



## Muslim Hands International Afghanistan

### Request for Quotation (RFQ)

### Procurement of Medicine for MKC

Issue Date: March-06-2024  
Closing Date: March-14-2024

RFQ# RFQ-2024-MHI-05

#### 1. Introduction

Muslim Hands International – MHI is an International Relief and Development NGO, established in the United Kingdom in 1993 with the objective of providing relief and emergency services and long-term sustainable development projects in a cultural, ethical, effective, efficient and transparent manner. Muslim Hands works both directly and with partners in over 50 countries worldwide carrying out short and long-term projects in emergency relief, Health, WASH, Education, Protection, shelter, safe water, and TVET programming and a particular intervention of Advocacy and Peace in Afghanistan only. Muslim Hands International has been awarded Investor in People (2000, 2004 & 2007) and also been accredited with Quality Management Systems Standard ISO 9001:2000. The organization is also a signatory to the International Federation of the Red Cross and Red Crescent Movement, and various NGOs in Disaster Relief and the main sources of funding of the organization are individual donors, trusts, institutions and DFID.

Muslim Hands International obtained formal registration from the Ministry of Economy in Afghanistan with registration No. 141 in 2005 and is now firmly established with its Headquarters in Kabul and is fully engaged in relief and development activities in different parts of the country. The work of Muslim Hands in Afghanistan involves, improving the lives of poor and vulnerable through the provision of education, health, WASH, Protection, Livelihood, advocacy, Agriculture and other specialized projects e.g., rehabilitation of the disabled, water purification and sanitation schemes, orphan sponsorship scheme, income generation activities and emergency aid / relief activities in Afghanistan. The Afghanistan head office operates in 21 provinces through head office in Kabul and regional and provincial offices in the respective regions and province of Afghanistan.

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



## Muslim Hands International Afghanistan

MUSLIM HANDS INTERNATIONAL wishes to commission the team member to render services in the aforementioned field due to the knowledge and experience of the Project.

### **2. Scope of Services**

1. The medicine will be delivered to the MHA main office for inspection before being delivered to the Mother Kind Clinic (MKC) on a monthly basis as per request.
2. The selected supplier should provide the medicine based on the approved medicine samples.
3. In the pre-bid meeting, MHA will provide the samples/list of required companies' medicines.
4. Payment will be made at the end of every delivery each month.



## Muslim Hands International Afghanistan

"MHA intends to procure Medicine for Mother Kind Clinic (MKC). If your company is interested and available to fulfill the procurement within the specified time, we kindly invite you to submit a quotation."

### Medicine Specifications

S. No	Specification	Unit	Quantity	Unit Cost AFN	Total Cost AFN	Remark
1	Acetylsalicylic acid 500 mg	Tab	4200			
2	Artesunate 500.25.100	Tab	15			
3	Amitriptyline 25mg	Tab	500			
4	Aminophylline 100 mg	Tab	500			
5	Amoxicillin 250 mg	Tab-Cap	7000			
6	Amoxicillin 500 mg	Tab-Cap	15000			
7	Charcoal activated powder 250 mg	Tab	50			
8	Chloroquine phosphate 250mg	Tab	300			
9	Chlorpheniramine 4mg	Tab	27000			
10	Cotrimoxazole 480 mg	Tab	12000			
11	Diazepam 5 mg	Tab	2000			
12	Ergometrine 0.2mg	Tab	200			
13	Ibuprofen 400mg	Tab	31000			
14	Ferrous Sulfate 50mg	Tab	500			
15	Folic acid 5mg	Tab	50000			
16	Fansidar 500/25mg	Tab	10			
17	Hyoscine Butyl bromide 10 mg	Tab	6000			
18	Hydrochlorothiazide 12.5mg	Tab	50			
19	Magnesium trisilicate (trisol)250	Tab	70000			
20	Mebendazole 100 mg	Tab	600			
21	Metoclopramide 10 mg	Tab	500			
22	Methyldopa 250 mg	Tab	1500			

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



Muslim Hands International  
Afghanistan

23	Methylergometrine 0.125 mg	Tab	300			
24	Metronidazole 200 mg	Tab	6000			
25	Metronidazole 400 mg	Tab	35000			
26	Multivitamin	Tab	200000			
27	Primaquine 15	Tab	50			
28	Phenobarbital 50mg	Tab	50			
29	Penicillin V 500mg	Tab	20000			
30	Paracetamol 100 mg	Tab	10000			
31	Paracetamol 500 mg	Tab	210350			
32	Salbutamol 4 mg	Tab	950			
33	OK (Khushi)	Pack	250			
34	Nystatin coated Oral	Tab	1200			
35	Nifedipine 10	Tab	2500			
36	Nystatin Vaginal 100.000/g IU	tab	500			
37	Nitrofurantoin 100	Tab	5000			
38	Zinc 20mg	Tab	6000			
39	Doxycycline 100mg	cap	10000			
40	Ferrous Sulfate + Folic acid 150/500	Cap	120800			
41	Retinol (vit A) 5000 IU	Cap	500			
42	Amoxicillin 125mg	Sus	3000			
43	Amoxicillin 250 mg	Sus	5000			
44	Aluminum Hydroxide + M.H	sus	7000			
45	Cotrimoxazole 240 mg	Sus	2200			
46	Chloroquine phosphate 50mg/5ml	Syp	20			
47	Diphenhydramine 125 ml	Syp	6000			
48	Zinc 10mg	Syp	10000			
49	Erythromycin 200mg/ml	Syp	400			

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



**Muslim Hands International  
Afghanistan**

50	Metronidazole 200 mg	Syp	1000			
51	Paracetamol 120 mg	Syp	10000			
52	Salbutamol (inhalation)	Inh	6			
53	Nystatin Oral	Drop	500			
54	Ampicillin 1000 mg	Vial	200			
55	Ampicillin 500 mg	Vial	100			
56	DMPA 150mg (khoshi)	Vial	500			
57	Artemether 80mg/ml	Amp	12			
58	Adrenaline 1 mg/2ml	Amp	5			
59	Aminophylline 250 mg/10ml	Amp	10			
60	Antititanus Immunoglobulin 250 IU	Amp	5			
61	Diclofenac 75mg	Amp	10000			
62	Diazepam 10 mg	Amp	5			
63	Furosemide 10 mg	Amp	20			
64	Lidocaine 2%, 2ml	Amp	30			
65	Lidocaine + adrenaline 2%, 50ml	Amp	20			
66	Progesterone 150 mg/2ml	Amp	50			
67	Magnesium Sulfate 500mg	Amp	5			
68	Metoclopramide 10 mg/2ml	Amp	20			
69	Oxytocin 10 IU/2ml	Amp	100			
70	Vit K 10 mg	Amp	100			
71	Chlorpheniramine	Amp	5			
72	Gentamycin 80mg	Amp	100			
73	Hydrocortisone 100mg	Amp	5			
74	Salbutamol	Amp	15			
75	Atropine 10mg	Amp	10			
76	Water for injection 5ml	Amp	500			

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



**Muslim Hands International  
Afghanistan**

77	Burnal 30 g	Oin	200			
78	Benzoic Acid + Salicylic acid	Oin	50			
79	Betamethasone + Neomycin	Oin	200			
80	Tetracycline 1% (eye)	Oin	700			
81	Ringer lactate IV 500ml	Sol	50			
82	Ringer lactate IV 1000ml	Sol	220			
83	Glucose 5% 1000ml	Sol	40			
84	Sodium Chloride 0.9% IV 1000ml	Sol	50			
85	Gention Violet 25ml	Sol	100			
86	Lindane 1%	Lot	15			
87	ORS	Pow	2000			
88	Abs Lang	M.s	600			
89	Metric Gauze	Box	50			
90	Catheter Urinary	Each	15			
91	Cetrimide+Chlorhexidin500ml	Bottle	15			
92	Chlorine	Bottle	10			
93	Chromic 0.03	Box	4			
94	Condoms	Each	6000			
95	Cotton wool 500g	Roll	15			
96	Crip bandage, different sizes	DAZ	15			
97	Delivery kits	Kit	50			
98	Dettol (sol)	Bottle	60			
99	Surge Gauze Bandage	DAZ	25			
100	Gauze pad sterile	Box	30			
101	Gauze paraffin	Pack	15			
102	Glove nonsterile; L & M sizes	Box	80			
103	Glove sterile; size: M	Box	4			

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



**Muslim Hands International  
Afghanistan**

104	Infusion giving set with air inlet + needle	Set	160			
105	IUD	Each	15			
106	Intravenous Canula 22 - 24G	Each	330			
107	Loco Plaster	Roll	240			
108	Mask disposable	Each	3000			
109	Povidone iodine 10%, 500 ml	Bottle	35			
110	Silk 2/0 with needle	Each	36			
111	Surgical blade 22G	Box	3			
112	Syringe Disposable 5ml	Box	6			
113	Syringe Disposable 10ml	Each	10340			
114	Alcohol pads 70%	Box	34			
115	Hand sanitizer	Gel	100			
116	Quinine 300 mg	Amp	10			
117	Implant	Each	10			
118	Calcium gluconate 10%. 10ml	Inj	15			
119	Misoprostol 200 mg	Tab	500			
120	Calcium	tab	20000			
<b>Total Price in AFN:</b>						

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



## Muslim Hands International Afghanistan

### 3. Minimum Eligibility Requirements for Vendors to be Considered for Further Consideration

1. It is mandatory for vendors/suppliers to attend the Pre-bid meetings on **13-March-2024 at MHI Main Office, starting at 1:30 PM**. During this meeting, a briefing will be provided regarding the announced RFQ, including specifications, quality, services, and delivery requirements. Failure to attend the Pre-bid Meeting will result in the rejection of the vendor's bids, and their bid will not be considered.
2. A bid security in Favor of "Muslim Hands Afghanistan" with a total amount of 200,000/-AFN, equivalent to the bid amount, must accompany the bid as a tender guarantee. Please note that the bid guarantee must be provided through a bank, and in cash will not be accepted. Once the contract has been awarded to the successful bidder his/her bid security will be converted into a performance guarantee. If any selected bidder refuses to accept the order for the offered packages or refuses to sign the contract, Muslim Hands Afghanistan reserves the right to forfeit the bid security of the bidder. Bids received without the bid guarantee will be rejected.
3. Submit their quotes as per deadline specified in RFQ.
4. The supplier must hold a valid business license and verification from government related ministries or general related directorate and have bank account in license name.
5. Accept all MHI-Afghanistan terms and conditions, including payment and delivery terms.
6. Please note that bid submitted on our Request for Quotation (RFQ) must be filled out using our designated company format. Any bid submitted in a different format will be rejected.

### 4. Conflict of Interest

1. MHI requires **every prospective Supplier to** avoid and prevent conflicts of interest, by disclosing to MHI if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.
2. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of MHI staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.
3. The eligibility of Supplier that are wholly or partly owned by the Government shall be subject to MHI's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the RFQ.

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)





## Muslim Hands International Afghanistan

### 5. Form of proposal – information to be provided.

To be considered, your proposal submission must include the following information. Failure to supply such information, in the requested format where specified, will result in your proposal not being considered.

#### 5.1. The RFQ will be evaluated using the following technical criteria. RFQ should address each question.

1. Does the supplier have a valid license? If yes, please provide us the scan copies.
2. Does the supplier have a quality control program to help ensure adherence to high professional standards?
3. Will the supplier be able to meet MHI's deadline? Does the number of days or the time period indicated by the supplier to complete the related tasks?
4. Does the supplier have the same experience with other NGOs or institutions? If so, please list the NGOs/institutions and indicate if we may contact them.
5. Does the RFQ adequately describe in a clear concise, and understandable manner the work to be performed including **sampling** techniques and analytical procedures to be used?

#### 5.2. Information about your company:

- a. A short profile of your company with emphasis on the different services you supply. If the company is part of a group of companies, or is a subsidiary or parent company, please also give details of the group. N/A

#### 5.3. Experience:

- a. **Details of your firm's experience of providing similar services, and in particular experience of working with similar organization's funded projects in Afghanistan.**

#### 5.4. Costs:

- a. All cost shall be inclusive of all applicable taxes as per taxation law of the government of Afghanistan, [www.mof.af](http://www.mof.af), TA/DA.
- b. The quotation price should be given in AFN.

#### 5.5. Payment:

- a. Once the contract is signed with a supplier all the payment will be processed through **Bank transfer**, the supplier is not supposed to request MHI for cash or cheque payment.
- b. Additionally, the payment will be processed to Partner Company's bank account not individual bank account.



## Muslim Hands International Afghanistan

### 6. Submission Procedure

- a. The Interested supplier should submit the hard sealed stamped RFQ through a official authorized representative in order to attend the bid opening event at MHI Office, House# 11-1, Street 2nd of Qali Fatullah, Kabul, Afghanistan by **01:30 PM, 14-March 2024**.
- b. Bid Opening Time/Date & Venue: **01:45 PM, 14 March 2024, MHI Meeting Room.**
- c. The bids received after the RFQ closure will be rejected except if the delay is determined by MHI to have been due to a valid reason.

### 7. Question and Clarification:

- A. The Interested supplier/bidder can direct their queries to the operation unit of MHI via [Nawazsharif.safi@af.mhworldwide.org](mailto:Nawazsharif.safi@af.mhworldwide.org)
- B. Contact No: +93 786 250 533

### 8. Disclaimer

MHI is not bound contractually or in any other way to any Proponent to this request for RFQ/bid. The organization is not liable for any costs or compensation in relation to the consideration of this Request for submission of proposal/bids by the Proponents whether or not the organization terminates, varies, or suspends the process or takes any other action permitted under this Request for RFQ/bids.

The organization may, at its absolute discretion, elect to abandon any part or whole of the process without giving prior notice to the Proponents or potential Proponents.

### Please provide the following information:

1. Name of supplier/vendor	
2. Address of supplier	
3. Representative name	
4. Mobile number	
5. Email address	
6. Company registration number	
7. Year of company registration	
8. Please attach company registration documentation and bank account	

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)



Muslim Hands International  
Afghanistan

**Authorized Signature**

**Prepared by:**

Nawaz Sharif Safi

Procurement Officer

Signature: .....

**Verified by:**

Mr. Rahimullah Morshidi

Head of Programs

Signature: .....

**Approved by:**

Mr. Mashal Kanwal

Head of Operations

Signature: .....

House #11-1, Street second, Qali Fatullah, District 10, Kabul AFG.PH +93 (0) 786 250 533

148, Gregory Boulevard, Nottingham, NG7 5JE (UK) PH# + 44 (0)115 911 7222

[www.muslimhands.org.uk](http://www.muslimhands.org.uk)