



# Community-Based Agricultural Rural Development Program (CBARD)

Request for Quotation (RFQ)

RFQ-CBARD-2024-004

**Provision of Internet Service for ROP-CBARD offices**

Issue Date: January 30, 2024

**WARNING:** Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact [CBARD-procurement@rootsofpeace.org](mailto:CBARD-procurement@rootsofpeace.org) and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

**Offerors submitting incomplete proposals may be disqualified.**

# 1. Overview of the Request for Quotations

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for the Provision of Internet Services for ROP-CBARD offices.

<b>Description of Goods &amp; Related Services</b>	Provision of Internet Services for ROP-CBARD offices.
<b>Technical Proposal</b>	Refer to Annex-1
<b>Cost Proposal</b>	Refer to Annex-3
<b>RFQ #</b>	RFQ-CBARD-2024-004
<b>RFQ Issue Date:</b>	Jan 30, 2024
<b>Deadline for Questions: Date &amp; Time</b>	Feb 05, 2024
<b>Technical Queries and Questions:</b>	For any questions/clarifications related to this RFQ please contact via email to <a href="mailto:cbardquestions@rootsofpeace.org">cbardquestions@rootsofpeace.org</a> and mention the RFQ number in the subject section of your email. Please do not send your bid to the above email address. Any quotation sent to the above email address will lead to the disqualification of a quotation from evaluation.
<b>RFQ Closing Date &amp; Time:</b>	Feb 09, 2024 16:00 Kabul Local Time
<b>Submission Method:</b>	Offers should be submitted via email to <a href="mailto:CBARD-BIDS@rootsofpeace.org">CBARD-BIDS@rootsofpeace.org</a> prior to the closing date above.
<b>Anticipated Award Type</b>	ROP anticipates issuing a <b>Firm Fixed Price Purchase Order</b> . This is only the anticipated type of award and may be changed as a result of negotiations.  Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their bid documents.
<b>Basis for Award</b>	Lowest Price Technically Acceptable (LPTA)
<b>Delivery Terms</b>	The location is provided in the Technical Specification section. The exact addresses will be provided upon award.
<b>Expected delivery date</b>	Within <b>5-10 calendar</b> days from the issuance of the Purchase Order.
<b>Payment Terms</b>	The bidder understands and agrees to ROP payment terms, whereby payment is made after the completion of the services and within 30 days of receipt of a correct invoice.
<b>Tax</b>	Any vendor contracted to supply Goods, Works or Services should hold an appropriate valid business license throughout implementation of a contract. Implementation meaning from the moment of the fully executed contract through to the delivery, installation, and acceptance of Goods, Works or Services. If a vendor's license expires before implementing the award, a tax withholding of 7% shall be applied for the value of the entire award irrespective of when the business license expires. If a vendor does not hold a business license, then 7% tax withholding will apply automatically.  A vendor will be offered the opportunity to renew the appropriate business license, and, in such cases, payments shall be withheld by ROP for a period of ten working days. However, if the vendor elects not to renew a license, or a period of ten days has expired, ROP shall withhold 7% for tax purposes, and make payment.

## 2. INFORMATION TO BIDDERS

### 1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in three high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

### 2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Quotation (RFQ) or have any concerns or suspicions that your Offers is not being treated with honesty, transparency, and integrity, please contact the ROP office on [CBARD.helpline@rootsofpeace.org](mailto:CBARD.helpline@rootsofpeace.org). Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوره گټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله کرزول وي چه آینده کی بلی پروژې ته خپل کاغذونه نشي جمع کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFQ) په اړه د غیرقانوني کړنو وړاندیز یا پیسو غوښتنه در څخه اوشوه یا کومه اندیینه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کرای شي، مهرباني وکړی د ROP دفتر سره په [CBARD.helpline@rootsofpeace.org](mailto:CBARD.helpline@rootsofpeace.org) ادرس اړیکه ونیسی. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

### 2 گزارش دهی در مورد تقلب، مبارزه با فساد و سوء استفاده

به شدت ممنوع بوده و میتواند منجر به عدم واجد شرایط بودن شما (ROP) هرگونه پرداخت رشوه یا بازپرداخت، از طرف موسسه بنیاد صلح را دریافت کردید یا در (RFQ) در پروژه هذا و سایر پروژه ها گردد. اگر شما توسط کسی پیشنهاد برای اقدامات غیرقانونی در رابطه به این مورد اینکه به پیشنهاد شما با صداقت و شفافیت رفتار نمیشود، نگرانی و شک دارید، لطفا با دفتر ما از طریق این ایمیل ادرس [CBARD.helpline@rootsofpeace.org](mailto:CBARD.helpline@rootsofpeace.org).

## 3. INSTRUCTION TO BIDDERS / Compliance Requirements

1. Submission of offers	Submit signed, dated, and stamped quotations in the format provided with your offers to the designated Procurement Bids email before the deadline specified in this solicitation. Late submissions will not be considered. The email subject line must be the RFQ# (RFQ-CBARD-2024-004) ONLY. Failure to adhere to this instruction will lead to the disqualification of a bid from the evaluation. Any offer sent through online links will lead to the disqualification of such an offer from evaluation. Please send the relevant bid documents as attachments only. The documents size should not be more than 12mb.
2. Geographic Code	<ul style="list-style-type: none"> <li>ROP must verify the source, nationality, and origin, of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP.</li> <li><b>According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of good/services from the below Chines listed companies are prohibited.</b> <ul style="list-style-type: none"> <li>Huawei Technologies Company</li> <li>ZTE Corporation</li> <li>Hytera Communications Corporation</li> <li>Hangzhou Hikvision Digital Technology Company</li> <li>Dahua Technology Company (or any subsidiary or affiliate of such entities)</li> </ul> </li> </ul> <p>By submitting a quotation in response to this RFQ, offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
3. Liquidated Damages	<ul style="list-style-type: none"> <li>Except under the circumstances of Force Majeure, if the Contractor fails to deliver any or all the goods by the date(s) of delivery or perform the services tied to the delivery of goods within the period specified in the Contract, ROP may, without prejudice to any or all its other remedies under the Contract, deduct One-tenth percent (0.1%) of the fully executed contract amount per day. The maximum number of delays shall be: One Hundred (100) days, equating to Ten Percent of (10%) of the fully executed contract amount.</li> </ul>

## 4. EVALUATION AND AWARD

An award will be made based on the Lowest Price, Technically Acceptable source selection process. The award will be issued to the responsible offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the technical parameters below.

### **ROP-CBARD will evaluate the following factors as PASS/FAIL:**

- Microwave licensed links from different routes must be installed. Must provide separate public IP subnets, the trace of each route must be different.
- Dedicated (1:1) bandwidth for all connections.
- No limitations on traffic/ports; bandwidth amount should be ensured through a direct IP connection.
- Service reliability must be ensured. Overall uptime should not be less than 99.5%.
- Data confidentiality guarantee: PROVIDER may not scan traffic (if this should be done for finding problems in the network a prior ROP-CBARD agreement must be obtained).
- All necessary hardware, cabling, and software (if required for Internet service) should be provided and set up by the PROVIDER.
- The ISP should provide a backup connection according to the requested specifications (see the table).
- The PROVIDER must have 7x24x365 coverage for technical assistance and/or helpdesk facility.
- Maintenance: Provide a single point of contact for customer support in both areas of network connectivity and Internet access; Shall respond to requests for maintenance
- Provide not less than seven days' proactive notice of scheduled downtimes, service interruption, upgrades, or preventive maintenance, if any, subject to the approval of ROP-CBARD.
- The provider must provide the public IPs.
- The provider must provide a single traffic monitoring tool for all locations.
- The provider must ensure that the bandwidth can be transferred from one location to another if needed on certain occasions.
- Business information and a valid business license and ATRA License (Annex 1b).
- At least two successful project experiences of similar nature and complexity (e.g., contracts with international NGOs with offices in different cities). Fill out the Past Performance form in Annex 1 section C.
- The ISP must say 'YES' to all requirements in Annex 2 (a).

**Annex 1: Technical Proposal**

<b>S.N</b>	<b>Item Description</b>	<b>Detail Specifications</b>	<b>Delivery Location</b>
1	Internet Service of 15 Mbps/Upload & 15 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 15 Mbps Uplink & 15Mbps Downlink Dedicated (1:1) bandwidth- through Microwave device with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Kabul Front office.	Kabul Front Office
2	Internet Service of 2 Mbps/Upload & 2 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 2 Mbps Uplink & 2 Mbps Downlink Dedicated (1:1) bandwidth- with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Kandahar office.	Kandahar Office
3	Internet Service of 2 Mbps/Upload & 2 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 2 Mbps Uplink & 2 Mbps Downlink Dedicated (1:1) bandwidth- with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Badghis office.	Badghis Office
4	Internet Service of 2 Mbps/Upload & 2 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 2 Mbps Uplink & 2 Mbps Downlink Dedicated (1:1) bandwidth- with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Farah office.	Farah Office

**a) Offer Cover Letter**

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)  
Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached offer in accordance with the **RFQ-CBARD-2024-004**  
Provision of Internet Service for ROP-CBARD offices.

I certify a **validity period of 90 days** for the prices provided in the attached offer. Our proposal shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:  
Name and Title of Signatory:  
Name of Firm:  
Address:  
Telephone:  
Email:

Company Seal/Stamp:

**b) Business Information and License**

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and <b>AFN</b> Currency): a. Bank name: b. Company name: c. Account number: d. Swift Code:	
<b>Attach a Copy of the official registration or business license.</b>	

**Please attach your business license and a copy of the Tazkira / Passport of the Company President.**





**Annex 2: a) Technical Requirements Questionnaire**

	<b>Requirement</b>	<b>Yes / No</b>	<b>Comment</b>
1	Microwave licensed links from different routes must be installed. Must provide separate public IP subnets, the trace of each route must be different.		
2	No limitations on traffic/ports; bandwidth amount should be ensured through a direct IP connection.		
3	Service reliability must be ensured. Overall uptime should not be less than 99.5%.		
4	Data confidentiality guarantee: PROVIDER may not scan traffic (if this should be done for finding problems in the network a prior ROP-CBARD agreement must be obtained).		
5	All necessary hardware, cabling, and software (if required for Internet service) should be provided and set up by the PROVIDER.		
6	The ISP should provide a backup connection according to the requested specifications (see the table).		
7	The PROVIDER must have 7x24x365 coverage for technical assistance and/or helpdesk facility.		
8	Maintenance: Provide a single point of contact for customer support in both areas of network connectivity and Internet access; Shall respond to requests for maintenance		
9	Provide not less than seven days' proactive notice of scheduled downtimes, service interruption, upgrades, or preventive maintenance, if any, subject to the approval of ROP-CBARD.		
10	The provider must provide the public IPs.		
11	The provider must provide a single traffic monitoring tool for all locations.		
12	The provider must give demo access to the internet service to ROP-CBARD for 3 days to confirm the service reliability.		
13	The provider must ensure that the bandwidth can be transferred from one location to another if needed on certain occasions.		

**b) Business Refences:**

Please provide details of the companies you worked with, in the tables below.

Business Name (1)	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Cell Number	
Nature of Relationship	

Business Name (2)	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Cell Number	
Nature of Relationship	

**Annex 3: Cost Proposal**

S.N	Item Description	Detail Specifications	Price/Month/USD	Price/Year/USD
1	Internet Service of 15 Mbps/Upload & 15 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 15 Mbps Uplink & 15Mbps Downlink Dedicated (1:1) bandwidth- through Microwave device with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Kabul Front office.		
2	Internet Service of 2 Mbps/Upload & 2 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 2 Mbps Uplink & 2 Mbps Downlink Dedicated (1:1) bandwidth- with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Kandahar office.		
3	Internet Service of 2 Mbps/Upload & 2 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 2 Mbps Uplink & 2 Mbps Downlink Dedicated (1:1) bandwidth- with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Badghis office.		
4	Internet Service of 2 Mbps/Upload & 2 Mbps/Download "Dedicated" 1:1 bandwidth	Internet Service of 2 Mbps Uplink & 2 Mbps Downlink Dedicated (1:1) bandwidth- with 99.5% reliability or higher with 100% backup through multiple routes for ROP/CBARD Farah office.		

## Annex 4 Quotation Checklist

Name of Company: \_\_\_\_\_

### Does your quotation include the following?

- Cost Proposal as per Annex 3
- Provision of separate attachment Technical Specifications and other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead Annex 1 (a)
- Past Performance Table Annex 1 (c)
- Business References Annex 2 (b)
- Business Information Annex 1 (b)

### Documents to determine responsibility, including:

- Copy of Valid business license and ATRA License
- Copy of Tazkira/passport of president and vice-president
- Copy of banking details (AFN Account only)

***Any un-checked boxes may indicate that your quotation is incomplete. ROP / CBARD reserves the right to not evaluate any incomplete quotations.***