

ADMINISTRATIVE COMPLIANCE GRID

To be tailored to the specific contract

Contract title:	Supply of IT Equipment.	LOC Reference:	LOC/INT/AFG/01/2024
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Tender envelope number	Name of Tenderer	Is tenderer (consortium) eligible? (Y/N)	Is documentation complete? (Y/N)	Is language as required? (Y/N)	Is tender submission form complete? (Y/N)	Is tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Other administrative requirements of the tender dossier? (Yes/No/Not applicable)	Overall decision? (Accept / Reject)
1								
2								
3								
4								
5								
6								
7								

Chairperson's name	
Chairperson's signature	
Date	