**Proposal Submission Checklist for**

**RFP#: PAC\_RFP#001-COP-2024**

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| **No** | **Verify Compliance Before Submission of your Proposal** | **Tick (√) if complied** |
| 1 | RFP and its annexes read thoroughly and understood |  |
| 2 | Submission of any request for clarification or any question in respect of this  RFP by e-mail to [rfp-paco@pac.org.af](mailto:rfp-paco@pac.org.af)  The deadline for receipt of questions is 4:00 PM local time on 27th Feb 2024. |  |
| 3 | The project site visit is mandatory, It is planned on 25th Feb 2024, respectively, from 9:00 am to 12:00 noon local time |  |
| 4 | The proposal must be prepared in English |  |
| 5 | PACo head office, House # 35, Beside Sangkashan Masjeed, Street 5 Silo, PD 3, Kabul. |  |
| 6 | Take Note: No Advance Payment will be considered for this RFP by PACo. |  |
| 7 | Take Note: A 10% contract performance security grantee from reliable Bank with returning in 1 year, is applicable  10% withholding from each invoice payment, payable in 1 year, is applicable |  |
| 8 | Where necessary, indicate specifications (incl. brand names) of the materials proposed (eg. Solar equipment, electrical equipment, etc) |  |
| 9 | Site visit is mandatory, Site Visit Certificate certified by the Site Visit Facilitator is provided, missing the submission of site visit certificate disqualify the offer |  |
| 10 | The Offer submission should be made no later than 4:00 PM, 29th Feb 2024. |  |

Sign and Stamp