



## Aga Khan Agency for Habitat

### Invitation for Bids

The Aga Khan Agency for Habitat-Afghanistan (AKAH-A) for its project titled "**Stockpile Items**" invites sealed bids from interested suppliers/vendors/companies for the supply of **Stockpile Items** as detailed below:

S.No.	Goods to be purchased	Description	Unit	Quantity
1	UNHCR all Season Family Standard Tent (With logo on both sides with the size of 1.5cm) Centre height:2.2m; Width: 4m; Ridge length: 4m; Side wall height: 1.25m; Door height: 1.4m; Centre base length:6.6m) with all necessary tools and high-quality proper cover and Logo in cover	As per the Sample	PCS	200
2	Tarpaulin (4x5) with high-quality fiber	As per the Sample	PCS	200
3	Plastic Sheet	As per the Sample	PCS	200
4	Blankets (5 KGS Double Size) with high-quality cover	As per the Sample	PCS	300

#### **Expectations**

- The Interested Applicants should demonstrate relevant experience in the relevant sector, well-established financial capacity, and a drafted work plan of project completion on due on time.
- A financial proposal in local currency, All proposals are deemed valid for 45 days, and cost must be inclusive of all taxes.
- A bid security is a must with the validity of two (2) months until the bid evaluation is completed.

#### **Duration**

The duration for completion of delivery of supplies will be 30 days from the issuance of the Purchase Order (PO) and contract.

#### **Process**

Interested bidders are requested to submit technical and financial proposals/ bids each in a separate envelope and pack both proposals in one large envelope as one package. The timeline given must be respected. AKAH-A shall not accept any bids after the given deadline.

#### **Required documents and information**

The interested bidder shall provide the following documents and information.

- Details and profile of the business mentioning the overall experience in the same field
- List of similar projects undertaken including supporting data for three (3) most relevant procurements (PO or contract to be submitted).
- Evidence of required Certifications and licenses of the business.
- Detailed project delivery plan including Schedule of Work (Breakdown of the Schedule with Role of AKAH and Company with clear timelines);
- Financial capacity guarantee (Recent three years audit reports, bank statements).
- Submission of bid security equivalent to 2% of the total amount quoted (only Bank Guarantee will be accepted). Bids without a bank guarantee will automatically be disqualified from the bidding process.



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### **Criteria:**

- Applicants / Proponents must acknowledge and understand the procurement rules, regulations, and procedures of (Aga Khan Agency for Habitat)
- Separate envelopes for technical and financial proposals should be submitted mentioning the name of the project (Stockpile Items) on each envelope. Both the envelopes should be placed in one outer bigger envelope.
- Prices should be inclusive of all applicable taxes.
- Technical evaluation will be done first before opening the financial proposals. Unsuccessful financial proposals will not be opened and will returned to the bidders unopened.
- Payment will be through bank transfer (The selected company will be required to share the bank details)
- Questions or clarifications can be submitted via email to [akaha.procurement@akdn.org](mailto:akaha.procurement@akdn.org) or during the orientation session.

**Note:** All interested suppliers are requested to attend an orientation session at the below address on **28<sup>th</sup> March 2024 from 10:00 AM up to 12:00 PM** before submitting their bids. It is mandatory for all interested companies to attend the orientation session. Applicants who do not attend the orientation session are not eligible for bidding.

### **How to Apply:**

Applicants (National bidders) must submit bids for their financial and technical proposal /Bids to the Kabul Office at the address below no later than 10:00 AM (local time) on April 17<sup>th</sup>, 2024, to the address below. **The bid opening meeting will be held on the same date April 17<sup>th</sup>, 2024, in the AKAH Office in Kabul at 2:00 PM**, and all bidders are invited to participate.

[akaha.procurement@akdn.org](mailto:akaha.procurement@akdn.org)

Admin Department mobile: +93 799806108

### **Office addresses:**

Kabul Office: Street 10,, Qala-e-Fatullah, District 10, Kabul