

In response to your letter of invitation to tender for the above contract, we, the undersigned, hereby declare that:

- 1 We have examined and accepted in full the content of the dossier for the invitation to tender no. < **UA/RFQ/VEH/001**> of <**23/January/2024**>. We hereby accept its material provision based on the tender to the mentioned address.
- 2 We provide Services, in accordance with the terms of the tender dossier and the conditions and time limits laid down, without reserve or restriction:

RENTAL VEHICLES

- 3 The price of our tender is.....
- 4 We will grant a discount of [%], or [.....] [In the event of our being awarded.
- 5 This tender is valid for a period of 60 days from the final date for the submission of tenders.
- 6 We will inform **Union Aid** immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts of the contracting authority.
- 7 We note that **Union Aid** is not bound to proceed with this invitation to tender and that it reserves the right to award only part of the contract.
- 8 We agree to adhere to all of the terms and conditions of the contracting authority as provided in the tender dossier.
- 9 We confirm that we are not engaged in any corrupt, fraudulent, collusive, or coercive practices and acknowledge that if evidence contrary to this exists, **Union Aid** reserves the right to terminate the contract with immediate effect.
- 10 We are not bankrupt or being wound up, are having our affairs administered by the courts, have not entered into an arrangement with creditors, have not suspended business activities, are not the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations
- 11 We must not be engaged in any corrupt, fraudulent, collusive, or coercive practices including but not limited to applying/ bidding by multiple names/companies. If we are found to be involved in such practices our bid may be rejected and the companies in question permanently blacklisted.
- 12 We have not been convicted of an offense concerning professional conduct by a judgment that has the force of res judicata
- 13 We have not been guilty of grave professional misconduct proven by any means that the contracting authority can justify
- 14 We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which we are established or with those of the country of the contracting authority or those of the country where the contract is to be performed
- 15 We have not been the subject of a judgment that has the force of res judicata for fraud, corruption, involvement in a criminal organization, or any other illegal activity detrimental.

- 16 We are not currently subject to an administrative penalty Financial Regulation
- 17 We are not subject to a conflict of interest in accordance with Financial Regulation
- 18 We adhere to respect the Concern Worldwide Code of Conduct as per the points listed below;

- Employment is freely chosen.
- The rights of staff to freedom of association and collective bargaining are respected.
- Working conditions are safe and hygienic.
- No exploitation of children is tolerated.
- Wages paid are adequate to cover the cost of a reasonable living.
- Working hours are not excessive.
- No discrimination is practiced.
- Regular employment is provided.
- No harsh or inhumane treatment of staff is tolerated.
- Local labor laws are complied with.
- Social rights are respected

19 Environmental Standards

The Company should as a minimum, comply with all statutory and other legal requirements relating to the environmental impacts of its business. Areas that should be considered are:

- Waste Management.
- Packaging and Paper
- Conservation
- Energy Use
- Sustainability
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Name and function:

Date:

Signature:

Yours faithfully

Name and first name:

Title:

Duly authorized to sign this tender on behalf of.....

Place and date:

Stamp of the firm/company: