



Afghan Community and Health Rehabilitation Organization

## Afghan Community and Health Rehabilitation Organization (ACHRO)

<b>RFQ Reference</b>	<b>RFP #ACHRO- FOOD PACKAGES-2023-AHF-006</b>
<b>Project Name:</b>	<b>Food assistance to shock-affected households (IPC Phase 3-4) in 11 District of Zabul Province.</b>
<b>Project Code:</b>	<b>Project Code: CBPF-AFG-23-S-NGO-26402</b>
<b>RFQ Title:</b>	<b>Cash Distribution Services for AHF funded Project</b>
<b>ISSUE DATE:</b>	<b>January 22, 2024</b>
<b>SUBMISSION TIME/DATE:</b>	<b>04:00 PM on January 31<sup>st</sup>, 2024</b>

### Background:

Afghan Community and Health Rehabilitation Organization (ACHRO) is non-political, non-for profit, non-governmental organization registered on April 08, 2010 under registration # 1658 with the Ministry of Economy of GIROA. DUNS # of ACHRO is 561208134; ACHRO has also been registered or recognized as partner with more than 40 national and International organizations. ACHRO is active Partner of (UNHCR) and (WHH). ACHRO is directly and indirectly working with five line ministries with the government of Afghanistan including MoE, MoRR and MoPH. ACHRO has the widest network of civil society, local structures, and government line ministries in Afghanistan; Capacity building and livelihood programs have been the core activities of ACHRO; we have experience of conducting nationwide, regional, provincial, and local campaigns through our civil society networks. Our capacity building team including livelihood, public health and education team has been able to manage and implement different projects. ACHRO has developed innovative Women empowerment, public health and economical concepts and notions in addressing the WASH, nutrition SMEs and other health and non-health issues. Considering this, we can manage and implement different types of programs. Thus, the technical capacity present in ACHRO can be considered sufficient for the implementation of this proposed project. Most of the key staff has master degrees in their professional field.

### Item Description & Specification:

Cash distribution for 3850 families, per families **USD 112.5/-** One Hundred Twelve US Dollars and Fifty Cents for Two time **Distribution Rounds will be Two** in Eight districts of Zabul Province eg, Tarank wa Jaldak, Shinki, Daichopan, Mizana, Atghar, Naw Bahar, Shemal zay and Kaker.

### Budget:

The quotation must be in USD Currency, including withholding taxes and other relevant cost.

### Quotation Validation:

15 days from the date of submission

### Financial Evaluation:

Lower commission fee will be awarded the contract.

### Quality of Support:

The supplier will assign focal point to ACHRO for follow up.

**Eligibility Criteria:**

Registered Money Service Providers (MSPs), who meet the requirement, evaluation criteria and other terms and condition for the RFQ, are eligible to submit their quotes in the response to the RFQ. The Offeror's are required to submit the following;

1. Valid business Registration
2. Offeror's sheet filled & Signed

**Note:**

1. Cash distribution will be in foreign Currency (United State Dollar - USD)
2. Cash disbursement is made to each beneficiary (Approved list will be provided by ACHRO) only for Two time in Eight districts of Zabul Province e.g, Tarank wa Jaldak, Shinki, Daichopan, Mizana, Atghar, Naw Bahar, Shemal zay and Kaker.
3. The contractor must present a payment claim or invoice after disbursement in five districts of Parwan province.
4. The supplier must have a valid US Dollars bank account.
5. ACHRO is going to be responsible for monitoring the process, taking each recipient's signature and Thumb, and maintain all other required records.
6. ACHRO motivates all applicants for this contract to disburse the cash in advance and then claim for reimbursement of the principle amount with the commission.
7. ACHRO cannot guarantee the safety and security of contractor's staff and cash during the transportation, distribution, returning or any other possible situations.
8. Tax will be ducted from the service provider based on the Afghanistan tax law.

**Submission Guideline:**

Hard copies of the quotation shall be submitted to the following address;

**Solicitation No: RFP #ACHRO- FOOD PACKAGES-2023-AHF-006**

**Department: Procurement Unit (ACHRO)**

**Organization Name: Afghan Community and Health Rehabilitation Organization (ACHRO)**

**Official address: House No. 1, Aman Eye Hospital Street, Khushal Khan Maina, District # 5, Kabul, Afghanistan.**

**Contact telephone: +93 (0) 785296700 (Only for Office Address) Irrelevant calls will not be entertain**

Sincerely,

*Procurement Department*