

RFQ-CBARD-2024-007



## Community-Based Agricultural Rural Development Program (CBARD)

Request for Quotation (RFQ)

RFQ-CBARD-2024-007

### Provision of Saplings for Kandahar Province

30 January 2024

**WARNING:** Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact [CBARD-procurement@rootsofpeace.org](mailto:CBARD-procurement@rootsofpeace.org) and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

**Offerors submitting incomplete proposals may be disqualified.**

## 1. Overview of the Request for Proposals

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for Provision of Saplings for Kandahar Province

<b>Description of Goods &amp; Related Services</b>	Provision of Saplings for Kandahar Province
<b>Delivery Point(s) with exact quantities</b>	Please refer to Annex 2.
<b>RFQ #</b>	RFQ-CBARD-2024-007
<b>RFQ Issue Date:</b>	30 January 2024
<b>Deadline for Questions: Date &amp; Time</b>	February 03, 2024,
<b>Submission Method:</b>	For any questions/clarifications related to this RFQ, please contact via email to <a href="mailto:Questions@rootsofpeace.org">Questions@rootsofpeace.org</a> and mention the RFQ number in the subject line of your email. Please do not send your bid to the above email address. Any Quotations sent to the above email address will lead to the disqualification of a Proposal from evaluation.
<b>RFQ Closing Date &amp; Time:</b>	February 06, 2024, 16:00 Hours Kabul Local Time.
<b>Submission Method:</b>	Offers should be submitted via email to <a href="mailto:CBARD-BIDS@rootsofpeace.org">CBARD-BIDS@rootsofpeace.org</a> prior to the closing date above. Please send your bid documents as email attachments only. Online links to bid documents will be disqualified and will not be considered for evaluation.
<b>Anticipated Award Type</b>	ROP anticipates issuing a <b>Firm Fixed Price Purchase Order</b> . This is only the anticipated type of award and may be changed as a result of negotiations.  Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order, and Bidders will not be reimbursed for any costs associated with the preparation of their bid documents.
<b>Basis for Award</b>	Lowest Price Technically Acceptable
<b>Delivery Terms</b>	The delivery locations are provided in the Technical Specification section.
<b>Expected delivery date</b>	Vendors are requested to provide their realistic delivery time. Preference will be given to those vendors that can deliver the saplings within the shortest time possible.  Vendors will be required to prioritize and deliver season sensitive saplings e.g. Almond, Pomegranate, Fig and Grapes within maximum of 10 days of contract award. The saplings should be based on the technical specification mentioned below.
<b>Documents to be submitted</b>	<b>The bidder must specify all the required parameters listed in the "Technical Specifications" section. Failure to do so may disadvantage the bid during the evaluation process.</b>  Offerors should submit all documents as outlined in the Quotation Checklist (Annex 5).

<b>Payment Terms</b>	Supplier agrees to ROP payment terms: Payment will be made to the vendor's company account, receiving a correct invoice in response to the PO issued by the procurement department. The bidders are allowed to price in USD, however ROP/CBARD will pay vendors in Afghani at the exchange rate on the date of <b>payment transfer</b> . According to income Tax Law, ROP-CBARD will withhold a 2% tax of the gross amount from the vendor for purposes of tax remittances.
<b>Tax</b>	Any vendor contracted to supply Goods, Works or Services should hold an appropriate valid business license throughout implementation of a contract. Implementation meaning from the moment of the fully executed contract through to the delivery, installation, and acceptance of Goods, Works, or Services. If a vendor's license expires before implementing the award, a tax withholding of 7% shall be applied for the value of the entire award irrespective of when the business license expires. If a vendor does not hold a business license, then 7% tax withholding will apply automatically.  A vendor will be offered the opportunity to renew the appropriate business license, and, in such cases, payments shall be withheld by ROP for a period of ten working days. However, if the vendor elects not to renew a license, or a period of ten has expired, ROP shall withhold 7% for tax purposes, and make payment.

## 2. INFORMATION TO BIDDERS

### 1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in three high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

### 2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Proposal (RFQ ) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on [CBARD.helpline@rootsofpeace.org](mailto:CBARD.helpline@rootsofpeace.org). Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه گټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله گرزول وي چه آینه کی بلی پروژې ته خپل کاغذونه نشي جمعه کولی. که تاسو سره د هر چا لخوا تماس و نیول شو اوددی (RFQ) په اړه د غیر قانونی کړنو وړاندیز یا پیسو غوښتنه در څخه اوشوه یا کومه انډیښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کرای شي، مهربانی وکړی د ROP دفتر سره په [CBARD.helpline@rootsofpeace.org](mailto:CBARD.helpline@rootsofpeace.org) ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

## 3. INSTRUCTION TO BIDDERS / Compliance Requirements

1. Submission of offers.	Submit signed, dated, and stamped Proposals in the format provided with your offers to the designated CBARD-BIDS <b>email mentioned in the cover page</b> before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFQ#
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	ONLY. Failure to adhere to this instruction will lead to the disqualification of a Proposal from evaluation.
2. Responsibility Determination	<p>ROP will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> <li>1. The Offeror should have a valid business license to operate in Afghanistan. Any formal business license issued by the Government of the Islamic Republic of Afghanistan is considered acceptable.</li> <li>2. The source, origin, and nationality of the goods are not from a Prohibited Country, nor have they been transported through such a country.</li> <li>3. Having adequate financial resources to deliver goods.</li> <li>4. Ability to comply with required or proposed delivery/performance schedules.</li> <li>5. Have a satisfactory past performance record.</li> <li>6. Have a satisfactory record of integrity and business ethics.</li> <li>7. Be qualified and eligible to perform work under the laws and regulations of the Government of Afghanistan, UNDP, and/or ROP.</li> </ol>
3. Geographic Code	<ul style="list-style-type: none"> <li>• ROP must verify the source, nationality, and origin of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP.</li> <li>• <b>According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of goods/services from the below Chinese listed companies are prohibited.</b> <ul style="list-style-type: none"> <li>• Huawei Technologies Company</li> <li>• ZTE Corporation</li> <li>• Hytera Communications Corporation</li> <li>• Hangzhou Hikvision Digital Technology Company</li> <li>• Dahua Technology Company (or any subsidiary or affiliate of such entities)</li> </ul> </li> </ul> <p>By submitting a proposal in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
4.	<p>Beneficiary Cost Share Component</p> <ul style="list-style-type: none"> <li>• ROP/CBARD beneficiaries are required to contribute to the overall cost of the Best and Final Offer obtained from selected suppliers by way of cash payment.</li> <li>• ROP/CBARD beneficiaries must pay their contribution to the nurseryman/supplier before or during sapling distribution.</li> <li>• It is the duty of the nurseryman/contracted supplier to ensure that the beneficiary contribution (shared cost) has been collected, documented and a report presented to ROP/CBARD together with the invoice for final payment.</li> <li>• A ROP/CBARD staff will present a list of selected beneficiaries for purposes of collecting the shared cost allocations and under no circumstance shall the supplier be involved in the selection of the beneficiaries.</li> <li>• The amount to be charged to the beneficiaries shall be fixed and stated in the purchase agreement for better comprehension of the nurseryman/supplier.</li> <li>• By responding to this RFQ, you agree to abide by the cost share requirement as will be spelt out by ROP/CBARD.</li> </ul>

#### 4. EVALUATION AND AWARD

An award will be based on the Lowest Price, Technically Acceptable source selection process (LPTA). The award will be issued to the responsible Offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the acceptability requirements for technical requirements described in this RFQ.

ROP-CBARD will evaluate the following factors as PASS/FAIL:

- Technical specifications fully meet or exceed the requirements. (Technical Specification of saplings).
- At least two successful contracts of a similar nature (Fill out the Past Performance form in Annex 4.). Copies of similar nature contracts must be provided.
- Business Information and valid License Form (Annex 3).

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- **Details of nurseries (Annex 3)**

- The Quotation validity period of 30 days.
- Contractor/ Nursery owner should provide guarantee letter of requested rootstock and variety.
- The bidder shall have ANNGO membership in Kandahar or Helmand provinces. Membership of Kandahar or Helmand nursery associations is also acceptable.
- The bidder shall provide banking information AFN Account under Company's name.

### **Special Conditions and Saplings Specifications:**

- Only Offers from Kandahar and Helmand province will be considered for bid review due to similar climate and crops. Offers from other provinces will not be considered for this solicitation.
- Nurseries must have a certified sapling production registration with ANNGO, Ministry of Justice, and further to that, bidders should be local nurseries that exist within the provinces of Kandahar and Helmand.
- Bidders should be members of Kandahar or Helmand Nursery Growers Association. The membership of other provinces is not acceptable.
- Saplings should be certified, healthy, true to type and free from pests and diseases.
- Individual saplings should have certification from a reliable and accredited source and the Nursery owner /supplier should provide copies of all documents required as prove of certification.
- Saplings height should be for all deciduous fruit above 80cm with an average diameter of 10-15 mm and the Grapes rooted cutting should be with well-developed root system, and height will be above 40 cm with an average diameter 8 mm to 15 mm.
- Saplings should be properly packed in appropriate packing (i.e., plastic for covering, plastic bag and/or carton boxes with sawdust -need-based).
- Number of saplings in each package should be known and labelled clearly indicating the variety, rootstock, and source of origin.
- Contractor/ Nursery owner should provide guarantee letter of requested rootstock and variety.
- Contractor/ Nursery owner should provide the required saplings as per detailed rootstock and varieties- see quality parameters.
- Please provide contact details of the organizations you worked with in the table in Annex 4.
- The contractor/ Nursery owner should deliver the saplings to the field where the orchard establishment will take place. The Delivery Schedule will be shared by the technical team after contract signing.
- Names of nurseries, their location, complete address(s), pictures, and the number of saplings available must be provided (annex 3).
- The contractor/Nursery owner should supply 10% surplus of the saplings for the replacement of the damaged saplings during transportation.

## Saplings Quality Parameters and Packing Method

Fig انځر	Almond بادام	Pomegranate انار	Grapes انگور	specification/ مشخصات
بلی	بلی	نه	بلی	پیوند شوې
Rooted Cutting	Almond	Rooted Cutting	Rooted cutting	مورنۍ پایه Rootstock
Kandhari Local Yellow Fig (Known white Fig)	Nonpareil+ Karmal, Peradual+Farugness Laourani or	Wonderful (7163) and Pand Posti Kandahari	Shondul Khani, Ayeeta (353), Qandahar black	ډول Variety
Above 80 Cm	Above 80 Cm	Above 80 Cm	Above 40 Cm	د نیالګی لوړوالی - Height
10 - 15 mm	10 - 15 mm	10 - 15 mm	8 - 15 mm	د پیوند له ځای څخه پورته د نیالګی قطر (ملی متر) The diameter of the Saplings will be above the graft area
د هر رنگی افاتو او امراضو څخه پاک وی	د هر رنگی افاتو او امراضو څخه پاک وی	د هر رنگی افاتو او امراضو څخه پاک وی	د هر رنگی افاتو او امراضو څخه پاک وی	Pest and disease مرضونه او افتونه
نیالګی باید په مناسبه توګه بسته نیالګی باید یو بستې 63 بندې شی. بسته وی د یو جریب لپاره دوه نیالګی چې هره 125 بستې یعنی بسته باید درې کیلو د اری بور وه لری البته دسفیدار یا دچنار وی	نیالګی باید په مناسبه توګه بسته نیالګی باید یو بستې 50 بندې شی. بسته وی د یو جریب لپاره دوه بستې یعنی نیالګی چې هره بستې باید درې 100 کیلو د اری بور وه لری البته دسفیدار یا دچنار وی	نیالګی باید په مناسبه توګه بسته نیالګی باید یو بستې 83 بندې شی. بسته وی د یو جریب لپاره دوه بستې یعنی نیالګی چې هره بستې باید درې 167 کیلو د اری بور وه لری البته دسفیدار یا دچنار وی	نیالګی باید په مناسبه توګه بسته نیالګی باید یو بستې 111 بندې شی. بسته وی د یو جریب لپاره درې نیالګی چې هره 333 بستې یعنی بسته باید درې کیلو د اری بور وه لری البته دسفیدار یا دچنار وی	نیالګیو بسته بندی Packing

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Annex 1: Cost Proposal for Sapling for Kandahar Province (including delivery):

No	Item Name	Specification	Unit	Quantity	Unit Price (USD)	Total Price (USD)
1	Pomegranate	Varieties/Clone:) Wonderful (7163), Pand Posti Kandahari Rootstock: Rooted cutting Total Area/Jerib: 100	No	16,700		
2	Almond	Varieties/Clone:) Nonpareil+ Karmal, Peradual+Farugness or Laourani Pollinated by: Karmal and Farugness Rootstock: Almond Total Area/Jerib: 49	No	4,900		
3	Fig	Varieties/Clone:) Kandhari Local Yellow Fig (known white Fig) Rootstock: Rooted Cutting Total Area/Jerib: 157	No	19,625		
4	Grapes	Varieties/Clone:) Shondell Khani  Rootstock: Rooted cutting  Total Area/Jerib: 22	No	7,326		
		Varieties/Clone:) Ayeta(353) Rootstock: Rooted cutting Total Area/Jerib: 22	No	7,326		
		Varieties/Clone:) Black Kandahari  Rootstock: Rooted cutting  Total Area/Jerib: 150	No	49,950		
<b>Total Price in USD</b>						

Please Indicate fixed costs and total costs in the categories given, including delivery. **Please provide your financial offer on your company letterhead, signed, and stamped.**

Offerors are welcome to submit photographs and product literature or technical documentation to support their Technical Proposals.

Authorized Person Name: \_\_\_\_\_

Title: \_\_\_\_\_

Sign and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

**Delivery Distribution List:**

No	Item Name	Specification	Delivery Locations
1	Pomegranate	Varieties/Clone:) Wonderful (7163), Pand Posti Kandahari Rootstock: Rooted cutting Total Area/Jerib: 100	Arghandab, Panjwae, Zhari, Maywand, Ghorak, Nesh districts in different treatment communities. The delivery schedule will be provided to the supplier after the award is signed.
2	Almond	Varieties/Clone:) Nonpareil+ Karmal, Peradual+Farugness or Laourani Pollinated by: Karmal and Farugness Rootstock: Almond Total Area/Jerib: 49	Arghandab, Panjwae, Zhari, Maywand, Ghorak, Nesh districts in different treatment communities. The delivery schedule will be provided to the supplier after the award is signed.
3	Fig	Varieties/Clone:) Kandhari Local Yellow Fig (known white Fig) Rootstock: Rooted Cutting Total Area/Jerib: 157	Arghandab, Panjwae, Zhari, Maywand, Ghorak, Nesh districts in different treatment communities. The delivery schedule will be provided to the supplier after the award is signed.
4	Grapes	Varieties/Clone:) Shondell Khani Rootstock: Rooted cutting Total Area/Jerib: 22	Arghandab, Panjwae, Zhari, Maywand, Ghorak, Nesh districts in different treatment communities. The delivery schedule will be provided to the supplier after the award is signed.
		Varieties/Clone:) Ayeta(353) Rootstock: Rooted cutting Total Area/Jerib: 22	Arghandab, Panjwae, Zhari, Maywand, Ghorak, Nesh districts in different treatment communities. The delivery schedule will be provided to the supplier after the award is signed.
		Varieties/Clone:) Black Kandahari Rootstock: Rooted cutting Total Area/Jerib: 150	Arghandab, Panjwae, Zhari, Maywand, Ghorak, Nesh districts in different treatment communities. The delivery schedule will be provided to the supplier after the award is signed.

**Delivery Conditions:**

- The contractor/ Nursery owner should deliver the saplings to the locations stated under Delivery Distribution List.
- The transportation cost of saplings will be the responsibility of the Contractor/Nursery owner.
- Contractor/Nursery owner should use appropriate transportation method and source to avoid injuries to the saplings.
- Vendors are requested to provide their realistic delivery time. Preference will be given to those vendors that can deliver the quality saplings within the shortest time possible.
- Vendors will be required to prioritize and deliver season sensitive saplings e.g Almond, Pomegranate, Fig, and Grapes **within maximum of 10 days of contract award**.
- Contractor/Nursery owner should deliver 10% extra quantity of the saplings for the replacement of the damaged saplings during transportation. There should not be extra charges for the replacement if there will be any.



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**Annex 2: Proposal Cover Letter**

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)  
Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached quotation in accordance with the **RFQ-CBARD-2024-007**  
- Provision of Saplings for Kandahar Province.

I certify a **validity period of 30 days** for the prices provided in the attached proposal. Our proposal shall be binding upon us, subject to the modifications resulting from any discussions.  
We understand that ROP is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:  
Name and Title of Signatory:  
Name of Firm:  
Address:  
Telephone:  
Email:

Company Seal/Stamp:

**Annex 3: Business Information and License**

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information. The bank account should be under company's name.  (Bank and AFN Currency):  a. Bank name: b. Company name: c. Account number:	
<b>Attach a Copy of the official registration or business license.</b>	

**Nurseries Details:** Please provide the details of your nurseries in the table below.

#	Nursery Name	Nursery(s) address	Fruit Species	Variety	Available Quantity	Pictures
1						
2						
3						
4						
5						
6						
7						
8						

**Please attach your business license and a copy of the Tazkeria / Passport of the Company President.**



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Past performance similar nature work experience: Please provide details of the companies you worked with, in the tables below.

Business Name (1)	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Cell Number	
Nature of Relationship	

Business Name (2)	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Cell Number	
Nature of Relationship	

**Annex 5: TECHNICAL REQUIREMENTS:**

No	Item Name	Specification	Supplier's proposed Delivery time in days
1	Pomegranate	Varieties/Clone:) Wonderful (7163), Pand Posti Kandahari Rootstock: Rooted cutting Total Area/Jerib: 100	
2	Almond	Varieties/Clone:) Nonpareil+ Karmal, Peradual+Farugness or Laourani Pollinated by: Karmal and Farugness Rootstock: Almond Total Area/Jerib: 49	
3	Fig	Varieties/Clone:) Kandhari Local Yellow Fig (known white Fig) Rootstock: Rooted Cutting Total Area/Jerib: 157	
4	Grapes	Varieties/Clone:) Shondell Khani Rootstock: Rooted cutting Total Area/Jerib: 22	
		Varieties/Clone:) Aeta(353) Rootstock: Rooted cutting Total Area/Jerib: 22	
		Varieties/Clone:) Black Kandahari Rootstock: Rooted cutting Total Area/Jerib: 150	

**Annex 6**

**e) Quotation Checklist**

**Name of Company:** \_\_\_\_\_

**Does your quotation include the following?**

- Cost **quotation** as per Annex 1
- Provision of separate attachment Technical Specifications and sample pictures or other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead
- Past Performance Table
- Business References
- Bank AFN account details

**Documents to determine responsibility, including:**

- Copy of Valid business license/Association membership
- Copy of Tazkira/passport of president and vice-president
- Copy of banking details (AFN Account)

***Any un-checked boxes may indicate that your proposal is incomplete. ROP / CBARD reserves the right to not evaluate any incomplete proposals.***