



Aga Khan Agency for Habitat

Invitation for Bids

The Aga Khan Agency for Habitat-Afghanistan (AKAH-A) for its project titled "**Kitchen Kits**" invites sealed bids from interested suppliers/vendors/companies for the supply of **Kitchen Sets** as detailed below:

S.No.	Goods to be purchased	Description	Unit	Quantity
1	Cooking Pot (With Two Handle, 6 liters)	As per Sample	PCS	186
2	Pressure Cooker (10 liters, net weight 4KG, rubber, Thickness 1cm including Lid)	As per Sample	PCS	86
3	Stainless Stee Mugs (for drinking water 65/75gr)	As per Sample	PCS	186
4	Steel Bowl (6 pieces) Stainless Size 25cm diameter, weight 160-170gr)	As per Sample	Set	186
5	Plates (Stainless Steel, Medium Size, round 22-24cm diameter, 160 -170gr) 6-piece	As per Sample	Set	186
6	Tea Pot Almonium (3 liters, Weight 830gr)	As per Sample	PCS	186
7	Table Spoon (6 Piece) Stainless 20-30gr	As per Sample	Set	186
8	Kitchen Knife Stainless Medium Size and Strong handle	As per Sample	PCS	186
9	Serving Spoon-Large Size with Strong Handle	As per Sample	PCS	186
10	Wooden Food Cover (Wooden Box for Keeping Food)	As per Sample	PCS	186
11	Broom Mazari Made, Hand Made	As per Sample	PCS	186
12	Gas Cylinder with Stove (5KG) with Burner and Pipe	As per Sample	Set	86
13	Metalic Stainless Bucket (10 liters Weight 536gr Durable Handle Diameter 26cm)	As per Sample	PCS	186
14	Table Lamp	As per Sample	PCS	186
15	Bag with AKAH Logo (for packing the Kitchen Kits)	As per Sample	PCS	500

Expectations

- The Interested Applicants should demonstrate relevant experience in the relevant sector, well-established financial capacity, and a drafted work plan of project completion on due on time.
- A financial proposal in local currency, All proposals are deemed valid for 45 days, and cost must be inclusive of all taxes.
- A bid security is a must with the validity of two (2) months until the bid evaluation is completed.

Duration

The duration for completion of delivery of supplies will be 15 days from the issuance of the Purchase Order (PO) and contract.

Process

Interested bidders are requested to submit technical and financial proposals/ bids each in a separate envelope and pack both proposals in one large envelope as one package. The timeline given must be respected. AKAH-A shall not accept any bids after the given deadline.



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Required documents and information

The interested bidder shall provide the following documents and information.

- Details and profile of the business mentioning the overall experience in the same field
- List of similar projects undertaken including supporting data for three (3) most relevant procurements (PO or contract to be submitted).
- Evidence of required Certifications and licenses of the business.
- Detailed project delivery plan including Schedule of Work (Breakdown of the Schedule with Role of AKAH and Company with clear timelines);
- Financial capacity guarantee (Recent three years audit reports, bank statements).
- Submission of bid security equivalent to 2% of the total amount quoted (only Bank Guarantee will be accepted). Bids without a bank guarantee will automatically be disqualified from the bidding process.

Criteria:

- Applicants / Proponents must acknowledge and understand the procurement rules, regulations, and procedures of (Aga Khan Agency for Habitat)
- Separate envelopes for technical and financial proposals should be submitted mentioning the name of the project (Kitchen Kits) on each envelope. Both the envelopes should be placed in one outer bigger envelope.
- Prices should be inclusive of all applicable taxes.
- Technical evaluation will be done first before opening the financial proposals. Unsuccessful financial proposals will not be opened and will be returned to the bidders unopened.
- Payment will be through bank transfer (The selected company will be required to share the bank details)
- Questions or clarifications can be submitted via email to akaha.procurement@akdn.org or during the orientation session.

Note: All interested suppliers are requested to attend an orientation session at the below address on **24th March 2024 from 10:00 AM up to 12:00 PM** before submitting their bids. It is mandatory for all interested companies to attend the orientation session. Applicants who do not attend the orientation session are not eligible for bidding.

How to Apply:

Applicants (National bidders) must submit bids for their financial and technical proposal /Bids to the Kabul Office at the address below no later than 10:00 AM (local time) on April 4th, 2024, to the address below. **The bid opening meeting will be held at the same date April 4th, 2024, in the AKAH Office in Kabul at 12:00 PM**, and all bidders are invited to participate.

akaha.procurement@akdn.org

Admin Department mobile: +93 799806108

Office addresses:

Kabul Office: Street 10,, Qala-e-Fatullah, District 10, Kabul