair intends to sign a supply Contract with successfully bidder by 15th April 2024!**

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## Specific rules and Conditions for this procurement:

- Any supplier must be legally licenced and Registered in Afghanistan.
- Any quotation submitted after the dead line will not be considered.
- This is not a tender and no open tender meeting will be held. Medair will contact only short-listed suppliers.
- Medair reserves the right to choose a supplier not depending only on the lowest price, other factors such as quality, delivery lead times and reliability will be considered too.
- For this procurement ; the following factors will constitute the main criteria of selection ; best value for money, food quality, delivery terms, supplier's location, payment terms, among others.
- According to requirements, Medair reserves the right to accept or reject any quotation or cancel the process without any obligation to inform the affected interested suppliers about reasoning for acceptance, rejection or cancellation.
- Medair reserves the right to split the offer into different lots and to award contracts to multiple Suppliers.
- All Medair and its donor terms, conditions and policies must be accepted by the Suppliers.
- Medair will not cover any cost related to the creation and submission of the quotations, regardless the result.
- Medair expects suppliers with whom it partners to follow ethical business practices and be socially accountable. Those expectations are set out in Medair's Code of Ethics, which, along with the associated policies available on Medair's website at <https://www.medair.org/accountability/> , and are subject to periodic updates.
- The quote shall be minimum valid for a minimum of 90 days after submission date.
- Payment to Suppliers with who Medair has contracts, is undertaken 30 days after delivery of supplies & submission of Invoice.
- Bank Transfer payment is preferred (any payment through physical cash attracts a 4% commission fee from the payable amount).
- Medair is obliged by the government of Afghanistan to pay income TAX on behalf of supplier if a single invoice exceeds 50 000 AFA or if the total amount transacted with one Supplier within one calendar year will exceed 50, 000 AFA.

For all suppliers who are registered and have TINs and business license, Medair will submit on the supplier's behalf 2% tax to the government of the contract payable amount.

For all suppliers who are not registered and don't have TINs and business licenses, Medair will submit on the supplier's behalf 7% tax to the government of the contract payable amount.

### ***How the TAX is calculated:***

- a. Invoice amount 100% - 2% withholding tax = 98% payable to Supplier (in case TIN and business license are available).*
- b. Invoice amount 100% - 7% withholding tax = 93% payable to Supplier (in case TIN and business license are not available).*



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Please read the general Terms and Conditions document for more requirements and information!

Supplier Details

- 1. Supplier Name/Company Name:
2. Supplier authorized representative name:
3. Tazkera number:
4. Supplier registration No
5. Supplier specialization
6. Business Address/Location
7. Phone Numbers
8. E-mail Address

I certify that I have read and understood the Medair Terms & Conditions and the Medair Code of Ethics. I further certify that the above-mentioned supplier has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing any Contracts.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature and Stamp: \_\_\_\_\_

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## Required Document.

Your complete quotations should be submitted with the **following documents** for consideration.

- Signed and stamped Complete FARFQ document (**page 5-9**).
- Signed and stamped Terms and Conditions document (**page 2-3**)
- Medair Supplier Registration Form duly completed, signed, and stamped (**please request for a copy!**).
- Copy of Valid Business License for operation in Afghanistan
- Copy of Tax Identification Number (TIN) Certificate/ Tax card
- Evidence of Tax Payment in 2023 to the Tax Office in Afghanistan
- National ID document of the Supplier/company representative
- Company profile, if available.
- Material catalog for any of the items supplied, if available.

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### REQUEST FOR QUOTATION – Construction Materials – Kijran District

Please indicate your unit price and total price on each material item listed below. The grand total cost must be indicated.

**MEDAIR MAY REQUEST FOR PHYSICAL SAMPLES FOR VERIFICATION FROM SHORT LISTED SUPPLIERS!**

N°	Items / Description توضیحات	Qty تعداد	Unit واحد	Price/Unit in AFA قیمت فی واحد	Total cost in AFA مجموع
1.	Cement 50kg/bag - Baqeran	410	Bag		
2.	Steel bar (8mm) – Kabul Steel	571	Kg		
3.	Steel bar (10mm) – Asphahan Steel	606	Kg		
4.	Steel bar (12mm) – Asphahan Steel	672	Kg		
5.	Wire 2mm for steel bending	16	Kg		

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6.	Waterproof Powder for Cement – Iranian Brand	9	Kg		
7.	Water stopper for construction joint between Floor slab and walls insulation – 25cm	22	Meter		
8.	Cement, 50kg/bag Baqeran	60	Bag		
9.	Steel bar (8mm) – Kabul Steel	190	Kg		
10.	<b>Transport Cost</b> (from supply location to Zardgulan, Kijran)	41.677	MT		
<b>Transport Cost</b> (from supply location to Zardgulan, Kijran)					
<b>Total cost in AFN</b>					
<b>Business with Tax number and registration withholding tax -2%</b>					
<b>Business without Tax number and registration withholding tax -7%</b>					
<b>Payable total in AFN</b>					

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Please indicate your unit price and total price on each material item listed below. The grand total cost (including transportation) must be indicated.

**MEDAIR MAY REQUEST FOR PHYSICAL SAMPLES FOR VERIFICATION FROM SHORT LISTED SUPPLIERS!**

N°	Items / Description توضیحات	Qty تعداد	Unit واحد	Price/Unit in AFA قیمت فی واحد	Total cost in AFA مجموع
1	Cement 50kg/bag - Baqeran	364	Bag		
2.	Steel bar (8mm) – Kabul Steel	623	Kg		
3.	Steel bar (10mm) – Asphahan Steel	420	Kg		

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4.	Wire 1mm for steel bending	9	Kg		
5.	Waterproof Powder for Cement – Iranian Brand	17	Kg		
6.	Cement, 50kg/bag, Baqeran	520	Bag		
7.	Steel bar (8mm), Kabul Steel	890	Kg		
8.	Steel Bar (10mm), Asphahan	600	Kg		
9.	<b>Transport Cost</b> (from supply location to Saritighan, Kiti)	<b>30.69</b>	<b>MT</b>		
<b>Transport Cost</b> (from supply location to Saritighan, Kiti)					
<b>Total cost in AFN</b>					
<b>Business with Tax number and registration withholding tax -2%</b>					
<b>Business without Tax number and registration withholding tax -7%</b>					
<b>Payable total in AFN</b>					





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Supplier Representative Details (if different from above)

Representative name: \_\_\_\_\_

Representative address and mobile number: \_\_\_\_\_

Store/Shop location (Street Name/Block No. \_\_\_\_\_

Supplier Remarks

\_\_\_\_\_  
\_\_\_\_\_

Supplier Terms and Conditions

1. Validity of the offer (3-months minimum, longer validity better) \_\_\_\_\_

2. Terms of delivery \_\_\_\_\_

3. Number of days to deliver goods once contract signed \_\_\_\_\_



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4. Mode of payment (bank transfer, cheque, cash)

\_\_\_\_\_

5. Currency

\_\_\_\_\_

**Note: If the payment term is cash payment, Medair will deduct 4% commission charges of the payable amounts!**